



Employment Opportunity Arena Attendant

The Town of Placentia is seeking an enthusiastic and organized individual to fill the seasonal role of **Arena Attendant**. This position plays a vital role in operating the Town's Winter recreation infrastructure.

Purpose of the Position

To provide operational support to the Arena portion of Port of Argientia Wellness Centre. Operations include but are not limited to daily building maintenance, scheduling, ice making, customer service and operating ice resurfacer machine.

Hours: 40 hours weekly

Key Responsibilities

- Ability to work independently and communicate both verbally and in writing to maintain records.
- Cleaning of facility including washrooms.
- Clear snow from doorways and walkways.
- Enforce safety regulations and complete required reports.
- General maintenance and repairs to refrigeration system.
- Making, resurfacing, painting and maintaining artificial ice.
- Operating an ice edger and ice resurfacing machine.
- Possess organizational and leadership skills.
- Schedule ice time, collect rental fees and make bank deposits.
- Other duties as assigned.

Qualifications:

- Competency in scheduling systems including Google calendars.
- High School Graduate or GED.
- Excellent communication and organizational skills.
- Proficiency in basic computer skills.
- Clean Vulnerable Sector Check and Certificate of Conduct Required.
- Valid Newfoundland driver's license and access to personal vehicle.
- Valid First Aid Certificate and WHIMIS Certificate or willingness to obtain upon hire.

Salary and Schedule

As per CUPE Local 1761 Collective Agreement

Application Process

Resumes can be dropped off at the Town of Placentia main office or emailed to townofplacentia@placentia.ca by 3:00PM on Monday, August 31, 2026. Please quote Arena Attendant in the subject line.

The Town of Placentia is an equal opportunity employer.



709-227-2151



www.placentia.ca



townofplacentia@placentia.ca