Placentia
Newfoundland & Labrador

MINUTES

A public meeting of the Placentia Council was held April 15, 2025, in the Council Chambers with the following in attendance:

Council		**Staff**
Mayor:	Keith Pearson	Gerry Hynes, CAO
Deputy Mayor:	Wayne Power	Mary Greene, Manager of Finance
Councillors:	Jamilee Fitzpatrick	Rodney Cooney, Public Works Foreperson
	Jennifer Richardson	Jennifer Bennett, Mgr. T, M & C
	Kay Smith	Tiffany Hepditch, Recreation Director
	Mike Williams	Kathryn Smith, Executive Assistant (R)
Absent:	Gerard Wilson	**Spectators:** One (1)

Mayor Pearson called the meeting to order at 7:50 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #25-101 — **Deputy Mayor Power/Councillor Fitzpatrick**
Be it resolved that the agenda for the Council meeting held April 15, 2025, is adopted. **(CARRIED UNANIMOUS)**

Motion #25-102 — **Deputy Mayor Power/Councillor Smith**
Be it resolved that the minutes of March 18, 2025, are adopted as circulated. **(CARRIED UNANIMOUS)**

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee made the following recommendations:

Councillor Fitzpatrick declared conflict for the next motion due to family relation.

Motion #25-103 — **Deputy Mayor Power/Councillor Williams**
Be it resolved that the motion for Council to approve Removal and Remediation Order issued to property located at #15-19 Bog Avenue dated March 20, 2025, is adopted. **(CARRIED UNANIMOUS)**

Councillor Fitzpatrick returned to the meeting.

Councillor Smith declared conflict for the next motion due to family relation.

Motion #25-104 **Deputy Mayor Power/Councillor Williams**
Be it resolved that the motion to approve management and permanent non-union staff hourly increases effective April 1st as per the Collective Agreement is adopted. **(CARRIED UNANIMOUS)**

Councillor Smith returned to the meeting.

Deputy Mayor Power declared conflict for the next motion due to position with the organization.

Motion #25-105 **Councillor Fitzpatrick/Councillor Smith**
Be it resolved that the motion to approve the removal of the monthly update for the Port of Argentia from the public Council meeting agenda is adopted. **(CARRIED UNANIMOUS)**

Deputy Mayor Power returned to the meeting.

Mayor Pearson and Councillor Richardson declared conflict for the next motion. Deputy Mayor Power took Chair.

Motion #25-106 **Councillor Fitzpatrick/Councillor Smith**
Be it resolved that Council move in acceptance of the report and the findings that Mayor Keith Pearson or CAO Gerry Hynes did not violate the Code of Conduct from investigation that was completed following complaint submitted November 21, 2024. **(CARRIED UNANIMOUS)**

Mayor Pearson returned to the meeting and resumed Chair. Councillor Richardson returned to the meeting.

Motion #25-107 **Councillor Fitzpatrick/Deputy Mayor Power**
Be it resolved that the motion to approve the hiring of Ms. Lesley Murphy in the position of Manager of Finance as per CAO recommendation is adopted. **(CARRIED UNANIMOUS; Councillor Richardson voted against the motion)**

The Chair provided an update to the Committee report.

FINANCE COMMITTEE REPORT
(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee made the following recommendations:

Motion #25-108	**Councillor Smith/Councillor Williams** Be it resolved that the motion to approve payment of invoice from Battlefield Equip. – NFLD in the amount of $5,375.59 including HST for generator rental, sub pump and discharge hose for Jerseyside is adopted. **(CARRIED UNANIMOUS)**
Motion #25-109	**Councillor Smith/Councillor Williams** Be it resolved that the motion to approve payment of invoice from Electronic Funds Source in the amount of $6,751.40 including HST for Esso mobility is adopted. **(CARRIED UNANIMOUS)**
Motion #25-110	**Councillor Smith/Councillor Fitzpatrick** Be it resolved that the motion to approve the payment of invoice from FastSigns in the amount of $11,155 including HST for Placentia YMCA building logos is adopted. **(CARRIED UNANIMOUS)**
Motion #25-111	**Councillor Smith/Councillor Richardson** Be it resolved that the motion to approve the payment of invoice from M.J. Hickey Construction Ltd. In the amount of $15,812.50 including HST for snow clearing services in zone 3 is adopted. **(CARRIED UNANIMOUS)**
Motion #25-112	**Councillor Smith/Councillor Williams** Be it resolved that the motion to approve the payment of invoice from Meade's Services & Storage Ltd. In the amount of $8,756.96 including HST for snow clearing services in zone 4 is adopted. **(CARRIED UNANIMOUS)**
Motion #25-113	**Councillor Smith/Councillor Williams** Be it resolved that the motion to approve the payment of invoice from Municipal Assessment Agency Inc. in the amount of $17,160 for second quarter assessment fees is adopted. **(CARRIED UNANIMOUS)**
Motion #25-114	**Councillor Smith/Councillor Richardson** Be it resolved that the motion to approve the payment of invoice from Paint Shop Placentia in the amount of $5,515.40 including HST for replay slip resistant rubber flooring for the arena is adopted. **(CARRIED UNANIMOUS)**
Motion #25-115	**Councillor Smith/Councillor Fitzpatrick** Be it resolved that the motion to approve the payment of invoice from Stewart McKelvey in the amount of $5,248.60 including HST for professional services rendered is adopted. **(CARRIED UNANIMOUS)**

Motion #25-116

Councillor Smith/Deputy Mayor Power
Be it resolved that the motion to approve the payment of invoice from Tier 1 Capital Corporation in the amount of $66,010 including HST for snow clearing services in zone 1 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-117

Councillor Smith/Deputy Mayor Power
Be it resolved that the motion to approve the payment of invoice from Workplace NL in the amount of $33,614.19 for workers compensation for 2025 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-118

Councillor Smith/Councillor Williams
Be it resolved that the motion to approve the payment of invoice from the YMCA of Newfoundland and Labrador in the amount of $31,252 for February 28, 2025, operating grant deficit is adopted. **(CARRIED UNANIMOUS)**

Motion #25-119

Councillor Smith/Councillor Fitzpatrick
Be it resolved that the motion to approve the payment of invoice from the YMCA of Newfoundland and Labrador in the amount of $20,000 for April 2025 rent reimbursement is adopted. **(CARRIED UNANIMOUS)**

Motion #25-120

Councillor Smith/Deputy Mayor Power
Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated April 8, 2025, in the amount of $72,210.58 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-121

Councillor Smith/Deputy Mayor Power
Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of $966,031.85 for cheques numbered 033023 to 033110 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-122

Councillor Smith/Councillor Williams
Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of $490,578.87 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-123

Councillor Smith/Deputy Mayor Power
Be it resolved that the motion to approve payment of Visa statement dated February 28, 2025, to March 27, 2025, in the amount of $5,732.62 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-124 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve business tax credit to account #AVALO012 in the amount of $250 for overpayment of 2024 taxes is adopted. **(CARRIED UNANIMOUS)**

Deputy Mayor Power declared conflict for the next motion due to position with the organization.

Motion #25-125 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve a partnership grant to The Royal Canadian Legion in the amount of $5,000 to go towards building upgrades is adopted. **(CARRIED UNANIMOUS)**

Deputy Mayor Power returned to the meeting.

Mayor Pearson and Councillor Fitzpatrick declared conflict for the next motion due to involvement with hockey. Deputy Mayor Power took Chair.

Motion #25-126 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve sponsorship to the Placentia Intertown Minor Hockey Association in the amount of $300 for the U15 Provincial Tournament is adopted. **(CARRIED UNANIMOUS)**

Mayor Pearson returned to the meeting and resumed Chair. Councillor Fitzpatrick returned to the meeting.

Motion #25-127 **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve grant to the Placentia Rowing Club Inc. in the amount of $5,000 as budgeted is adopted. **(CARRIED UNANIMOUS)**

Motion #25-128 **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve the payment of invoice from the Paint Shop Placentia in the amount of $19,200.91 including HST for flooring for the spin bike room at the arena is adopted. **(CARRIED UNANIMOUS)**

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)

Councillor Williams presented the report in the Chairs absence. The Public Works & Public Safety Committee had the following recommendations:

Motion #25-129 **Councillor Williams/Councillor Richardson**
Be it resolved that the motion to approve Change Order #1 dated October 7, 2024, to reduce the contract cost by $21,195.49 due to the fact that the contractor exceeded the allocated hours for the Jerseyside Stormwater project is adopted. **(CARRIED UNANIMOUS)**

Motion #25-130 **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve Change Order #1 dated October 7, 2024, to increase the Jerseyside Stormwater contract funds by $21,195.49 to recover the funds overpaid to the contractor for hours in excess to the project contract is adopted. **(CARRIED UNANIMOUS)**

Motion #25-131 **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve the acquisition of a 2025 F-350 Cab & Chassis for the Public Works Department from Capital Ford Lincoln Sales in the amount of $91,988.50 including HST as per lowest bid submission is adopted. **(CARRIED UNANIMOUS)**

The Chair provided an update to the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Recreation Director)

The Recreation Committee had no recommendations; however, the Chair provided an update to the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee had no recommendations; however, the Chair provided an update to the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Public Works Foreman)

The Planning, Development & Community Enhancement Committee made the following recommendations:

Motion #25-132 **Councillor Williams/Councillor Richardson**
Be it resolved that the motion to approve permit for new home construction at #38-40 Frecker Place pending agreement to

combine the two relevant parcels of land is adopted. **(CARRIED UNANIMOUS)**

Motion #25-133 **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve fence permit for #205-207 Freshwater Crescent as per the submitted revised drawings is adopted. **(CARRIED UNANIMOUS)**

Mayor Pearson declared conflict for the next three motions due to employer involvement. Deputy Mayor Power took Chair.

Motion #25-134 **Councillor Williams/Councillor Fitzpatrick**
Be it resolved that the motion to approve commercial renovations permit at #71-77 Blockhouse Road is adopted. **(CARRIED UNANIMOUS)**

Motion #25-135 **Councillor Williams/Councillor Fitzpatrick**
Be it resolved that the motion to approve an occupancy permit for #71-77 Blockhouse Road is adopted. **(CARRIED UNANIMOUS)**

Motion #25-136 **Councillor Williams/Councillor Richardson**
Be it resolved that the motion to approve a business road sign for Atlantic Cannabis Limited at #71-77 Blockhouse Road is adopted. **(CARRIED UNANIMOUS)**

Mayor Pearson returned to the meeting and resumed Chair.

Motion #25-137 **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve an annual roadside vendor permit for Taylor's Seafood is adopted. **(CARRIED UNANIMOUS)**

Motion #25-138 **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve NL Power's application to install five (5) poles and four (4) anchors at #745 Main Road is adopted. **(CARRIED UNANIMOUS)**

Motion #25-139 **Councillor Williams/Deputy Mayor Power**
Be it resolved that the motion to approve NL Power's application to complete new service installation at #1515 Main Road, Dunville is adopted. **(CARRIED UNANIMOUS)**

Motion #25-140 **Councillor Williams/Councillor Fitzpatrick**
Be it resolved that the motion to approve a permit to construct a patio at #9 Morrissey's Lane as per the application submitted is adopted. **(CARRIED UNANIMOUS)**

Motion #25-141 **Councillor Williams/ Councillor Fitzpatrick**

Be it resolved that the motion to approve a permit to construct a personal use garage at #8 Frecker Place is adopted. **(CARRIED UNANIMOUS)**

Motion #25-142 **Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit renewal to construct a storage shed at #34 Old Settlement Hill is adopted. **(CARRIED UNANIMOUS)**

The Chair provided an update to the Committee report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

The Economic Development Committee had no recommendations; however, the Chair provided an update to the Committee report.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #25-143 **Councillor Williams/Deputy Mayor Power**

Be it resolved that the motion to adjourn the meeting at 8:51 p.m. is adopted. **(CARRIED UNANIMOUS)**

KEITH PEARSON, MAYOR

GERRY HYNES, CAO

May 21/25

DATE