

MINUTES

A public meeting of the Placentia Council was held Tuesday, April 21, 2015 at the Town Hall with the following in attendance:

Mayor:	Wayne D. Power	CAO:	Ed O’Keefe
Deputy Mayor:	Keith Pearson	Public Works Supervisor:	Harold Power
Councillors:	Frank Coombs	Admin. Office Manager:	Mary Greene
	Dan Greene	Executive Assistant:	Debbie Gear (recording)
	William Woodman		

Absent: Councillor Nash (Vacation)
Councillor Collins (Medical)

Mayor Power called the meeting to order at 7:00 p.m.

Proclamation

Mayor Power read the proclamation declaring the month of April 2015 as *Child Abuse Prevention Month* in the Municipality of Placentia.

Assets & Interests Forms

As per the Municipalities Act, Councillors and managers are required to complete an assets and interests form indicating assets that may be conflicting in their duties. The Mayor asked that this be completed and returned to the Executive Assistant and advised he will review them with Council prior to the next Council meeting.

Adoption of Agenda

The agenda as amended on April 20, 2015 was circulated to Council.

Motion #15-059

Deputy Mayor Pearson/Councillor Coombs

Be it resolved that the revised agenda as presented prior to the start of the meeting was approved by Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Minutes of the Meeting of March 17, 2015

The minutes of the meeting of March 17, 2015 were circulated prior to the meeting. There was one omission in that motion #15-049 did not indicate the seconder of the motion.

Motion #15-060

Councillor Coombs/Deputy Mayor Pearson

Be it resolved that the minutes of March 17, 2015 were adopted as reviewed and amended.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Business Arising from Minutes and/or Action Sheet

The Deputy Mayor asked if the report has been received from the Dunville water testing. Maxxam has completed their sampling and the detailed report was forwarded to the engineers for summary in layperson's language and has been returned today. After review, it will be circulated to Council for their information.

It was pointed out that the Placentia Area Historical Society did not receive a reply from the Town to their request for in-kind support of their proposal to erect another monument in the legacy garden in the form of space and commitment to maintenance. The CAO explained that this is because Council did not give direction for the same and the discussion was referred back to the Tourism Committee. Mayor Power says this will be further discussed in a meeting with the Historical Society, Our Lady of Angels Paris, the Legion and the Town tomorrow.

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

A report on the Executive Committee meeting held on April 10, 2015 was circulated prior to the meeting for Council's information.

Operations/Staff Review

The Executive Committee recommended that Council award the bid for the Operations and Staffing Review to LW Consulting of Mount Pearl at a cost of \$27,450 plus expenses and tax.

Motion #15-061

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion to award the bid for the Operations and Staffing Review to LW Consulting of Mount Pearl at a cost of \$27,450 plus expenses and tax is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Generator Remediation Work

The Executive Committee recommended that Council approve the expenditure of funds to purchase a load bank and related materials to ensure proper operation of the Town Hall/Arts Centre Generator at a cost of \$6,285.00 plus HST. The additional cost of \$13,306.27 plus HST for installation will be the responsibility of Progressive Engineering and RAN.

Motion #15-062

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion to purchase a load bank and related materials to ensure proper operation of the Town Hall/Arts Centre Generator at a cost of \$6,285.00 plus HST was approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Seasonal Work

Letters will be sent to the seasonal workers to renew their employment.

Recreation Director

The Executive Committee discussed a request from the Facilities Manager to increase the duration of employment for the Recreation Director. The Director is employed for fourteen weeks, the summer program is only six weeks in duration and the Executive feels that the remaining eight weeks should be sufficient time for the Director to perform the duties required of this position, particularly with the aid of the recreation worker to prepare fields for use. The status quo will be maintained and the position will be reviewed during the operations/staff review.

Capital Works

Wave wall restoration and boardwalk repairs have started and will take about eight weeks to complete. Appropriate safety signage is in place.

The Freshwater water line replacement project will start upon receipt of materials, expected about mid May and the Jersey side and Freshwater reservoirs replacement will proceed pending approval from the provincial government.

Municipal Plan Review Motions

On Friday April 18, 2015 the Department of Municipal and Intergovernmental Affairs advised they reviewed the Town's municipal plan documents and determined they are in compliance with provincial policy and therefore were released.

The following recommendations are presented for Council approval to move forward with the plan process.

Motion #15-063

Councillor Woodman/Councillor Greene

Be it resolved that Council approved the adoption of the Town of Placentia Development Regulations as released by the Department of Municipal and Intergovernmental Affairs on Friday, April 10, 2015.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Motion #15--064

Councillor Woodman/Councillor Coombs

Be it resolved that Council approved the adoption of the Town of Placentia Municipal Plan as reviewed and released by the Department of Municipal and Intergovernmental Affairs on Friday, April 10, 2015.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Motion #15-065

Councillor Woodman/Deputy Mayor Keith Pearson

Be it resolved that Council approved moving forward with a public hearing relating to the development of the Municipal Plan and Development Regulations for the Town of Placentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Motion #15-066

Councillor Woodman/Councillor Coombs

Be it resolved that Council approved the hiring of a commissioner licensed in the Province of Newfoundland & Labrador to preside over the public hearings relating to the development of the Municipal Plan and Development Regulations for the Town of Placentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Council was reminded that the foregoing are required as part of the planning process and following the public hearing any recommendations and requests will be reported to Council by the Commissioner. Council can then review, input and finalize the plan. The next step is to hire the commissioner and advertise the hearing for two weeks.

Union Negotiations

CUPE has sent their list of proposed amendments to the current agreement. These will be reviewed and a date set to meet with the union for discussion.

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash ; Resource Person - Administrative Office Manager)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated April 14, 2015 in the amount of \$110,284.31.

Motion #15-067

Councillor Greene/Councillor Woodman

Be it resolved that the Accounts Payable Transaction Journal dated April 14, 2015 in the amount of \$110,284.31 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the Cheque Register dated April 14, 2015 in the amount of \$253,440.46 for cheques numbered 023205 to 023322.

Motion #15-068

Councillor Greene/Councillor Woodman

Be it resolved that the Cheque Register dated April 14, 2015 in the amount of \$253,440.46 for cheques numbered 023205 to 023322 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for April 2015.

Motion #15-069

Councillor Greene/Councillor Woodman

Be it resolved that the Special Accounts Cheque Register dated April 2015 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement dated February 5 to March 4, 2015 in the amount of \$320.75.

Motion #15-070

Councillor Greene/Councillor Coombs

Be it resolved that the Visa statement dated February 5 to March 4, 2015 in the amount of \$320.75 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Vacation Guide Advertising

The Finance Committee recommended that Council approve the purchase of a 1/8 page advertisement in the 2015 NL Summer Vacation Guide at a cost of \$195.00.

Motion #15-071

Councillor Greene/Councillor Coomb

Be it resolved that the purchase of an advertisement in the 2015 NL Summer Vacation Guide at a cost of \$195.00 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Web Site Modifications

The Finance Committee recommended that Council approve the expenditure of \$2,425.00 to Open Communications for web site modifications.

Motion #15-072

Councillor Greene/Councillor Woodman

Be it resolved that the expenditure of \$2,425.00 to Open Communications for web site modifications is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Operations/Staff Review

The Finance Committee recommended that Council approve the expenditure of \$27,450 plus expenses and taxes to retain the services of LW Consulting to conduct the Operations and Staff review for the Town.

Motion #15-073

Councillor Greene/Councillor Woodman

Be it resolved that the expenditure of \$27,450 plus expenses and taxes to retain the services of LW Consulting to conduct the Operations and Staff review for the Town is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Sale of Land - Swan's Road

The Finance Committee recommended that Council approve the sale of land at #21 Swan's Road at the cost of \$1.00 per square foot provided that the regulatory set back is observed. The purchaser is to provide a survey prior to the sale.

Motion #15-074

Councillor Greene/Councillor Coombs

Be it resolved that Council approved the sale of land at #21 Swan's Road at the cost of \$1.00 per square foot provided that the regulatory set back is observed. The purchaser is to provide a survey prior to the sale.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Replacement of Overhead Doors

The Finance Committee recommended that Council approve the expenditure of approximately \$12,500 to replace the damaged overhead doors at the Public Works Depot in Argentinia.

Motion #15-075

Councillor Greene/Councillor Coombs

Be it resolved that the expenditure of approximately \$12,500 to replace the damaged overhead doors at the Public Works Depot in Argentinia is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Purchase of Letter Folder

The Finance Committee recommended that Council approve the purchase of a letter folder for the accounting office at a cost of \$949.00 plus HST.

Motion #15-076

Councillor Greene/Councillor Woodman

Be it resolved that the purchase of a letter folder for the accounting office at a cost of \$949.00 plus HST.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Account #KING-001 Request for Adjustment

The Finance Committee recommended that Council approve an adjustment of \$400.00 to Account #KING-001 for 2015 business tax as the company ceased operations in June of 2014.

Motion #15-077

Councillor Greene/Councillor Woodman

Be it resolved that an adjustment of \$400.00 to Account #KING-001 for 2015 business tax as the company ceased operations in June of 2014 is resolved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

PBIS Contribution

The Finance Committee recommended that Council approve the sponsorship of the Placentia Bay Industrial Showcase in the amount of \$5,000.00 for a booth. Rental of the arena is to be charged as per approved rates of \$600.00 per day or \$1,200.00 for the trade show.

Motion #15-078

Councillor Greene/Councillor Coombs

Be it resolved that the sponsorship of the Placentia Bay Industrial Showcase in the amount of \$5,000.00 for a booth is approved. Rental of the arena is to be charged as per approved rates of \$600.00 per day or \$1,200.00 for the trade show.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Official Opening - Voices Exhibit

The Finance Committee recommended that Council approve the budget of \$2,020.00 for the Voices of Placentia Bay Exhibit official opening, funds to be expended from the 350th Anniversary account.

Motion #15-079

Councillor Greene/Deputy Mayor Pearson

Be it resolved that the budget of \$2,020.00 for the Voices of Placentia Bay Exhibit official opening is approved, funds to be expended from the 350th Anniversary account.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

PB Veterans' Cenotaph

The Finance Committee recommended that Council reject the donation of \$1,260.00 toward the beautification phase of the Placentia Bay Veterans Cenotaph project. The Town has already contributed to this project with the expectation that the Town's property will be restored to its pre-construction condition.

Motion #15-080

Councillor Greene/Councillor Coombs

Be it resolved that Council rejected the request for the donation of \$1,260.00 toward the beautification phase of the Placentia Bay Veterans Cenotaph project.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Account #HICKE012 - Increase of Water Tax

The Finance Committee recommended that Council adjust the water tax charged on account #HICKE012 TO \$380.00 per annum as per the tax structure rate.

Motion # 15-081

Councillor Greene/Councillor Woodman

Be it resolved that Council approved an adjustment of the water tax charged on account # HICKE012 to \$380.00 per annum per the Town's tax structure.
(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Mary Greene left the meeting following the Finance Committee meeting report.

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillors Dan Greene & Frank Coombs; Resource Person - Public Works Supervisor)

#11 Ville Marie Drive, Dunville - Residential Extension

The Public Works Committee recommended that Council approve the application to construct a new porch at #11 Ville Marie Drive, Dunville pending approval from all other government agencies.

Motion # 15-082

Councillor Woodman/Councillor Coombs

Be it resolved that the application to construct a new porch at #11 Ville Marie Drive, Dunville is approved pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

#43-45 Freshwater Crescent, Freshwater - New Single Residence Application

The Public Works Committee recommended that Council approve the application to construct a new single residence at #43-45 New Settlement Hill, Freshwater pending approval from all other government agencies.

Motion # 15-083

Councillor Woodman/Councillor Coombs

Be it resolved that the application to construct a new single residence at #43-45 Freshwater Crescent, Freshwater is approved pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

#157 Southeast Road - - New Single Residence Application

The Public Works Committee recommended that Council approve the application to construct a new single residence at #157 Southeast Road pending approval from all other government agencies.

Motion #15-085

Councillor Woodman/Councillor Coombs

Be it resolved that the application to construct a new single residence at #157 Southeast Road is approved pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

#53-63 Prince William Drive, Placentia - New Single Residence Application

The Public Works Committee recommended that Council approve the application to construct a new single residence at #53-63 Prince William Drive, Placentia pending approval from all other government agencies.

Motion # 15-086

Councillor Woodman/Councillor Coombs

Be it resolved that the application to construct a new single residence at #53-63 Prince William Drive, Placentia is approved pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

#45 Lake's Road, Dunville - New Single Residence Application

The Public Works Committee recommended that Council approve the application to construct a new single residence at #45 Lake's Road, Dunville pending approval from all other government agencies.

Motion # 15-087

Councillor Woodman/Councillor Greene

Be it resolved that the application to construct a new single residence at #45 Lake's Road, Dunville is approved pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

#45 Lake's Road, Dunville - Accessory Building Application

The Public Works Committee recommended that Council approve the application to construct a personal use garage at #45 Lake's Road, Dunville pending approval from all other government agencies.

Motion # 15-088

Councillor Woodman/Councillor Greene

Be it resolved that the application to construct a personal use garage at #45 Lake's Road, Dunville is approved pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

#1187 Main Road, Dunville - Accessory Building Application

The Public Works Committee recommended that Council approve the application to construct a shed at #1187 Main Road, Dunville pending approval from all other government agencies.

Motion # 15-089

Councillor Woodman/Councillor Greene

Be it resolved that the application to construct a shed at #1187 Main Road, Dunville is approved pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

#28 Hannon Avenue, Southeast - Accessory Building Application

The Public Works Committee recommended that Council approve the application to construct a shed at #28 Hannon Avenue, Southeast pending approval from all other government agencies.

Motion # 15-090

Councillor Woodman/Councillor Coombs

Be it resolved that the application to construct a shed at #28 Hannon Avenue, Southeast is approved pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

#18 Freshwater Crescent - Residential Extension Application

The Public Works Committee recommended that Council approve the application to construct an attached garage at #18 Freshwater Crescent pending approval from all other government agencies.

Motion # 15-091

Councillor Woodman/Councillor Coombs

Be it resolved that the application to construct an attached garage at #18 Freshwater Crescent pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

#206-228 Shaw's Lane - New Single Dwelling Construction Application

The Public Works Committee recommended that Council approve the application to construct a single dwelling residence at #206-228 Shaw's Lane provided the applicant meets all stipulations outlined in correspondence and accepted by him on April 2, 2015 pending approval from all other government agencies.

Motion # 15-092

Councillor Woodman/Coombs

Be it resolved that the application to construct a single dwelling residence at #206-228 Shaw's Lane is approved provided the applicant meets all stipulations outlined in correspondence and accepted by him on April 2, 2015 and pending approval from all other government agencies.

(CARRIED: 4:1 - Mayor Power, Deputy Mayor Pearson, Councillors Coombs and Woodman voted in favour of the motion; Councillor Greene voted against the motion.)

The Public Works Supervisor is to obtain photos and an outline of the underground infrastructure from the applicant.

Crown Land Applications

The Public Works Committee recommends that Council approve the following Crown Land applications:

1. the application for crown land at Fox Harbour Road, Dunville
2. the application for crown land at Old Settlement Hill, Freshwater.

Motion # 15-093

Councillor Woodman/Councillor Coombs

Be it resolved that the applications for crown land at Fox Harbour Road Dunville and at Old Settlement Hill Freshwater were approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

NL Power a Applications

The Public Works Committee recommended that Council ratify the following applications reviewed and recommended by the Public Works Department:

1. Replace one Pole near Dennis Duke's – Duke's Lane in Freshwater.
2. Replace one pole near William Woodman's on Fox Harbour Rd., Dunville.

Motion #15-094

Councillor woodman/Councillor Coombs

Be it resolved that Council approved the following NL Power applications:

1. Replace one Pole near Dennis Duke's – Duke's Lane in Freshwater.
2. Replace one pole near William Woodman's on Fox Harbour Rd., Dunville.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

Vendor Permit Applications

The Public Works Committee recommended that Council approve the following miscellaneous Vendor Permit Applications

1. Royal Canadian Legion – Ticket Sales at Placentia Mall
2. Placentia Seniors Club – Ticket Sales at Placentia Mal
3. Our Lady of Angels Parish – Ticket Sales at Placentia Mall

Motion # 15-095

Councillor Woodman/Councillor Greene

Be it resolved that Council approved the following Vendor Permit applications:

1. Royal Canadian Legion – Ticket Sales at Placentia Mall
2. Placentia Seniors Club – Ticket Sales at Placentia Mal
3. Our Lady of Angels Parish – Ticket Sales at Placentia Mall

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Coombs and Woodman voted in favour of the motion.)

There was note that the province is seeking municipalities' advice on their regulations regarding building heights and that some baby barns in our Town are being built with second story structures. This requires a variance in residential areas.

Signage has been ordered to mark the right of way on Prince William Drive next to Tim Horton's.

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Frank Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person - CAO)

The Municipal Enforcement Officer's report was circulated prior to the meeting for Council's information.

Further discussions on the issue of heavy trucks using Prince William Drive leaves the consensus that there is little that can be done if the operators do not want to cooperate because there are no

regulations against it. Councillors have noted some delivery trucks changed their route; their cooperation is appreciated.

The Freshwater reservoir location has been surveyed, results are expected in the near future.

Meetings on provincial boundary changes are being held in Whitbourne and Council will send representation to express the Town's opinion that Placentia should be linked with Long Harbour/Arnold's Cove area due to the common industry connection.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)

Deputy Mayor provided a brief overview of tourism activities reported at the committee meeting held April 15, 2015.

The volunteer luncheon was held last week and was a great success. Congratulations are extended to all volunteers for their continued work throughout the community. Staff was thanked for the planning and implementation of the event.

The Voices of Placentia Bay Exhibit in the Cultural Interpretation Centre will be officially opened at an event to be held May 28, 2015 at 2:00 p.m.

\$17,200 funding has been received from Canadian Heritage for the Voices of Placentia Bay Festival to be held in July. The call is out for performers and concessions.

The Committee is exploring the cost to restore the bread oven on Orcan Drive. This will be referred to the Finance Committee for approval before proceeding.

It is agreed that the chaloupe will be placed on the former Corrigan property for the summer.

The bylaws of the 350th Anniversary Celebration Committee will be reviewed by key stakeholders at a meeting to be held on April 22, 2015.

The Tourism, Recreation and Economic Development Committee meetings schedule will change to the Wednesday prior to the Finance Committee meeting to allow time for all expenditure requests to be properly considered.

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - CAO)

The Deputy Mayor gave the Recreation Committee report in Councillor Collins' absence.

There was a staffing recommendation on the Recreation Committee report however no motion was tabled as this is an operational matter previously discussed by the appropriate committee.

The Winter Carnival thank you cards have gone out. Records to date indicate that this year's events came in under budget and a surplus was generated.

Information is being circulated on the 'Find your Fit Challenge' and a calendar of events for April was developed.

An agenda for the cleanup crew will be developed at a staff meeting this week. Discussion on the date of hiring of the Recreation Director and the maintenance workers was discussed. It was agreed that this is an operational matter that does not require Council input. As well, the consultant hired to review operations and staffing will assess this department for future reference.

There is an upcoming meeting on Wednesday with recreation stakeholders to discuss the available resources and how best to utilize them. This meeting will have representation from the Town, PADA and CYN.

The arena is now in pretty good shape but some painting still needs to be done. Boards replacement will be scheduled around the user groups.

The Seniors Recreation Grant obtained by the Town will be used to host Seniors' Dance Parties at the Arts Centre.

Response was overwhelming to the poster developed to advise residents that service dogs are permitted on the boardwalk. Signage will be obtained to inform residents of same.

The Facilities Manager will be dealing with the issue of public use of Laval facilities. She will be preparing a proposal for submission to Mr. Pike outlining some suggested access requirements.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CAO)

Deputy Mayor Pearson provided the highlights of the Economic Development Committee report held on April 15, 2015 in the absence of the committee chair, Councillor Nash.

The Age Friendly Fair will take place on June 12 and 13 in PARC arena in order to accommodate the growing participation and attendance by the general public. The Town has contributed the space for this event free of charge as an in-kind donation.

The Committee sees the needs for a resource person on their group who has knowledge of ongoing topics and issues; they feel the current staff representation does not meet the needs of the committee. It was agreed that requirements need to be identified - a terms of reference should be developed to outline the goals and direction of the committee to find a suitable fit. Project identification should also be determined, i.e. updating of the business directory. These issues will be further discussed at the next committee meeting.

Council is aware that the community of Portugal Cove-St. Phillips has recently gone through this process and suggests that they be approached for a copy of their terms of reference.

BRIEFING NOTES

A briefing note regarding the forensic audit was circulated and in response to the recommendation from that meeting held March 30, 2015 the Mayor has designated a Special Committee of Council to establish a terms of reference for the audit.

The committee will be comprised of Deputy Mayor Keith Pearson as Chairperson and Councillors Nash and Woodman with Administrative Office Manager Mary Greene as staff resource person. The terms of reference of this committee were circulated to Council at the meeting.

COUNCILLORS' COMMENTS

Councillor Coombs enquired if there are any new developments in Argentina. Mayor Power updated that Husky has hired outside the community and the province for security services. Garda Security of Montreal was retained for their project, Atlantic Safety Centre and Spectrum were the two local bidders.

The Husky site services contract should be awarded next week and the electrical should be coming up soon.

Information was provided that Husky did not renew their lease on the 7.8 additional acres of land in Argentina but they did retain their lease on the 50 acre property.

Any consideration for construction of accommodations is up in the air at this point.

The general opinion is that Husky Energy is committed to this project.

Vale is still hoping to turn their building over to a private company but are exploring how to transfer it. Some concern was expressed that the AMA has right of first refusal.

Councillor Woodman brought up residential concerns about the condition of the Lower Road cribbing on the waterfront. The Town will assess the safety issue as the guard rail is falling into the landwash and there are holes where the cribbing used to be. The wharf is also an issue as it is falling down.

The CAO advised that the Town was unsuccessful in getting a project last year but he will speak to PADA about doing another application for repair of the waterfront and possibly getting an engineering assessment done and try to determine costs.

However, the dock is not a Town responsibility and it was suggested that the users contact Small Crafts and Harbours about possible demolition and/or replacement. It was also suggested that PADA might allocate some boathouse compensation money.

Councillor Woodman asked if anyone contacted Bay Roberts for information about the operation of their arena. He was advised that LW Consulting will be doing this as part of the operations/staffing review. When the company provides recommendations they will be discussed with Council.

The gate to the water treatment plant in Dunville is always open. The Public Works Supervisor advised that this is because the gate and posts needs to be replaced, everything is dragging on the ground. The Supervisor was asked to get prices for replacement and to bring this forward at the next committee meetings.

Deputy Mayor Pearson reminded staff that the Regatta Committee is interested in attending a Committee of the Whole meeting.

The Deputy brought up the matter of French signage requests as per e-mails that have been circulating. The CAO advised that Open Communications is looking at signage design/costs.

Adjournment

The meeting concluded at 8:50 p.m.

MAYOR WAYNE D. POWER

ED O'KEEFE, CAO

DATE