Placentia
Newfoundland & Labrador

MINUTES

A public meeting of the Placentia Council was held February 18, 2025, in the Council Chambers with the following in attendance:

Council		**Staff**
Mayor:	Keith Pearson	Gerry Hynes, CAO
Deputy Mayor:	Wayne Power	Mary Greene, Manager of Finance
Councillors:	Jamilee Fitzpatrick	Rodney Cooney, Public Works Foreperson
	Jennifer Richardson	Jennifer Bennett, Mgr. T, M & C
	Kay Smith	Tiffany Hepditch, Recreation Director
	Mike Williams	Kathryn Smith, Executive Assistant (R)
Absent:	Gerard Wilson	**Spectators:** Zero (0)

Mayor Pearson called the meeting to order at 7:16 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #25-053 **Deputy Mayor Power/Councillor Williams**
Be it resolved that the agenda for the Council meeting held February 18, 2025, is adopted. **(CARRIED UNANIMOUS)**

Motion #25-054 **Deputy Mayor Power/Councillor Smith**
Be it resolved that the minutes of January 21, 2024, are adopted as circulated. **(CARRIED UNANIMOUS)**

PORT OF ARGENTIA UPDATE

The Mayor provided an update on the Port of Argentia.

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee made the following recommendation:

Motion #25-055 **Deputy Mayor Power/Councillor Richardson**
Be it resolved that the motion to approve monthly Public Council meetings will take place on the third Tuesday of each month at 7:00 p.m. in the Town Hall Council Chambers is adopted. If a meeting

needs to be rescheduled, 24-hour notice will be provided. **(CARRIED UNANIMOUS)**

The Chair provided an update to the Committee report.

FINANCE COMMITTEE REPORT
(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee made the following recommendations:

Motion #25-056 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve payment of invoice from 84641 NFLD Corp. in the amount of $5,412.96 including HST for fuel for vehicles up to December 31, 2024, is adopted. **(CARRIED UNANIMOUS)**

Motion #25-057 **Councillor Smith/Deputy Mayor Power**
Be it resolved that the motion to approve payment of invoice from Battlefield Equip. – NFLD in the amount of $5,375.59 including HST for generator rental, sub pump and discharge hose for Jerseyside is adopted. **(CARRIED UNANIMOUS)**

Motion #25-058 **Councillor Smith/Deputy Mayor Power**
Be it resolved that the motion to approve payment of invoice from Infotech Systems Corp. in the amount of $11,701.25 including HST for 100 hours of technical business support as per contract is adopted. **(CARRIED UNANIMOUS)**

Motion #25-059 **Councillor Smith/Councillor Richardson**
Be it resolved that the motion to approve payment of invoice from Municipalities Newfoundland and Labrador in the amount of $5,975.73 for 2025 MNL Membership Fee and 2025 PMA Membership Fee is adopted. **(CARRIED UNANIMOUS)**

Motion #25-060 **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve payment of invoice from Stewart McKelvey in the amount of $5,554.50 including HST for professional services rendered is adopted. **(CARRIED UNANIMOUS)**

Motion #25-061 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated February 11, 2025, in the amount of $58,137.02 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-062 **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of $559,807.43 for cheques numbered 032899 to 032958 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-063 **Councillor Smith/Deputy Mayor Power**
Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of $166,994.93 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-064 **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve payment of Visa statement dated December 28, 2025, to January 27, 2025, in the amount of $2,704.67 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-065 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve the adjustment of 2025 business taxes to account #FIRST004 in the amount of $1,351.91 as the business ceased operation November 30, 2024, as per letter received February 6, 2025, is adopted. **(CARRIED UNANIMOUS)**

Motion #25-066 **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to award RFQ for Wave Wall Phase 2 Upgrades to low bidder M.J. Hickey Construction in the amount of $64,566.75 including HST is adopted. **(CARRIED UNANIMOUS)**

Councillor Williams and Councillor Richardson declared conflict for the next motion due to children graduating high school.

Motion #25-067 **Councillor Smith/Deputy Mayor Power**
Be it resolved that the motion to approve donation to the Laval High School Prom Committee 2025 in the amount of $300 as per past practice is adopted. **(CARRIED UNANIMOUS)**

Councillor Williams and Councillor Richardson returned to the meeting.

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT
(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)

The Public Works & Public Safety Committee had no recommendations; however, Councillor Williams provided an update to the Committee report on the Chair's absence.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Recreation Director)

The Recreation Committee had no recommendations; however, the Chair provided an update to the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee had no recommendations; however, the Chair provided an update to the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Public Works Foreman)

The Planning, Development & Community Enhancement Committee made the following recommendations:

Motion #25-068 **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve demolition application for removal of the house at #1515 Main Road, Dunville that was destroyed by fire is adopted. **(CARRIED UNANIMOUS)**

Motion #25-069 **Councillor Williams/Councillor Richardson**
Be it resolved that the motion to approve residential development at #1515 Main Road with the stipulation that the applicant accept responsibility for sewer hookup is adopted. Service NL approval is required before a permit is issued. **(CARRIED UNANIMOUS)**

Motion #25-070 **Councillor Williams/Councillor Fitzpatrick**
Be it resolved that the motion to approve residential development at #184-188 Southeast Road pending the Bylaw Enforcement Officer's confirmation that the footing meets the approved application is adopted. **(CARRIED UNANIMOUS)**

Motion #25-071 **Councillor Williams/Councillor Richardson**
Be it resolved that the motion to approve the construction of an accessory building at #12 Gardiner Place as per the application submitted is adopted. **(CARRIED UNANIMOUS)**

Motion #25-072 **Councillor Williams/Councillor Fitzpatrick**
Be it resolved that the motion to approve commercial renovations at #59 Blockhouse Road as per the application submitted is adopted. **(CARRIED UNANIMOUS)**

Motion #25-073 **Councillor Williams/Councillor Fitzpatrick**
Be it resolved that the motion to approve commercial development at #1015 Main Road, Dunville is adopted. The plot plan has been reviewed and a Discretionary Notice was posted without public objection. **(CARRIED UNANIMOUS)**

The Chair provided an update to the Committee report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

The Economic Development Committee had no recommendations; however, the Chair provided an update to the Committee report.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #25-074 **Deputy Mayor Power/Councillor Fitzpatrick**
Be it resolved that the motion to adjourn the meeting at 8:18 p.m. is adopted. **(CARRIED UNANIMOUS)**

KEITH PEARSON, MAYOR

GERRY HYNES, CAO

March 19/25

DATE