



MINUTES

A public meeting of the Placentia Council was held Tuesday, March 20, 2018 at the Town Hall with the following in attendance:

Council

Mayor: Bernard S. Power
Deputy Mayor: Keith Pearson
Councillors: Noella Collins
Lorraine Collins-Power
Jamilee Fitzpatrick
Jane Hynes
Kay Smith

Staff

Charlotte Hickey, CAO
Mary Greene, Manager of Finance
Rhonda Power, Manager of Tourism, Marketing & Com.

Debbie Gear, Executive Assistant (Recording)

Mayor Power called the meeting to order at 7:00 p.m.

Congratulations

For the second consecutive year, Nicole Blanche has captured the 2018 AUS Defensive Player of the Year award. Nicole, the daughter of Francis and Nicole Blanche of Dunville, is a member of the St. Mary’s Huskies Women’s Hockey Team. Congratulations are extended to Nicole on behalf of Council, staff and residents of the municipality.

Brooke Lannon and Laura Gambin took part in the Tri Pen Ice AAA Bantam Girls provincial tournament recently and were part of the team that captured the title. The Ice will now represent NL at the Atlantic championships in PEI in April - congratulations and good luck to all!

Adoption of Agenda

The agenda was circulated prior to the meeting.

Motion #18-064

Deputy Mayor Pearson/Councillor Smith

Bet it resolved that the agenda for the March 20, 2018 Council meeting is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Minutes of the Meeting of February 19, 2018

The minutes of the meeting of February 19, 2018 were circulated prior to the meeting. There was one error noted

Councillor Fitzpatrick declared conflict due to family association and left the meeting.

The minutes of February 19, 2018 presented a motion to approve a payment that did not identify the supplier; Councillor Fitzpatrick did not declare conflict because she was not aware of to whom the payment was being made and voted to approve the expenditure. The motion now correctly indicates the payee and prior to this discussion and vote, Councillor Fitzpatrick declared.

Council recommended that the motion be amended to correctly reflect Councillor Fitzpatrick’s the declaration of conflict.

Motion #18-065

Councillor Hynes/Councillor Collins

Be it resolved that the motion to amend Motion #18-043 to reflect the vote of “*CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Hynes and Smith voted in favor of the motion; Councillor Fitzpatrick abstained due to conflict.*” is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Hynes and Smith voted in favour of the motion.)

Councillor Fitzpatrick returned to the meeting.

Motion #18-066

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the minutes of February 19, 2018 are adopted as circulated, discussed and amended.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

ACTION SHEET

Updates from the Action Sheet were provided; a couple of key items noted on the list included the following

- ❖ The Town is waiting for infrastructure plans from developers in Argentia who intend to set up accommodation sites.
- ❖ A local carpentry business on Blockhouse Road asking for tax forgiveness for water hook up must have these services to be able to operate a business; therefore no adjustment will be made.
- ❖ Staff are researching files for reference to the Town’s information on Vale’s commitment to providing fitness facilities at Laval for community use.

NEW BUSINESS

The Executive Committee advised that the position for Public Works Superintendent has been filled and that Adam Greene will be joining the Town’s staff on March 26, 2018. It is recommended that Council approve the terms and conditions of employment for the position of Public Works Superintendent as outlined in the letter dated March 8, 2018 addressed to and accepted by Mr. Adam Greene.

Motion #18-067

Deputy Mayor Pearson/Councillor Smith

Be it resolved that the Motion to approve the terms and conditions of employment for the position of Public Works Superintendent as outlined in the letter dated March 8, 2018 addressed to Mr. Adam Greene is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person - CAO)

RECOMMENDATIONS

Clean Up Workers

The Executive Committee recommended that Council approve the advertisement for the hiring of five seasonal workers for a five week period for the summer clean up period (commencing after the May 24th weekend).

Motion # 18-068

Deputy Pearson/Councillor Smith

Be it resolved that the motion to approve the advertisement for the hiring of five seasonal workers for a five week period for the summer clean up period is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Reclassification of Position

The Executive Committee recommended that Council approve the reclassification of the Events Assistant position to reflect added responsibility for set-up of sound and lighting equipment as recommended by the Manager of Tourism, Marketing and Communications.

Motion # 18-069

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the motion to approve the reclassification of the Events Assistant position to reflect added responsibility for set-up of sound and lighting equipment as recommended by the Manager of Tourism, Marketing and Communications is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Lease of Animal Control Shelter

The Executive Committee recommended that Council approve the signing of the lease of property from the Port of Argentia that is commonly referred to as the Town's Animal Control shelter for a one year period at a rate of \$1.00 per year.

Motion # 18-070

Councillor Collins/Councillor Fitzpatrick

Be it resolved that the motion to approve the signing of the lease of property from the Port of Argentia that is commonly referred to as the Town's Animal Control shelter for a one year period at a rate of \$1.00 per year is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Honeywell Expenditure

The Executive Committee recommended that Council approve payment of invoice #K6119JR0212 to Honeywell in the amount of \$101,569.00 less \$13,524.00 owing to the Town of Placentia; funding of \$75,440.00 has been received from the Federation of Canadian Municipalities toward this expenditure.

Motion # 18-071

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice #K6119JR0212 to Honeywell in the amount of \$101,569.00 less \$13,524.00 owing to the Town of Placentia is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

AVIVA Agreement

The Executive Committee recommended that Council approve the entering into the AVIVA Community Fund Agreement for \$100,000.00 for the Southeast Playground Splash Pad project.

Motion # 18-0072

Councillor Fitzpatrick/Councillor Collins-Power

Be it resolved that the motion to administer the AVIVA Community Fund Agreement for \$100,000.00 for the Southeast Playground Splash Pad project is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Tax Refund Policy

The Executive Committee recommended that Council approve the *Business Tax Refund Policy* as prepared and submitted to Council for review.

Motion # 18-073

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the *Business Tax Refund Policy* as prepared and submitted to Council for review is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Oceanex Tax Classification

The Executive Committee recommended that Council approve the reclassification of business tax for Oceanex from Import/Export to Marshalling Yard.

Motion # 18-074

Councillor Collins Power/Deputy Mayor Pearson

Be it resolved that the motion to approve the reclassification of business tax for Oceanex from Import/Export to Marshalling Yard is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jamilee Fitzpatrick; Resource Person-Mgr. of Finance)

RECOMMENDATIONS

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated March 9, 2018 in the amount of \$32,601.22.

Motion #18-075

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated March 9, 2018 in the amount of \$32,601.22 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the General Accounts Cheque Register in the amount of \$272,292.32 for cheques numbered 026542 to 026635.

Motion #18-076

Councillor Smith/

Be it resolved that the motion to approve the General Accounts Cheque Register in the amount of \$272,292.32 for cheques numbered 026542 to 026635 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for the month of March 2018.

Motion #18-077

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the Special Accounts Cheque Register for the month of is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa purchases for the period January 30 to February 27, 2018 in the amount of \$423.92.

Motion #18-078

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Visa purchases for the period January 30 to February 27, 2018 in the amount of \$423.92 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Concord - Invoice Payment

The Finance Committee recommended that Council approve the payment of \$19,500.00 (HST included) to Concord Paving for paving of local streets, pending confirmation with Public Works and management that all work outlined was performed.

Motion # 18-079

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the payment of \$19,500.00 (HST included) to Concord Paving for paving of local streets is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Tax Structure Amendment

The Finance Committee recommended that Council approve the amended tax structure for 2018 to include a tax rate of \$300,000.00 per annum for Industrial Port Operations and a Water/Sewer Rate for Industrial Port Operations at a rate of 9.5 mils or a minimum of \$400.00.

Motion # 18-080

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the amended tax structure for 2018 to include a tax rate of \$300,000.00 per annum for Industrial Port Operations and a Water/Sewer Rate for Industrial Port Operations at a rate of 9.5 mils or a minimum of \$400.00 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Jerseyside Electrical Repair

The Finance Committee recommended that Council approve the expenditure of \$9,270.00 to Atlantic Technical Services for repair of industrial electrical issues inside the Jerseyside pump house with connection to the pumps and generator at the plant.

Motion # 18-081

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the expenditure of \$9,270.00 to Atlantic Technical Services for repair of industrial electrical issues inside the Jerseyside pump house with connection to the pumps and generator at the plant is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Recreation NL Conference

The Finance Committee recommended that Council approve the expenditure of approximately \$500 plus HST for hotel and per diem for one person to attend the Recreation NL Conference in Gander from May 10 - 12, 2018.

Motion # 18-082

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the expenditure of approximately \$500 plus HST for hotel and per diem for one person to attend the Recreation NL Conference in Gander from May 10 - 12, 2018 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Clean Water Workshop

The Finance Committee recommended that Council approve the expenditure of approximately \$1,600 plus HST for hotel and per diem for up to three people to attend the Clean & Safe Drinking Water Workshop in Gander from March 27 - 29, 2018.

Motion # 18-083

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the expenditure of approximately \$1,600 plus HST for hotel and per diem for up to three people to attend the Clean & Safe Drinking Water Workshop in Gander from March 27 - 29, 2018 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

PMA Conference

The Finance Committee recommended that Council approve the maximum expenditure of \$1,550 for hotel and per diem two people to attend the Professional Municipal Administrators Conference in Corner Brook from June 5 - 8, 2018.

Motion # 18-084

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the maximum expenditure of \$1,550 for hotel and per diem two people to attend the Professional Municipal Administrators Conference in Corner Brook from June 5 - 8, 2018 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Website Upgrades

The Finance Committee recommended that Council approve the expenditure of \$5,559.96 plus HST to Infotech Services to complete upgrades to the Town of Placentia website.

Motion # 18-085

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the expenditure of \$5,559.96 plus HST to Infotech Services to complete upgrades to the Town of Placentia website is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Radar Speed Sign

The Finance Committee recommended that Council approve the expenditure of \$3,499.00 plus HST for the purchase of a new radar speed sign from the lowest quote received, Solar Wind Energy.

Motion # 18-086

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the expenditure of \$3,499.00 plus HST for the purchase of a new radar speed sign from the lowest quote received, Solar Wind Energy is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Extra Payroll Deduction Remittance

The Finance Committee recommended that Council approve the remittance of \$1,903.60 to CIBC Mellon for contributions deducted during the 53rd pay period in 2017.

Motion # 18-087

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the remittance of \$1,903.60 to CIBC Mellon for contributions deducted during the 53rd pay period in 2017 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Salter Controller Purchase

The Finance Committee recommended that Council approve the expenditure of \$1,287.00 plus HST for invoice #8235478 from Paul Murphy Services for the purchase of a salter controller.

Motion # 18-088

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the expenditure of \$1,287.00 plus HST for invoice #8235478 from Paul Murphy Services for the purchase of a salter controller is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Snow & Ice Control Materials Purchase - Gov. of NL

The Finance Committee recommended that Council approve the expenditure of \$19,009.50 less a refund of \$950.00 (plus HST) for the purchase of snow and ice control materials (2017 supply).

Motion # 18-089

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the expenditure of \$19,009.50 less a refund of \$950.00 (plus HST) for the purchase of snow and ice control materials is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Hotel Placentia Invoice Payment

The Finance Committee recommended that Council approve payment of invoice #1285 to Hotel Placentia in the amount of \$2195.81 plus HST for supply and service of meals at the annual Employee Recognition Dinner 2017.

Motion # 18-090

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice #1285 to Hotel Placentia in the amount of \$2195.81 plus HST for supply and service of meals at the annual Employee Recognition Dinner 2017 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Pumps Requirements

The Finance Committee recommended that Council approve the repair of three pumps at a cost of \$10,014.22 as recommended by the Public Works Department; two for identified lift stations and one to be retained as a spare.

Motion # 18-091

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the repair of three pumps at a cost of \$10,014.22 as recommended by the Public Works Department; two for identified lift stations and one to be retained as a spare is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Regatta Committee Grant

The Finance Committee recommended that Council approve the release of the \$5,000 grant to the Placentia Regatta Committee; the required annual financial report has been received and reviewed.

Motion # 18-092

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the release of the \$5,000 grant to the Placentia Regatta Committee is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Account #CASTL007 - Tax Adjustment

The Finance Committee recommended that Council approve the adjustment of \$718.48 business tax on account #CASTL007; written notification that the business has ceased operation has been submitted to the Town.

Motion # 18-093

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the adjustment of \$718.48 business tax on account #CASTL007 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Councillor Fitzpatrick declared conflict as a member of the Minor Hockey Committee and left the meeting.

Placentia Minor Hockey Ad

The Finance Committee recommended that Council approve the expenditure of \$100.00 to Placentia Minor Hockey Association in support of their advertising for the All Newfoundland Bantam E Hockey Tournament.

Motion # 18-094

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the expenditure of \$100.00 to Placentia Minor Hockey Association in support of their advertising for the All Newfoundland Bantam E Hockey Tournament is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Hynes and Smith voted in favour of the motion.)

Councillor Fitzpatrick returned to the meeting.

Husky Energy - Water Hook Up Fee

The Finance Committee recommended that Council approve the waiver of the water hookup fee for Husky Energy in Argentia as it is covered in the tax agreement.

Motion # 18-095

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the waiver of the water hookup fee for Husky Energy in Argentia as it is covered in the tax agreement is adopted.

(CARRIED 6:1 - Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion; Mayor Power voted against the motion.)

The CAO declared conflict due to family connection and left the meeting.

MJ Hickey Equipment Rental Invoice

The Finance Committee recommended that Council approve the payment of invoice #1873 to M.J. Hickey Construction Ltd. in the amount of \$512.00 for the rental of equipment under the standing offer to repair a leak on Lake's Road.

Motion # 18-096

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the payment of invoice #1873 to M.J. Hickey Construction Ltd. in the amount of \$512.00 for the rental of equipment under the standing offer to repair a leak on Lake's Road is adopted.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The CAO returned to the meeting.

The Chair noted that staff applied for and received a \$125 rebate from NL Power against the replacement of lights at Unity PARC.

PUBLIC WORKS COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins and Councillor Jane Hynes Hynes; Resource Person - Public Works Supervisor)

RECOMMENDATIONS

#745 Main Road, Dunville - Maher

The Public Works Committee recommended that Council approve the revised application, revoking all previous applications, from David Maher for development of his land at 745 Main Road, Dunville pending Discretionary Advertisement at the proponents cost and with the condition that all municipal regulations are complied with and prior approval is received from all other government agencies.

Motion #18-097

Deputy Mayor Keith Pearson/Councillor Collins-Power

Be it resolved that the motion to approve the revised application, revoking all previous applications, from David Maher for development of his land at 745 Main Road, Dunville pending Discretionary Advertisement at the proponents cost and with the condition that all municipal regulations are complied with and prior approval is received from all other government agencies is adopted.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

#28 Lake's Road, Dunville - Lilly

The Public Works Committee recommended that Council approve the application from Colin Lilly to construct two sheds and extend the existing patio at #28-30 Lake's Road, Dunville as per the submitted application on condition that the development meets all municipal regulations.

Motion #18-098

Deputy Mayor Keith Pearson/Councillor Smith

Be it resolved that the motion to approve the application from Colin Lilly to construct two sheds and extend the existing patio at #28-30 Lake's Road, Dunville as per the submitted application on condition that the development meets all municipal regulations is adopted.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

#62 Southeast Road - Brooks

The Public Works Committee recommended that Council approve the application from Craig Brooks to construct a personal use garage at #62-66 Southeast Road with the stipulation that the applicant accepts full responsibility for any damages that may be caused by erosion from the brook on the property.

Motion #18-099

Deputy Mayor Keith Pearson/Councillor Hynes

Be it resolved that the motion to approve the application from Craig Brooks to construct a personal use garage at #62-66 Southeast Road is adopted with the stipulation that the applicant accepts full responsibility for any damages that may be caused by erosion from the brook on the property.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

#20 Hartigan Street - Leonard

The Public Works Committee recommended that Council approve the application for extension of an existing accessory building at #20 Hartigan Street for Marcel Leonard with the stipulations that the new building does not affect the existing driveway; that the owner maintain the same easement as the existing grandfathered structure and that the finish materials are the same as the original building.

Motion #18-100

Deputy Mayor Keith Pearson/Councillor Collins-Power

Be it resolved that the motion to approve the application for extension of an existing accessory building at #20 Hartigan Street for Marcel Leonard is adopted with the stipulations that the new building does not affect the existing driveway; that the owner maintain the same easement as the existing grandfathered structure and that the finish materials are the same as the original building.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Councillor Collins-Power declared conflict due to employment at NL Housing Corp and left the meeting.

#10 Power Street - NL Housing Corporation/Greene

The Public Works Committee recommended that Council approve the application to construct a wheelchair ramp at #10 Power Street for NL Housing Corporation.

Motion #18-101

Deputy Mayor Keith Pearson/Councillor Hynes

Be it resolved that the motion to approve the application to construct a wheelchair ramp at #10 Power Street for NL Housing Corporation is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Councillor Collins-Power returned to the meeting.

#40 Orcan Drive - Rosedale Manor

The Public Works Committee recommended that Council approve the application for a commercial and other development permit from Rosedale Manor to extend the building at #40 Orcan Drive with the stipulation that all municipal regulations are met including the requirement that finish materials are the same as the existing.

Motion #18-102

Deputy Mayor Keith Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the application for a commercial and other development permit from Rosedale Manor to extend the existing building at #40 Orcan Drive is adopted with the stipulation that all municipal regulations are met including the requirement that finish materials are the same as the existing.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Councillor Hynes declared conflict due to family connection and left the meeting.

#71 Blockhouse Road - Seafair Capital

The Public Works Committee recommended that Council approve the application for an occupancy permit for Seafair Capital at #71-77 Blockhouse Road, Placentia for the sale of naturopathic supplements pending prior approval from all other government agencies.

Motion #18-103

Deputy Mayor Keith Pearson/Councillor Collins

Be it resolved that the motion to approve the application for an occupancy permit for Seafair Capital at #71-77 Blockhouse Road, Placentia for the sale of naturopathic supplements is adopted pending prior approval from all other government agencies is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, and Smith voted in favour of the motion.)

Councillor Hynes returned to the meeting.

37 Veterans Way - Meade's Property Rentals

The Public Works Committee recommended that Council approve the occupancy permit application at #37-45 Veterans Way from Meade's Property Rentals pending prior approval from all other government agencies and with the stipulation that the applicant accept full responsibility for any future flooding issues encountered at the location.

Motion #18-104

Deputy Mayor Keith Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the occupancy permit application at #37-45 Veterans Way from Meade's Property Rentals is adopted pending prior approval from all other government agencies and with the stipulation that the applicant accept full responsibility for any future flooding issues encountered at the location..

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Councillor Fitzpatrick declared conflict due to family connection with one of the taxi owners and left the meeting.

Taxi Applications

The Public Works Committee recommended that the application for taxi permits as follows be approved pending receipt of pertinent insurance, registration and driver information including a copy of the photo license of drivers and that a picture of each car is taken and the matching VIN number recorded:

Busy Bee Cabs (2 vehicles)

Peter Bennett

Provincial Ready Mix.

Motion #18-105

Deputy Mayor Keith Pearson/Councillor Collins-Power

Be it resolved that the motion to approve applications for taxi permits is adopted pending confirmation from the MEO of receipt of insurance, registration and driver information including a copy of the photo license of drivers and that a picture of each car is taken and the matching VIN number recorded.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Hynes and Smith voted in favour of the motion.)

Councillor Fitzpatrick returned to the meeting.

Crown Land Application - Traverse

The Public Works Committee recommended that Council approve the application for crown land on Old Settlement Hill from Noel Patrick Traverse for the purpose of sheep grazing with the stipulation that this is not a permit to construct; agricultural activity in this area will require discretionary approval.

Motion #18-106

Deputy Mayor Keith Pearson/Councillor Hynes

Be it resolved that the motion to approve the application for crown land on Old Settlement Hill from Noel Patrick Traverse for the purpose of sheep grazing is adopted with the stipulation that this is not a permit to construct and with the understanding that agricultural activity in this area will require discretionary approval.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Vendor Permits

Philip's Drive Thru Car Wash

The Public Works Committee recommended that Council approve the application from Philip's Drive Thru Car Wash to operate a drive-in car wash at #170 Jersey Hill.

Motion #18-107

Deputy Mayor Keith Pearson/Councillor Hynes

Be it resolved that the motion to approve the application from Philip's Drive Thru Car Wash to operate a drive-in car wash at #170 Jersey Hill is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Councillor Smith declared conflict as a member of the Dunville Health Care Auxiliary and left the meeting.

Dunville Health Care Auxiliary

The Public Works Committee recommended that Council approve the application from the Dunville Health Care Auxiliary to sell tickets at Placentia Mall.

Motion #18-108

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve the application from the Dunville Health Care Auxiliary to sell tickets at Placentia Mall is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick and Hynes voted in favour of the motion.)

Councillor Smith returned to the meeting.

The Manager of Tourism, Marketing and Communications declared conflict as a member of the French Association of Placentia and left the meeting.

Ticket Sales

The Public Works Committee recommended that Council approve Vendor Permits for St. Martin's Anglican Church and the French Association of Placentia to sell tickets at Placentia Mall

Motion #18-109

Deputy Mayor Keith Pearson/Councillor

Be it resolved that the motion to approve applications from St. Martin's Anglican Church, and the French Association of Placentia for vendor permits to sell tickets at Placentia Mall is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Smith and Hynes voted in favour of the motion.)

The Manager of Tourism, Marketing & Communications returned to the meeting.

Intersac Inc. - Occupancy Application

The Public Works Committee recommended that Council approve the application from Intersac Inc. for an occupancy permit for the handling, storage and transport of soda ash and lime with the stipulation that the applicant ensure the containment of dust from the product and that the transport of product through the community to Long Harbour is in sealed pneumatic tankers as per the application.

Motion #18-110

Deputy Mayor Keith Pearson/Councillor

Be it resolved that the motion to approve the application from Intersac Inc. for an occupancy permit for the handling, storage and transport of soda ash and lime is adopted with the stipulation that the applicant ensure the containment of dust from the product and that the transport of product through the community to Long Harbour is in sealed pneumatic tankers as per the application.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

TMSI - Commercial & Other Development Application

The Public Works Committee recommended that Council approve the application from TMSI to operate a warehouse and office trailer at 1-3 Waterfront Drive, Argentia; government service approval has been received.

Motion #18-111

Deputy Mayor Keith Pearson/Councillor

Be it resolved that the motion to approve the application from TMSI to operate a warehouse and office trailer at 1-3 Waterfront Drive, Argentia is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Deferred Permit Application

The application for a permit from Coombs Funeral Home to extend his property on Veterans Way was deferred pending further information on measurements of the building and number of parking spaces.

Councillor Fitzpatrick and the CAO both declared conflict due to family connection and left the meeting.

Standing Offer - Heavy Equipment Rental

The Public Works Committee recommended that Council approve the standing offer bid sheet as presented at the meeting subject to the terms and conditions set out by the Committee.

Motion #18-112

Deputy Mayor Pearson/Councillor Hynes

Be it resolved that the motion to approve the standing offer bid sheet as presented at the meeting is adopted as presented and subject to the terms and conditions set out by the Committee.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Hynes and Smith voted in favour of the motion.)

Councillor Fitzpatrick and the CAO returned to the meeting.

Waste Collection Contract

The Deputy Mayor noted that the call for quotes for temporary waste collection services closes on March 23, 2018; the tender advertisement for the main collection contract will be in next Saturday's Telegram. (Mayor Power noted there were no conflict declarations required as this was an information note only.)

Comments on other Matters

A request to allow temporary placement of a sea can on private property in Dunville until June 2018 was approved.

Staff asked a resident to stop blocking access to a footpath in Jersey side when doing his snow removal.

Staff will assess a guard rail in Jersey side to see if it can be moved somewhat to allow pedestrian thoroughfare.

The report on the Mill Brook assessment has been received; this and the assessment for Station Road will be used to make application for funding. Council asked that Freshwater Brook be explored as well.

The issue with flooding on the flats of Jersey side will be referred to the Town's engineers.

PUBLIC SAFETY COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillors Lorraine Collins-Power and Councillor Jane Hynes; Resource Person CAO)

Purchase of Bunker Gear

The Public Safety Committee recommended that Council approve the purchase of five sets of bunker gear and one additional coat (to replace damaged garment) for the Fire Department with approval of the Finance Committee.

Motion #18-113

Councillor Collins/Councillor Collins-Power

Be it resolved that the motion to purchase five sets of bunker gear and one additional coat for the Fire Department is adopted pending approval of the Finance Committee.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Purchase of Self-Contained Breathing Apparatus (SCBA)

The Public Safety Committee recommended that Council approve the purchase of five SCBA's for the Fire Department.

Motion #18-114

Councillor Collins/Councillor Hynes

Be it resolved that the motion to approve the purchase five SCBA's for the Fire Department is adopted pending approval of the Finance Committee.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Councillor Collins-Power declared conflict due to family connection and left the meeting.

Removal Order - Harbour Drive

The Public Safety Committee recommended that Council approve actioning the Order to Remove the sea can located on Harbour Drive installed there by John Power of Harbour Drive.

Motion #18-115

Councillor Collins/Deputy Mayor Pearson

Be it resolved that the Order to Remove the sea can located on Harbour Drive installed there by John Power of Harbour Drive is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Councillor Collins-Power returned to the meeting.

Removal Order - Harbour Drive

The Public Safety Committee recommended that Council approve the Order to Remove the shed located on Harbour Drive erected by Richard McGrath.

Motion #18-116

Councillor Collins/Councillor

Be it resolved that the motion to approve the Order to Remove the shed located on Harbour Drive erected by Richard McGrath is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Fire Department Update

The quarterly report from the Fire Department was presented to Council. In addition to in-house training programs, the Fire Department participated in cold water rescue training in Argentina in February. There were a number of calls for assistance including a range of incidents i.e. trailer fire, problems with hydro poles, smoke alarm responses, a house fire, ATV fire, medical assist and chimney fire.

RCMP Report

The following incidents were noted from this month’s RCMP report provided to the Town of Placentia.

14 responses to alarms	2 reports of disturbing the peace	2 offences re the mental health act
1 criminal harassment	3 uttering threats	1 arson call
2 fire prevention issues	3 requests to locate	3 requests to assist general public
2 assaults	1 break and enter	2 failures to comply
8 highway traffic incidents	1 liquor control act offense	2 mischief offenses
4 criminal code offences	5 thefts	2 impaired driving charges

The RCMP is also very focused on impaired driving and has been working with students at the high school level dealing with the ramifications of drinking and driving.

Indiscriminate Dumping

Council continues to be very concerned about dumping of household garbage in unauthorized locations. Residents are encouraged to not dump indiscriminately and to keep our community clean.

Council would like to follow up with RCMP with regard to their issuing tickets for littering in the Town. Mayor Power asked that the Tourism Committee and the Community Engagement Committee develop an anti-littering campaign including a social media blitz and signage, etc. They are asked to coordinate this in cooperation with RCMP enforcement of their anti-liter regulations.

CULTURE & TOURISM COMMITTEE REPORT

(Councillor Jane Hynes, Chair; Councillor Noella Collins and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

The Culture and Tourism Committee did not have an recommendations for Council this month but have been actively working on issues and upcoming events.

The Wild Rose lunch and awards event will be held in the Arts Centre on March 28. All Councillors are invited to attend.

The Legendary Coast Organization will be in attendance at the Arts Centre from March 21 to March 23 with a public session and luncheon on March 22nd. A number of keynote speakers will be attending.

The Parks Canada Management Planning team held sessions at the Arts Centre on March 12th which were attended by the Manager of Tourism, Communications and Marketing. Parks Canada were advised of municipal concerns with the accessibility to Castle Hill - the length of the season could be extended. There is no staff on site after October and the access gates are closed in September. It was noted that other points of interest in the Town remain open longer than Castle Hill, i.e. O'Reilly House Museum and the Cultural Interpretation Office here at the Town.

Marine Atlantic has a "kids travel free" promotion for the month of July; it is generally perceived that Placentia is not a guaranteed link to the province and the Town is lucky to have Marine Atlantic's presence here. Council would like to see local representation on the Marine Atlantic Board of Directors.

Wayfinding Signage

The Manager of Tourism, Marketing and Communications will resubmit the previous plan prepared by the CAO to funding agencies for monies to implement the Town's wayfinding signage strategy. A meeting will be held with ACOA next week and this will be on the agenda for discussion.

Hospitality NL

Councillor Hynes represented Council at the recent Hospitality NL conference and reports that the event was well attended and was a good, positive session. Councillor Hynes told Council that Vision 20/20 has funding resources that could be possibly be accessed for archaeology and help with tourism initiatives in our area.

It was noted at the session that Marine Atlantic will continue to get their subsidy which is positive for this area.

Economic Development Officer

The Deputy Mayor pointed out that the job of Economic Develop Officer for the Dunville location of the provincial department of Tourism, Culture, Industry and Innovation (formerly BTCRD) is being advertised. This is the job formerly filled by Patrick O'Keefe; Council is very pleased that this position will remain here.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Lorraine Collins-Power and Deputy Mayor Keith Pearson; Resource Person - Manager of Recreation and Community Programming

RECOMMENDATION

Ice Rental Fee Change

The Recreation Committee recommended that Council approve a discount in the fee rate to \$90.00 an hour for ice rental from 8:00 p.m. to 10:30 p.m. on Saturdays and Sundays for the remaining of the season if ice is available and booked on that day.

Motion #18-117

Councillor Fitzpatrick/Councillor Smith

Be it resolved that the motion to discount in the fee rate to \$90.00 an hour for ice rental from 8:00 p.m. to 10:30 p.m. on Saturdays and Sundays for the remaining of the season if ice is available and booked on that day. Is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Council was referred to the meeting notes for updates from this Committee.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Lorraine-Collins Power, Chair; Councillor Noella Collins and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications)

RECOMMENDATION

Age Friendly Fair - Terms of Reference

The Community Engagement and Communications Committee recommended that Council approve the Terms of Reference that were prepared by the Age Friendly Committee and reviewed by the Community Engagement and Communications Committee. These terms of reference were presented to Council as a Whole at the Age Friendly presentation on February 26, 2018.

Motion #18-118

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve the Terms of Reference that were prepared by the Age Friendly Committee and reviewed by the Community Engagement and Communications Committee is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Council was referred to the meeting notes for updates from the Committee.

Webcasting should be ready for next meeting; testing will be done upon receipt of the webcam.

Correspondence

The monthly correspondence list was included with the package, items requiring attention were forwarded to and dealt with by the appropriate committees. It was noted from the list that the CAO attended the ATIPP meeting in St John's that dealt with Transitory Records.

COUNCILLORS' CONCERNS/COMMENTS

It was reiterated that next week there will be representatives from groups involved in the tourism sector attending meetings at the Arts Centre; the Town welcomes these visitors and looks forward to good discussion.

Tomorrow is Down's Syndrome Day and Council is encouraged to wear mismatched socks in support.

Huge thanks went out to staff and volunteer organizers of the Winter Carnival this year. Events were well planned and attended; there was a lot of positive feedback from the community. Special thanks went out to sponsors from the business community who helped support this event.

Council was asked to check into media reports of food cutbacks at the health centre.

Mayor Power reminded Council that any meeting requests should be coordinated through the Executive Assistant. Committee meetings should be restricted to Council discussion of municipal business; the Committee of the Whole is the venue for public to present concerns.

It was also pointed out that councillors should direct resident's concerns to the appropriate committee of council. *(At this point Mayor Power suggested that Councillor Fitzpatrick could be in conflict and suggested she leave the room while he presented a case scenario and she complied).* The Mayor referenced an e-mail exchange regarding the request for three quotes for pricing of equipment rental in which he noted staff

followed correct procedure. All matters such as this should be referred to the town staff to include on the agenda for committee discussion. (*Councillor Fitzpatrick returned to the meeting.*)

Councillors were given advance notice that the volunteer lunch is tentatively planned for April 19th.

The Community Engagement and Communications Committee reported on the first *Public Consultation Meeting*. There was good, open conversation and feedback. Council will make some adjustments to the facilitation process but all it all the meeting was deemed a success.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:40 p.m.

BERNARD S. POWER, MAYOR

CHARLOTTE HICKEY, CAO

DATE