

MINUTES

A public meeting of the Placentia Council was held Tuesday, May 19, 2015 at the Town Hall with the following in attendance:

Mayor:	Wayne D. Power	CAO:	Ed O'Keefe
Deputy Mayor:	Keith Pearson	Public Works Supervisor:	Harold Power
Councillors:	Noella Collins	Admin. Office Manager:	Mary Greene
	Frank Coombs	Executive Assistant:	Debbie Gea (recording)
	Frankie Nash		
	William Woodman	Observers:	Four (4)
Absent:	Councillor Dan Greene (Vacation)		

Mayor Power called the meeting to order at 7:00 p.m.

Condolences

Mayor Power acknowledged the passing of Mr. Peter Lynch, a former employee of both the Town of Jerseyside and the amalgamated Town of Placentia. Mr. Lynch provided much service to the residents of the community in his capacity with the Public Works Department for many years. Mayor Power spoke highly of his presence in the community and asked that appropriate condolences be sent on behalf of Council.

Adoption of Agenda

The agenda for the meeting of May 19, 2015 was circulated prior to the meeting; there were no changes proposed.

Motion #15-096

Councillor Nash/Councillor Coombs

Be it resolved that the revised agenda as presented prior to the start of the meeting was approved by Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Collins, Coombs and Woodman voted in favour of the motion.)

Minutes of the Meeting of April 21, 2015

The minutes of the meeting of April 21, 2015 were circulated prior to the meeting. There was one omission: the Administrative Office Manager left the meeting following the Finance Committee report.

Motion #15-097

Councillor Coombs/Councillor Woodman

Be it resolved that the minutes of April 21, 2015 were adopted as amended.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Business Arising from Minutes and/or Action Sheet

An enquiry was made on the water quality report from Dunville what was completed by Maxxam. The Mayor explained that this was a detailed technical report which was sent to the Town's engineer for translation into layperson terms. It will be circulated to Council upon receipt.

Since last meeting several other residents brought the condition of the Harbour Drive shoreline to the attention of Councillors. The Deputy Mayor took pictures and noted that the guardrail is falling into the water. The CAO and Public Works Supervisor have already visited the site and are trying to determine a course of action. As well, PADA has already been asked to submit a funding application to begin work on reinforcing the shoreline.

The wharf in Dunville is deteriorated; this is not Town owned property however the Town intends to bring it to the attention of the local harbour authority at an upcoming meeting (date to be scheduled) and then on to the federal Small Crafts and Harbours.

Speeding is a factor on the lower road and Council asked that this be brought to the attention of the RCMP.

Gas Tax Project

It was recommended that Council approve a motion to apply for gas tax funding of \$224,615.75 including HST for the cost of engineering and construction to repair infrastructure at PARC arena.

Motion #15-098

Councillor Woodman/Councillor Nash

Be it resolved that Council approved the cost of engineering and construction for infrastructure repairs and replacement of the rink boards, benches and damaged doors at PARC Arena at a cost of \$224,615.75 including HST to be paid from Gas Tax Funding.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Shredding of Obsolete Files

A motion of Council is required to destroy obsolete accounting files prior to 2008.

Motion #15-099

Councillor Coombs/Deputy Mayor Pearson

Be it resolved that Council approved the motion to dispose of obsolete accounting files prior to 2008 by means of shredding.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

A report on the Executive Committee meeting held on May 5, 2015 was circulated prior to the meeting for Council's information.

Motion #15-100**Deputy Mayor Pearson/Councillor Collins**

Be it resolved that Council approved the issuing of a tender to effect infrastructure replacement to the rink boards, benches and entrance doors at PARC arena as per the engineering quote of April 29, 2015.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Motion #15-101**Deputy Mayor Pearson/Councillor Nash**

Be it resolved that Council approved a refund to the Municipal Enforcement Officer for his existing uniform and that two additional pairs of pants and shirts be purchased.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

The MEO will be responsible for future uniform purchase from his annual clothing allowance.

Motion #15-102**Deputy Mayor Pearson/Councillor Collins**

Be it resolved that Council recommended and approved that the provincial government be requested to retain the current name of the lift bridge in Placentia - the Sir Ambrose Shea Lift Bridge.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Union Negotiations

A meeting will be held on May 28, 2015 for the purpose of union negotiations.

Prince William Drive Right of Way

Council has heard from the Province on the property on Prince William Drive - three of the right of ways were relinquished by the province, the owner of the fourth piece will be charged for that land.

Eastern Waste Agreement - Landfill Obligations

The agreement proposed by the Eastern Regional Service Board has been reviewed by management and a legal opinion obtained; a clause will be requested to be inserted to define the board's responsibility to return the site to a green space and install a gated fence if and when the lease is terminated.

Discussion was held on the need to review collection services when the current year contract expires.

Star of the Sea Association

The Star has a project with Placentia Area Development Association (PADA) to complete some repairs to the exterior of their building. The group also wants to meet with the Town on issues of mutual concern; this meeting will be set up in the near future.

Budget/Fiscal Framework

MNL was successful in obtaining four out of the five priorities they submitted to government and the Town has been unofficially advised of government funding to be received as a result of this new structure. Municipal Operating Grant will be consistent for the next three years allowing for better

budget planning. In order to be eligible for government funding, municipalities have to be consistent in their mil rates and maintain the same revenue without dropping taxes.

Council was advised that the Municipal Assessment Agency is expecting a 30% increase in assessments this year.

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash ; Resource Person - Administrative Office Manager)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated May 7, 2015 in the amount of \$25,052.19.

Motion #15-103

Councillor Nash/Councillor Coombs

Be it resolved that the Accounts Payable Transaction Journal dated May 7, 2015 in the amount of \$25,052.19 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the Cheque Register dated May 7, 2015 in the amount of \$129,681.44 for cheques numbered 023323 to 023398 is approved.

Motion #15-104

Councillor Nash/Councillor Woodman

Be it resolved that the Cheque Register dated May 7, 2015 in the amount of \$129,681.44 for cheques numbered 023323 to 023398 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for May 2015.

Motion #15-105

Councillor Nash/Councillor Nash

Be it resolved that the Special Accounts Cheque Register for May 2015 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement dated March 5 to April 6, 2015 in the amount of \$126.88.

Motion #15-106**Councillor Nash/Councillor Woodman**

Be it resolved that the Visa statement dated March 5 to April 6, 2015 in the amount of \$126.88 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Fire Fighting Nozzles Purchase

The Finance Committee recommended that Council approve the purchase of three (3) fighting nozzles at a cost of \$920.00 each plus HST.

Motion #15-107**Councillor Nash/Councillor Coombs**

Be it resolved that Council approved the purchase of three (3) fighting nozzles at a cost of \$920.00 each plus HST.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Youth Ventures

The Finance Committee recommended that Council waive the business and permit fees and business taxes for youth entrepreneurs for the period May 20 to August 31, 2015.

Motion #15-108**Councillor Nash/Councillor Coombs**

Be it resolved that Council approved the waiver of the business and permit fees and business taxes for youth entrepreneurs for the period May 20 to August 31, 2015.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Purchase of Dump for Town Vehicle**Motion #15-109****Councillor Nash/Councillor Woodman**

Be it resolved that Council approved the expenditure of \$13,200.00 plus HST for the purchase of a dump for one of the Public Works Department vehicles.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Claim for Damaged Clothing

The Finance Committee did not recommend approval of the claim for \$100.00 for damaged clothing resulting from a trip and fall while running on the boardwalk. It was agreed that Council does due diligence in maintaining the boardwalk in good condition.

Policy on Office Closure and Expenditures for Funerals

There was a question of expenditures made for a funeral held in March and discussion on closing the office for funerals. It was suggested that it is unfair to close the office for one funeral relating to former staff/volunteers, etc. and not for another. The CAO explained that the number of people that

wanted to go to the one funeral warranted closure but the same did not apply to the other so there was no need to close.

Councillors Nash, Collins and Coombs made comment about the need for a policy; they were invited to prepare one and present it to the Executive Committee for approval if they so wished but Mayor Power suggested that Council is attempting to micromanage staff by not accepting the CAO's executive decision on the matter.

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillors Dan Greene & Frank Coombs; Resource Person - Public Works Supervisor)

The Public Works Committee made the following recommendations from its meeting held May 8, 2015:

Housing Unit - Beach Road

The Public Works Committee recommended that approval in principle be granted to an applicant to construct a 10 unit affordable housing complex at 37-45 Beach Road, Placentia pending zone change and with the stipulation that the applicant submit a comprehensive development plan to the Town for approval before any construction starts.

Motion #15-110

Councillor Woodman/Councillor Coombs

Be it resolved that Council granted approval in principle to an applicant to construct a 10 unit affordable housing complex at 37-45 Beach Road, Placentia pending zone change and with the stipulation that the applicant submit a comprehensive development plan to the Town for approval before any construction starts.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Apartment Building - Beach Road

The Committee recommended that Council approve the application to construct a seven unit apartment building on Beach Road, pending approval from all other government agencies and with the stipulation that the footings must be at the depth of the water line.

Motion #15-111

Councillor Woodman/Councillor Coombs

Be it resolved that Council approved the application to construct a seven unit apartment building on Beach Road, Placentia pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Extension to Residence

The Public Works Committee recommended that Council approve the extension to a building at #170 Jersey Hill.

Motion #15-112**Councillor Woodman/Councillor Coombs**

Be it resolved that Council approved the extension to a building at #170 Jerseyside Hill.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Building Permit - #178 Jerseyside Hill

The Public Works Committee recommended that Council approve the application for a residential building permit to construct a new single dwelling at #178-182 Jerseyside Hill with the stipulation that the applicant adhere to construction guidelines for construction in a flood fringe zone and that a survey be provided that indicates access.

Motion #15-113**Councillor Woodman/Deputy Mayor Pearson**

Be it resolved that Council approved the application for a residential building permit to construct a new single dwelling at #178-182 Jerseyside Hill with the stipulation that the applicant adhere to guidelines for construction in a flood fringe zone and that a survey be provided that indicates access.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Nash and Woodman voted in favour of the motion - Councillor Coombs had stepped away from the meeting for a moment and was not present for the vote.)

Accessory Building Permit Applications

The Public Works Committee recommended that Council approve the accessory building permit applications as reviewed by the Public Works Supervisor.

Motion #15-114**Councillor Woodman/Councillor Coombs**

Be it resolved that Council approved the following permit applications:

1. Application for an accessory building permit to construct a storage shed at #12 Churchill Avenue.
2. Application for an accessory building permit to construct a garage at #1235-1241 Main Road, Dunville.
3. Application for an accessory building permit to construct a storage shed at #7 Churchill Avenue, Placentia.
4. Application for an accessory building permit to construct a shed at #94 Old Settlement Hill, Freshwater.
5. Application for an accessory building permit to construct a pool at #33 Morrissey's Lane, Southeast, applicant must adhere to pool regulations.
6. Application for an accessory building permit to construct a garage at #11 Ville Marie Drive, Dunville with the stipulation that the applicant accept responsibility for any flooding occurring due to culvert installation.
7. Application for an accessory building permit to construct a personal use garage at #27-31 Fort Louis Road, Jerseyside pending approval from NL Power on the pole location.
8. Application for an accessory building permit to construct a shed at #83 Freshwater Crescent, Freshwater.
9. Application for an accessory building permit to construct a storage garage at #7 Davis Hill, Dunville.
10. Application for an accessory building permit to construct a shed at #8 Fewer's Road, Dunville.
11. Application for an accessory building permit to construct a detached garage at #46 Old Settlement Hill, Freshwater.

12. Application for a fence permit at #2 Humphrey Street, Jersey side; the Town of Placentia will not be responsible for damages incurred due to snow clearing.
13. Application for a fence permit at #14 Frecker Place, Dunville; the Town of Placentia will not be responsible for damages incurred due to snow clearing. .
14. Application to construct a fence at #20 Frecker Place, Dunville; the Town of Placentia will not be responsible for damages incurred due to snow clearing.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Vendor Permit Applications

The Public Works Committee recommended that Council approve the following vendor permits:

1. Application for a vendor permit to operate *The Dog House* in Placentia Area. (Felix Lannon)
2. Application for a vendor permit to sell tickets at Placentia Mall. (2558 Cadets)

Motion #15-115

Councillor Woodman/Councillor Collins

Be it resolved that Council approved the following vendor permits:

1. Application for a vendor permit to operate *The Dog House* in Placentia Area. (Felix Lannon)
2. Application for a vendor permit to sell tickets at Placentia Mall. (2558 Cadets)

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Newfoundland Power Applications

The Public Works Committee recommended that Council approve the following NL Power applications reviewed by the Public Works Department.:

Motion #15-116

Councillor Woodman/Councillor Coombs

Be it resolved that Council approved the following applications from NL Power:

1. install one pole and one anchor at the Beach Road Boardwalk area, (for Edward Collins Contracting)
2. replace a pole near Laura Kitzke's house on Swan's Road, Placentia.
3. replace one pole near Joe Evelyn on Freshwater Crescent.
4. replace one pole near Wayne Morrissey's home on Blockhouse Road, Placentia.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

Crown Land Applications

The Public Works Committee recommended that Council approve the following applications for crown land in Southeast.

Motion #15-117**Councillor Woodman/Councillor Coombs**

Be it resolved that Council approved the following applications:

1. Application for crown land at Smith's Pond, Southeast Road area to construct a cabin with the stipulation that there be no construction in the Town's watershed area.
2. Application for crown land at Southeast Road to construct a residence.
3. Application for crown land at Southeast Road to construct a residence.
4. Application for crown land at Southeast Road to construct a house.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash and Woodman voted in favour of the motion.)

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Frank Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person - CAO)

The Municipal Services Committee report was circulated to Council for information purposes prior to the meeting. There were no recommendations arising from the meeting.

Letters will be written in response to a complaint in Dunville that a business is unsightly and causing some safety issues due to parking. The Department of Transportation and Works will be contacted about the parking issues.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - Facilities Manager)

Mayor Power presented a petition he accepted from the local French Association requesting that the word Plaisance be returned to the Town logo. There was discussion on how to proceed with this matter as Council had agreed to remove the name from the logo by motion of Council. Several Councillors noted they had made a mistake when they voted for the new logo and wanted to explore options to make changes to the logo. Placentia has much French heritage in and it should be remembered. There was also opinion stated that the new logo was discussed at length before it was adopted and that this was not a mistake but a decision made on what was perceived as the desired direction for the Town of Placentia..

Mayor Power outlined the process of adoption of the new logo from 2013 when the consultant was hired, to the decision in March 2014 by Council to adopt the new brand and the unveiling of same at two events without any comment from anyone in the public about removal of the name *Plaisance*. And now a year later after considerable time and money there is an appetite to go back on the decision. Mayor Power reiterated there is no intention of abandoning our French history and highlighted the many things council does to maintain and promote the French connections.

Discussion continued and resulted in a vote on a motion to review the logo.

Motion #15-118**Deputy Mayor Pearson/Councillor Collins**

Be it resolved that Council approved the motion to retain the services of Open Communications to review the existing logo giving consideration to the inclusion of *Plaisance*.

(CARRIED 4:2 Deputy Mayor Pearson, Councillors Collins, Coombs and Nash voted in favour of the motion, Mayor Power and Councillor Woodman voted against the motion.)

The date of the official opening of the Voices of Placentia Bay Exhibit was postponed due to facility problems. A new date will be discussed with suggestion that it coincide with the Voices of Placentia Bay Festival to draw more interest.

Expressions of interest for the Festival have been received from some performers but there has been no response on the food or bar service concessions, sound, security or volunteers to date. Funding of \$1,500 has been approved by Atlantic Loto toward the festival activities.

Two archaeology staff have been hired, their shifts will be staggered to allow for a longer operating season.

The Making Waves radio program was well received; it is hoped that there will be an option to bring the program back to the community in the near future.

There was a suggestion that when the Townscape and Cultural Heritage District Master Plan is reviewed, the consultant be asked to look at an appropriate location for the St. Bernadette statue.

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - Facilities Manager)

The Find your Fit Challenge was perceived as being successful in the community.

A petition was taken up by seniors requesting that a section of carpet be replaced with a hardwood dance floor in the Arts Centre.

An application is being made for a SWASP student for summer employment at the Arts Centre.

June is Recreation month and a celebratory event will be planned when the Recreation Director is back on staff.

The Facilities Manager will attend Recreation Newfoundland & Labrador's Annual General Meeting in Gander this week.

Bulk cleanup is scheduled for June 3; the Town's clean up program started today.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - Facilities Manager)

Councillor Collins left the meeting.

The Economic Development Committee recommended that Mr. William Woodman be nominated for the Age Friendly Fair Seniors Recognition Award.

The Age Friendly Fair takes place June 12 and 13.

Preparations are being made for the Placentia Bay Industrial Showcase; Rhonda Power represents the Town on the planning committee.

Mayor Power has been in consultation with Allied Youth on participating in a mock council meeting to raise municipal awareness amongst youth in the community.

Councillor Collins returned to the meeting.

There was a previous recommendation that an experienced resource person be appointed for the committee; both the Facilities Manager and the Cultural Assistant have some assets for this position. LW Consulting will be reviewing this matter and making a recommendation as part of their operations review.

The Youth Ventures coordinator will be invited to make a presentation to the Economic Development Committee on their operations.

COUNCILLORS' COMMENTS

Councillor Coombs asked for an update on Husky's Argentia operations. Mayor Power advised that Edward Collins Contracting was recently awarded the contract for site services and that indications from the AMA are that they are still positive and optimistic that the operations will continue sometime in the future.

Councillor Collins asked if town staff check the Southeast watershed area for garbage. While the local watershed area is checked on a regular basis, the Southeast area is not.

Councillor Collins noted the need for more signage along Larkin's Pond advising that this is the Town's drinking water supply.

Councillor Collins has observed that one side of the hill on the Argentia Access Road looks like someone is cleaning it out; the same is true of the old landfill area in Townside Placentia.

Councillor Woodman asked for an update on the Frecker Place housing development. The payment has been received for the first phase land exchange.

Councillor Nash remarked on new property landscaping.

Councillor Woodman expressed his opinion that conducting a forensic audit based on one person's activities is wasteful if there is already evidence to proceed with charges. If that is the focus of the audit, he does not want anything else to do with it.

Deputy Mayor Pearson congratulated the students of Laval on another successful musical. He applauded their excellent work.

Mayor Power reminded Council of the Municipal Plan Public Hearing at 7:00 p.m., May 20.

Mayor Power advised Council of the results of the election of the Argentia Management Authority and Argentia Port Corporation - the same executive is in place - Hedley Burge, Chair; Dan Greene, Vice-Chair and Vivian Smith, Secretary Treasurer. Board renewal resulted in one new board member - John Seay; Harvey Mercer, Vivian Smith and Ray Hefford were appointed for a new term.

In closing the Mayor reminded Council of the upcoming meeting with the AMA, date to be confirmed.

Adjournment

The meeting concluded at 9:00 p.m.

MAYOR WAYNE D. POWER

ED O'KEEFE, CAO

DATE