Placentia
Newfoundland & Labrador

MINUTES

A public meeting of the Placentia Council was held March 18, 2025, in the Council Chambers with the following in attendance:

Council		**Staff**
Mayor:	Keith Pearson	Gerry Hynes, CAO
Deputy Mayor:	Wayne Power	Mary Greene, Manager of Finance
Councillors:	Jamilee Fitzpatrick	Rodney Cooney, Public Works Foreperson
	Kay Smith	Jennifer Bennett, Mgr. T, M & C
	Mike Williams	Kathryn Smith, Executive Assistant (R)
	Gerard Wilson	
Absent:	Jennifer Richardson	**Spectators:** Zero (0)

Mayor Pearson called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #25-075 — **Deputy Mayor Power/Councillor Williams**
Be it resolved that the agenda for the Council meeting held March 18, 2025, is adopted. **(CARRIED UNANIMOUS)**

Motion #25-076 — **Deputy Mayor Power/Councillor Smith**
Be it resolved that the minutes of February 18, 2024, are adopted as circulated. **(CARRIED UNANIMOUS)**

PORT OF ARGENTIA UPDATE

The Mayor provided an update on the Port of Argentia.

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee made the following recommendation:

Motion #25-077 — **Deputy Mayor Power/Councillor Williams**
Be it resolved that the motion that Council commits to supporting the Sports Hall of Fame initiative by providing in-kind support and assisting in its success is adopted. **(CARRIED UNANIMOUS)**

The Chair provided an update to the Committee report.

FINANCE COMMITTEE REPORT
(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee made the following recommendations:

Motion #25-078 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve payment of invoice from Acklands Grainger Inc. in the amount of $9,726.59 including HST for a rapid intervention team kit for the Fire Department is adopted. **(CARRIED UNANIMOUS)**

Motion #25-079 **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve payment of invoice from Battlefield Equip. – NFLD in the amount of $5,375.59 including HST for generator rental, sub pump and discharge hose for Jerseyside is adopted. **(CARRIED UNANIMOUS)**

Motion #25-080 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve payment of invoice from Byron D. Smith Chartered Professional Accountants in the amount of $25,587.50 including HST for audit services for 2023 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-081 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated March 4, 2025, in the amount of $28,698.92 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-082 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of $165,171.35 for cheques numbered 032959 to 033022 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-083 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of $101,523.03 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-084 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve payment of Visa statement dated January 28, 2025, to February 27, 2025, in the amount of $12,006.44 is adopted. **(CARRIED UNANIMOUS)**

Motion #25-085 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the grant to Hike Placentia Inc. in the amount of $10,000 as approved in the budget is adopted. **(CARRIED UNANIMOUS)**

Motion #25-086 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to award RFQ for Unity PARC Interior Upgrades to low bidder Universal Construction in the amount of $11,971.50 including HST is adopted. **(CARRIED UNANIMOUS)**

Motion #25-087 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to award Standing Offer for Fuel – Gas and Diesel to 84641 NL Corp, at a discounted rate of 3¢ per litre at the pumps is adopted. **(CARRIED UNANIMOUS)**

Motion #25-088 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve surplus asset sale equipment as per bid results: SCBA $40, Tires $100, Heater $69, Pressure Washer $15, Water Pump $275, Floater Pump $75, 3500W Generator $50, 13KW Generator $1,100, Misc. Communications $45, 2009 Dump $3,253, 2017 Chev $2,290, Tornado Sander $391, Equifab Sander $408.25, F-350 Tailgates $50, JRX 100 Speaker $20.01, JBU Speaker $20.01, Misc. Speakers $15, Misc. Kitchen $10, Misc. Table Decour $10; all prices quoted include HST is adopted. **(CARRIED UNANIMOUS)**

Motion #25-089 **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve donation to the Laval High School Senior High Basketball Provincials in the amount of $100 as per past practice is adopted. **(CARRIED UNANIMOUS)**

Motion #25-090 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve claim from the YMCA of Newfoundland and Labrador in the amount of $33,080 for January 31, 2025, operating grant deficit is adopted. **(CARRIED UNANIMOUS)**

Motion #25-091 **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve the 2023 Audited Statements from Byron D. Smith Chartered Professional Accountants Corporation is adopted. **(CARRIED UNANIMOUS)**

Conflicts were declared for the next motion by Deputy Mayor Power for position with the organization and Councillor Wilson due to family relation.

Motion #25-092 **Councillor Smith/Councillor Williams**

Be it resolved that the motion to amend the Tax Structure for the fiscal year January 1 to December 31, 2025, by the addition of a base rate of $900,000 for Argentia Management Authority Inc., a mil rate of 9 mils for Commercial Property – Argentia Management Authority Inc., and a business tax mil rate for 8.5 mils for Non-Profit Organization – Argentia Management Authority Inc. is adopted. **(CARRIED UNANIMOUS)**

Deputy Mayor Power and Councillor Wilson rejoined the meeting.

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)

The Public Works & Public Safety Committee had no recommendations; however, the Chair provided an update to the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Recreation Director)

The Recreation Committee had no recommendations; however, the Chair provided an update to the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee had no recommendations; however, the Chair provided an update to the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Public Works Foreman)

The Planning, Development & Community Enhancement Committee made the following recommendations:

Motion #25-093 **Councillor Williams/Councillor Wilson**

Be it resolved that the motion to reject application for a shed at #25 Lake's Road as per the application submitted is adopted; the structure is positioned outside the owner's property boundary. **(CARRIED UNANIMOUS)**

Motion #25-094 **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve the construction of a shed at #3-5 Gardiner Place as per the application submitted on the condition that the existing two sheds be removed is adopted. **(CARRIED UNANIMOUS)**

Motion #25-095 **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve the construction of a new fence at #22 Swan's Road as per the application submitted is adopted. **(CARRIED UNANIMOUS)**

Motion #25-096 **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve the construction of a shed at #985 Main Road as per the application submitted is adopted. **(CARRIED UNANIMOUS)**

Motion #25-097 **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve an occupancy permit for a home-based pet grooming business at #44 Thorne's Trailer Park is adopted. **(CARRIED UNANIMOUS)**

Motion #25-098 **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve occupancy permit for #16 P4 Place is adopted. **(CARRIED UNANIMOUS)**

Motion #25-099 **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve the residential renovations at #834 Main Road is adopted. All drawings have been submitted and reviewed. **(CARRIED UNANIMOUS)**

The Chair provided an update to the Committee report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

The Economic Development Committee had no recommendations; however, the Chair provided an update to the Committee report.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #25-100

Councillor Wilson/Deputy Mayor Power
Be it resolved that the motion to adjourn the meeting at 7:56 p.m. is adopted. **(CARRIED UNANIMOUS)**

KEITH PEARSON, MAYOR

GERRY HYNES, CAO

April 16/25

DATE