



TOWN OF PLACENTIA REQUEST FOR QUOTATIONS

Port of Argentia Wellness Centre Canteen Services

RFQ No: ARENAD026

Issue Date: September 15, 2026

Closing Date: September 25, 2026



TOWN OF PLACENTIA
REQUEST FOR QUOTATIONS
Port of Argientia Wellness Centre Canteen Services
RFQ No: ARENAD001
Issue Date: September 15, 2026
Closing Date: September 25, 2026

The Town of Placentia (the “Town”) invites qualified canteen operators to submit quotations to lease and operate the canteen located at Port of Argientia Wellness Centre (the “Canteen”). The successful operator will enter into a Lease and Operating Agreement with the Town.

1. RFQ Contact

All communications must be directed to:

Gerry Hynes
Chief Administrative Officer
CAO@placentia.ca
709-227-2151 x230

2. Type of Contract

Lease and Operating Agreement.

3. Timetable

Issue Date: September 15, 2026

Deadline for Questions: September 22, 2026

Submission Deadline: September 25, 2026

Anticipated Contract Execution: October 5, 2023

The Town reserves the right to modify this timetable.



4. Operator Responsibilities

- Lease and operate the Canteen at Port of Argentia Wellness Centre.
- Be responsible for daily cleaning and end-of-season cleaning.
- Ensure the Canteen is open during:
 - Minor hockey games and tournaments
 - Figure skating events
 - Recreation tournaments
 - All major arena events
- Provide a proposed menu and pricing list prior to commencement.
- Obtain all required Government Services approvals.
- Maintain Workers' Compensation coverage for employees.
- Leave propane tanks full at season end.
- Comply with all provincial and federal health regulations.

5. Town Responsibilities

- Inspect and clean the Canteen prior to startup.
- Top up propane at the beginning of the season.
- Provide utilities (electricity, water, heat).
- Provide use of existing equipment (as-is condition).

6. Hospitality Room Exception

The Operator agrees that Minor Hockey and Figure Skating Clubs may operate a hospitality room during Provincial Tournaments with light refreshments.

7. Insurance & Indemnification

The Operator agrees to:

- Indemnify and save harmless the Town from all claims arising from the Operator's use of the premises.
- Maintain Commercial General Liability insurance.
- Provide certificate of insurance prior to commencement.



8. Default & Termination

The Town may terminate this Agreement upon:

- Failure to pay rent within 10 days of due date.
- Failure to maintain required licenses.
- Breach of Provincial health regulations.
- Persistent failure to operate during scheduled events.

9. Assignment

The Operator may not assign or sublease without written consent of the Town.

10. Independent Contractor

The Operator is an independent contractor and not an employee or agent of the Town.

11. Governing Law

This Agreement shall be governed by the laws of Newfoundland & Labrador and the federal laws of Canada applicable therein.



REQUEST FOR QUOTATIONS

The Town of Placentia is inviting bids from qualified individuals, businesses, organizations, or operators interested in operating the Port of Argientia Wellness Centre Canteen for the 2026–2027 season. The successful bidder will be responsible for the day-to-day operation and management of the canteen, including staffing, food and beverage inventory, customer service, cleaning, cash handling, and all other operational requirements associated with the canteen.

AWARD

The canteen operation will be awarded to the highest acceptable bidder, subject to the bidder meeting all requirements outlined in this document. The Town of Placentia reserves the right to reject any bid that does not meet the requirements of this Request for Bids.

BIDDER INFORMATION

Business/Operator Name: _____

Contact Person: _____

Mailing Address: _____

Telephone: _____

Email: _____

Business Number (if applicable): _____

QUOTE

The bidder shall provide the amount they are offering to pay for the right to operate the Port of Argientia Wellness Centre Canteen for the 2026–2027 season.

TOTAL BID PER MONTH

\$ _____ (Sub Total)

\$ _____ (HST)

\$ _____ (Total)



ACKNOWLEDGEMENT

- I have reviewed this Request for Quotes.
- I understand the requirements associated with operating the Port of Argientia Wellness Centre Canteen.
- I have had the opportunity to inspect the canteen facilities and ask questions regarding the operation.
- The bid amount submitted is the amount I/we are offering to pay for the operating opportunity.
- I understand that the Town of Placentia is not obligated to accept any bid that does not meet the requirements outlined in this document.
- I will obtain and maintain all required licence, permits, insurance, and certifications.
- I will comply with all applicable legislation and regulations.
- I understand that I am responsible for all operating costs associated with the canteen.
- I understand that any independently selected debit, credit, POS, or electronic payment system will be entirely at my expense.
- I will maintain the canteen in a clean, safe, sanitary, and professional condition.
- I will be responsible for the conduct and supervision of all employees working for the canteen operation.
- All information provided in this bid is accurate and complete.

DECLARATION

Authorized Representative: _____

Signature: _____

Date: _____