MINUTES

A public meeting of the Placentia Council was held January 20, 2026, in the Council Chambers with the following in attendance:

Council		**Staff**
Mayor:	Jamie Neville	Gerry Hynes, CAO
Deputy Mayor:	Wayne Power	Lesley Murphy, Manager of Finance
Councillors:	William Neville	Jennifer Bennett, Mgr. of T, M & C
	Sheldon Slaney	Rodney Cooney, PW Superintendent
	Kay Smith	Matthew O'Reilly, Arena Manager
	Ed Tobin	Kathryn Smith, Executive Assistant (R)
	Gerard Wilson	**Spectators**: Zero (0)

Mayor Neville called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #26-001 **Councillor Wilson/Councillor Slaney**
Be it resolved that the agenda for the Council meeting held January 20, 2026, is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-002 **Deputy Mayor Power/Councillor Tobin**
Be it resolved that the minutes of December 16, 2025, are adopted as circulated. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

EXECUTIVE COMMITTEE REPORT

(Mayor Jamie Neville, Chair; Deputy Mayor Wayne Power, Councillor Kay Smith; Resource Person – CAO)

The Executive Committee made the following recommendations:

Motion #26-003 **Deputy Mayor Power/Councillor Wilson**
Be it resolved that the Town of Placentia enter into a Service Agreement for a term of 36 months, commencing in July 2026, with the Eastern Regional Service Board to collect fire and emergency service fees from Point Verde to Patrick's Cove on behalf of the

Town is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-004 **Councillor Wilson/Councillor Slaney**
Be it resolved that the motion to delegate the CAO the power to issue orders as per s.285(9) of the Towns and Local Service Districts Act is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

The Chair provided an update to the Committee report.

FINANCE COMMITTEE REPORT
(Councillor Kay Smith, Chair; Councillor William Neville, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee made the following recommendations:

Motion #26-005 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the payment of invoice from Devan Holdings Inc. in the amount of $6,813.75 including HST for the supply and installation of two tires for the backhoe is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-006 **Councillor Smith/Councillor Tobin**
Be it resolved that the motion to approve the payment of invoice from Electronic Funds Source in the amount of $7,196.55 including HST for Esso gas cards is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-007 **Councillor Smith/Councillor Slaney**
Be it resolved that the motion to approve the payment of invoice from Everbridge Inc. in the amount of $5,557.03 including HST for public communications is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-008 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the payment of invoice from Municipalities Newfoundland and Labrador in the amount of $5,975.73 including HST for 2026 MNL & PMA membership fees is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-009 **Councillor Smith/Councillor Tobin**
Be it resolved that the motion to approve the payment of invoice from Municipal Assessment Agency in the amount of $17,296.50 for first quarter assessment fees is adopted. **(CARRIED UNANIMOUS: In**

favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)

Deputy Mayor Power declared a conflict of interest for the next motion due to their position on the Port of Argentia Board, and Councillor Wilson declared a conflict due to a familial relationship with a Port of Argentia employee.

Motion #26-010 **Councillor Smith/Councillor Slaney**

Be it resolved that the motion to approve the payment of invoice from the Port of Argentia in the amount of $11,500 including HST for purchase and installation of signage at the Wellness Centre as per agreement is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Councillors Neville, Slaney, Smith, and Tobin. Deputy Mayor Power and Councillor Wilson Abstained)**

Deputy Mayor Power and Councillor Wilson returned to the meeting.

Motion #26-011 **Councillor Smith/Councillor Neville**

Be it resolved that the motion to approve the payment of invoice from Townsuite Municipal Software in the amount of $10,896.31 for the 2026 annual subscription is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-012 **Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve the payment of invoice from Townsuite Municipal Software in the amount of $12,075 including HST for software and setup cost is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-013 **Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from Wolseley Canada Inc. in the amount of $5,269.88 including HST for waterworks supplies is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-014 **Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve payment of invoice from YMCA of Newfoundland and Labrador in the amount of $22,883 for November 30, 2025, operating grant deficit is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-015

Councillor Smith/Councillor Slaney
Be it resolved that the motion to approve the payment of invoice from YMCA of Newfoundland and Labrador in the amount of $20,000 for January 2026 rent reimbursement is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-016

Councillor Smith/Councillor Tobin
Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated January 12, 2026, in the amount of $54,148.56 is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-017

Councillor Smith/Councillor Wilson
Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of $694,679.89 for cheques numbered 033734 to 033856 is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-018

Councillor Smith/Councillor Neville
Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of $31,219.79 is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-019

Councillor Smith/Councillor Tobin
Be it resolved that the motion to approve payment of visa statements dated December 2025, to January 2026, in the amount of $4,709.81 is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-020

Councillor Smith/Councillor Slaney
Be it resolved that the motion to approve the grant to Hike Placentia Inc. in the amount of $10,000 as approved in the budget is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-021

Councillor Smith/Councillor Neville
Be it resolved that the motion to approve the shredding and proper disposal of aged accounting records for fiscal year 2019 is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-022 **Councillor Smith/Councillor Neville**
Be it resolved that the motion to approve the Arrears Sales By-Law as circulated and reviewed is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-023 **Councillor Smith/Councillor Slaney**
Be it resolved that the motion to approve entering into a 60-month lease agreement with Pinnacle Office Solutions at a monthly cost of $153 plus HST for a new Konica industrial copier/fax machine for the Town office is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

Motion #26-024 **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve payment of interest earned on a bid security in the amount of $6,210.86 received from Tier 1 Capital Corporation in 2023 for the Jerseyside Storm Water Project is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

PUBLIC WORKS & PLANNING COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Sheldon Slaney, Councillor Ed Tobin; Resource Person –Public Works Superintendent)

The Public Works & Public Safety Committee made the following recommendations:

Motion #26-025 **Councillor Wilson/Councillor Tobin**
Be it resolved that the motion to approve a development permit to demolish and remove debris from the building located at #77 Orcan Drive is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

The Chair provided an update to the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Sheldon Slaney, Chair; Councillor William Neville, Councillor Ed Tobin; Resource Person – Arena Manager)

The Recreation Committee made no recommendations; however, the Chair provided an update to the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Kay Smith; Councillor Ed Tobin; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee made no recommendations; however, the Chair provided an update to the Committee report.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #26-026 **Councillor Wilson/Councillor Smith**

Be it resolved that the motion to adjourn the meeting at 8:26 p.m. is adopted. **(CARRIED UNANIMOUS: In favour: Mayor Neville, Deputy Mayor Power, Councillors Neville, Slaney, Smith, Tobin, and Wilson)**

JAMIE NEVILLE, MAYOR

GERRY HYNES, CAO

February 17, 2026

DATE