

MINUTES

A public meeting of the Placentia Council was held Tuesday, October 17, 2017 at the Town Hall with the following in attendance:

Council

Mayor: Bernard S. Power

Deputy Mayor: Keith Pearson

Councillors: Noella Collins (7:30 arrival)

Lorraine Collins-Power

Jamilee Fitzpatrick

Jane Hynes

Kay Smith

Staff

Charlotte Hickey, CAO

Harold Power, Public Works Supervisor

Rhonda Power, Manager - Tourism, Marketing & Com.

Mary Greene, Manager of Finance

Gord Pike, Manager - Rec. & Com. Programming

Debbie Gear, Executive Assistant (Recording)

Mayor Power called the meeting to order at 7:00 p.m.

Congratulations

Mayor Power offered congratulations to the Lafontaine Club softball team, who made history by capturing their fourth straight St. John's Intermediate Softball Championship title. The team featured Brittany McCarthy, the only female player in the league.

The Laval Girls Softball team captured the Provincial High School 4A Girls Softball championship in Gander over the weekend. The girls went undefeated in claiming their first ever 4A Championship against some of the best female high school softball players in the province.

Special congratulations were offered to Jordan Pomeroy who was the recipient of the Softball Canada 2017 Claude DeChamps Memorial Award. Jordan was a standout member of team NL at the Canada Summer Games in Winnipeg this past summer, where the team finished 5th. He also earned a spot on the Junior Men's National Team that will compete at the 2018 WBSC Junior Men's World Softball Championship in Prince Albert, SK. All award winners will be recognized at the Softball Canada Hall of Fame and Awards Banquet on November 11, 2017, in St. John's.

Adoption of Agenda

The agenda was circulated prior to the meeting.

Motion #17-241

Deputy Mayor Pearson/Councillor Smith

Bet it resolved that the agenda for the October 17, 2017 Council meeting is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Minutes of the Meeting of September 18, 2017

The minutes of the meeting of September 18, 2017 were circulated prior to the meeting. There were no errors or omissions noted.

Motion #17-242

Councillor Fitzpatrick/Councillor Hynes

Be it resolved that the minutes of September 18, 2017 are adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Minutes of the Meeting of October 4, 2017

The minutes of the meeting of October 4, 2017 were circulated prior to the meeting. There were no errors or omissions noted.

Motion #17-243

Councillor Collins-Power/Councillor Smith

Be it resolved that the minutes of October 4, 2017 are adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

There was no business arising from the September or October Council Minutes or action sheet.

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person - CAO)

The Executive Committee Report of October 11, 2017 was circulated prior to the meeting. Mayor Power summarized some of the items in the report as well as offered update on meetings he has attended.

Recommendation

The Executive Committee recommended that Council approve a motion to advertise for a candidate for the position of Public Works Superintendent to fill the vacancy when the current Public Works Supervisor retires.

Motion #17-244

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved that the motion to advertise for a candidate for the position of Public Works Superintendent to fill the vacancy when the current Public Works Supervisor retires is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Updates

The Town of Placentia will provide the Route 100 Road Improvement Committee with a letter of support as requested.

Mayor Power has made contact with the offices of our local MHA, Sherry Gambin-Walsh as well as Minister of Transportation, Steve Crocker; Minister of Municipal Affairs, Eddie Joyce and Minister of Natural Resources, Siobhan Coady. The purpose is to request meetings with each of them regarding the Transportation Depot and maintenance work; the swimming pool file and the terms of the Husky \$60 million agreement as well as other issues of concern to the Town.

In addition to the political sessions, Mayor Power has also reached out to try and arrange a meeting with Richard Pratt of Husky Energy to ensure the Town of Placentia receives a fair share of the benefits to be realized by their corporate presence in our municipality.

Earlier this month, RCMP Sgt. Kimball Vardy visited the Town Hall at the Mayor's invitation where public safety matters were discussed. Sgt. Vardy committed to monitor the community for littering offenses and ticket where there are infractions. Sgt. Vardy has agreed to reinstate the practice of sending the Town monthly updates on policing activities.

A meeting was held with the Port of Argentia this past week to discuss such issues as taxation and the Mayor's position on their Board of Directors.

An agreement is being worked out with the local Autism Association to hold an antique car show in the Town Square as a fundraising initiative. The details will be worked out with the Manager of Tourism, Marketing and Communications.

Minutes of the meeting with the Town's engineers on Monday, October 16, 2017 will be circulated for Council's information. The purpose of that meeting was to update Council on the ongoing capital works project and the go-forward plan to provide clear, clean drinking water to all residents of Placentia.

An email has been sent to Department of Transportation staff with queries about the ongoing problems with the lift bridge and to ask when it may be open for marine traffic again. Council noted the inefficiencies and safety issues associated with the control house. There has been no reply to the email yet; the Mayor will include this on his agenda items to discuss with the Minister.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jamilee Fitzpatrick; Resource Person-Mgr. of Finance)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated October 3, 2017 in the amount of \$46,929.11.

Motion #17-245

Councillor Smith/Councillor Pearson

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated October 3, 2017 in the amount of \$46,929.11 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the General Accounts Cheque Register in the amount of \$137,013.02 for cheques numbered 026050 to 026181 inclusive.

Motion #17-246

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the General Accounts Cheque Register in the amount of \$137,013.02 for cheques numbered 026050 to 026181 inclusive is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for the month of October 2017.

Motion #17-247

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Special Accounts Cheque Register for the month of October is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement dated September 27, 2017 in the amount of \$460.51

Motion #17-248

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the Visa statement dated September 27, 2017 in the amount of \$460.51 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Leak Repair - Southeast

The Finance Committee recommended that Council approve the expenditure of \$4,066.00 plus HST to Crane Supply for the purchase of materials and two days equipment rental under the standing offer to repair a leak in the water line in Southeast.

Motion #17-249

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the expenditure of \$4,066.00 plus HST to Crane Supply for the purchase of materials and two days equipment rental under the standing offer to repair a leak in the water line in Southeast is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Fire Department Annual Dinner & Dance

The Finance Committee recommended Council approve the cost of meals and refreshments for the Fire Department's Annual Dinner and Dance as quoted by the Star of the Sea Association, the lowest of three quotes received and reviewed by Committee.

Motion #17-250

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the cost of meals and refreshments for the Fire Department's Annual Dinner and Dance as quoted by the Star of the Sea Association is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Events Expenditure

The Finance Committee recommended Council approve the expenditure of up to \$500.00 for Halloween events to be sponsored by the Town of Placentia; movie licensing fee to be included.

Motion #17-251

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the expenditure of up to \$500.00 for Halloween events to be sponsored by the Town of Placentia; movie licensing fee to be included, is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Website Upgrades

The Finance Committee recommended Council approve the expenditure of a maximum of \$1,000 to effect modifications to the Town's website.

Motion #17-252

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the expenditure of up to a maximum of \$1,000 to effect modifications to the Town's website is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Rate Reduction

The Finance Committee recommended Council approve a quantity rate reduction of 20% to users booking six or more rentals at the Placentia Bay Cultural Arts centre during the fall/winter season only.

Motion #17-253

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve a quantity rate reduction of 20% to users booking six or more rentals at the Placentia Bay Cultural Arts centre during the fall/winter season only is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Donation to School Scholarship Program

The Finance Committee recommended Council approve a donation to Laval High School's scholarship program in the amount of \$150.00 as per past practice.

Motion #17-254

Councillor Smith/Councillor Fitzpatrick

Be it resolved that motion to approve a donation to Laval High School's scholarship program in the amount of \$150.00 as per past practice is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Decrease Spending Limit

The Finance Committee recommended Council approve the reduction in the CAO's spending limit from \$5,000.00 to \$1,000.00.

Motion #17-255

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the reduction in the CAO's spending limit from \$5,000.00 to \$1,000.00 is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Finance Committee discussed issues with the snow clearing tender at its committee meeting. Councillor Hynes asked the Chair for the floor to read commentary she had prepared with regard to the part of those discussions centered around changing the clause dealing with the performance bond security.

Mayor Power declared himself in conflict (as a snow clearing contractor) and left the meeting; Deputy Mayor Pearson assumed the Chair.

Councillor Hynes stated that her comments were based on the fact that snow clearing is a time sensitive document and the Town must have liability coverage. Her concerns are with contractors not being in compliance and the problems that could arise from releasing hold backs before the contract is done. Her comments were presented without bias and were intended to alert Council of potential risk. There are no intended allegations, ill intent in the suggestion that before making changes to the contract legal advice should be sought in an effort to avoid legal consequences. She is asking that Council take the time to educate themselves to avoid a legal blunder.

The Chair, Deputy Mayor Pearson, explained that with regard to awarding of the tender all contractors have met the tender validity requirements and asked if there is anything now that is putting the Town in a liability situation. The CAO replied that, at this time, there is not but she cautioned against changing the contract which could put the Town in a liable position.

The Deputy Mayor explained that questions have been around the bid bond issue; this has been referred back to Committee noting that the status quo is that contractors never had to put up the full amount for the three year bid bond. He stated that the Town can seek legal opinion if and when determined it is needed.

Mayor Power returned to the meeting and assumed the Chair.

PUBLIC WORKS COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins and Councillor Jane Hynes Hynes; Resource Person - Public Works Supervisor)

Commercial & Other Development Permit - Argentina

The Public Works Committee recommended that Council approve the application for a Commercial and Other Development permit to remodel the interior of an existing building in Argentina.

Motion #17-256

Deputy Mayor Pearson/Councilor Hynes

Be it resolved that the motion to approve the application for a Commercial and Other Development permit to remodel the interior of an existing building in Argentina is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

#17 Battery Road - Accessory Building Permit

The Public Works Committee recommended that Council approve the application for an Accessory Building Permit to construct a shed at #17-19 Battery Road, Jersey side as per the submitted application with the stipulation that the height of the building should not exceed 6m and the structure should be no greater than 40% of the lot coverage. Setbacks of 1.5 m must be adhered to.

Motion #17-257

Deputy Mayor Pearson/Councilor Fitzpatrick

Be it resolved that the motion to approve the application for an Accessory Building Permit to construct a shed at #17-19 Battery Road, Jersey side as per the submitted application is adopted with the stipulation that the height of the building should not exceed 6m and the structure should be no greater than 40% of the lot coverage. Setbacks of 1.5 m must be adhered to.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

#807 Main Road - Accessory Building Permit

The Public Works Committee recommended that Council approve the application to construct a patio at #807-811 Main Road, Dunville as per the application with the stipulation that the required setbacks of 1.5 m are observed.

Motion #17-258

Deputy Mayor Pearson/Councilor Collins-Power

Be it resolved that the motion to approve the application to construct a patio at #807-811 Main Road, Dunville as per the application is adopted with the stipulation that the required setbacks of 1.5m are observed.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

#13 O'Keefe Street - Fence Permit

The Public Works Committee recommended that Council approve the application to construct a fence at #13 O'Keefe Street, Placentia with the stipulation that the height should not exceed 1.8 metres and the front fencing shall not be greater than 0.75 m as per regulations for Heritage Zoning.

Motion #17-259

Deputy Mayor Pearson/Councilor Smith

Be it resolved that the motion to approve the application to construct a fence at #13 O'Keefe Street, Placentia is adopted with the stipulation that the height should not exceed 1.8 metres and the front fencing shall not be greater than 0.75 m as per regulations for Heritage Zoning.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

#38 Blanche Street - Fence Permit

The Public Works Committee recommended that Council approve the application to construct a rock wall fence at #38-40 Blanche Street, Jersey side with the stipulation that the it not exceed 1.8 metres in height, that the right of way be kept open, and that the owner accepts responsibility for any damages that may occur as a result of this development.

Motion #17-260

Deputy Mayor Pearson/Councilor Smith

Be it resolved that the motion to approve the application to construct a rock wall fence at #38-40 Blanche Street, Jersey side is adopted with the stipulation that the it not exceed 1.8 metres in height, that the right of way be kept open, and that the owner accepts responsibility for any damages that may occur as a result of this development.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

#807 Main Road - Fence Permit

The Public Works Committee recommended that Council approve the application to construct a fence at #807-811 Main Road, Dunville with the stipulation that the fence shall not exceed 3.0 metres in height as per regulations for Mixed Development zoning.

Motion #17-261

Deputy Mayor Pearson/Councilor Collins-Power

Be it resolved that the motion to approve the application to construct a fence at #807-811 Main Road, Dunville is adopted with the stipulation that the fence shall not exceed 3.0 metres in height as per regulations for Mixed Development zoning.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Crown Land Application #151772

The Public Works Committee recommended that Council approve the application for Crown Land #151772 located in Dunville with the stipulation that this is not a permit to build.

Motion #17-262

Deputy Mayor Pearson/Councilor Fitzpatrick

Be it resolved that the motion to approve the application for Crown Land #151772 located in Dunville is adopted with the stipulation that this is not a permit to build.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

NL Power Applications

The Public Works Committee recommended that Council approve the NL Power application for a permit to install three poles and four anchors to provide service to a new residence in Shaw's Lane based on the submitted application.

Motion #17-263

Deputy Mayor Pearson/Councilor Collins-Power

Be it resolved that the motion to approve the NL Power application for a permit to install three poles and four anchors to provide service to a new residence in Shaw's Lane based on the submitted application is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Public Works Committee recommended that Council approve the NL Power application to install 25 poles and 18 anchors to provide service to H & E Subdivision in Southeast based on the submitted application.

Motion #17-264

Deputy Mayor Pearson/Councilor Smith

Be it resolved that the motion to approve the NL Power application to install 25 poles and 18 anchors to provide service to H & E Subdivision in Southeast is adopted based on the submitted application.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Public Works Committee recommended that Council approve the NL Power application to install two poles to provide service to a new residence on Church Road, Dunville based on the submitted application.

Motion #17-265

Deputy Mayor Pearson/Councilor Hynes

Be it resolved that the motion to approve the NL Power application to install two poles to provide service to a new residence on Church Road, Dunville is adopted based on the submitted application.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Vendor Permit Applications

The Public Works Committee recommended that Council approve the application for a vendor permit to operate Gambin's Equipment Services and Snow Clearing in Placentia and surrounding areas with the stipulation that approval is received from all other government agencies and that heavy equipment is not parked, serviced or maintained in residential or heritage zones of the town.

Motion #17-266

Deputy Mayor Pearson/Councilor Fitzpatrick

Be it resolved that the motion to approve the application for a vendor permit to operate Gambin's Equipment Services and Snow Clearing in Placentia and surrounding areas is adopted with the stipulation that approval is received from all other government agencies and that heavy equipment is not parked, serviced or maintained in residential or heritage zones of the town.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Public Works Committee recommended that Council approve the application for a vendor permit to operate a mobile food take out (truck or trailer) in the Placentia area pending approval from all other government agencies.

Motion #17-267

Deputy Mayor Pearson/Councilor Collins-Power

Be it resolved that the motion to approve the application for a vendor permit to operate a mobile food take out (truck or trailer) in the Placentia area is adopted pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Public Works Committee recommended that Council approve the application for a vendor permit for the Star of the Sea to sell tickets at Placentia Mall.

Motion #17-268

Deputy Mayor Pearson/Councilor Smith

Be it resolved that the motion to approve the application for a vendor permit for the Star of the Sea to sell tickets at Placentia Mall is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Public Works Committee recommended that Council approve the application for a vendor permit for Eastern Health to sell tickets and Placentia Mall.

Motion #17-269

Deputy Mayor Pearson/Councilor Hynes

Be it resolved that the motion to approve the application for a vendor permit for Eastern Health to sell tickets and Placentia Mall is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

The Public Works Committee recommended that Council approve the application for a vendor permit for Bob's Fish market to sell fish products in the Placentia area.

Motion #17-270

Deputy Mayor Pearson/Councilor Fitzpatrick

Be it resolved that the motion to approve the application for a vendor permit for Bob's Fish market to sell fish products in the Placentia area is adopted pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Councillor Collins arrived at the meeting 7:30 p.m.

Permit Approval - Public Works Supervisor Authorization

The Public Works Committee recommended that Council approve a motion to authorize the Public Works Supervisor or his designate to approve basic permit applications to be brought forward to the nearest following public council meeting for ratification. An official check list will be designed that will set the parameters of the approvals.

Motion #17-271

Deputy Mayor Pearson/Councilor Smith

Be it resolved that the motion to approve a motion to authorize the Public Works Supervisor or his designate to approve basic permit applications to be brought forward to the nearest following public council meeting for ratification is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Council requires that before permits are issued, verification of Service NL approval must be received at the Town Hall.

Permit Pending

A resident who has applied for a permit to extend an existing garage on Swan's Road has been advised that further information is required - a detailed plot plan indicating appropriate parking must be submitted and the application must go through Discretionary Use process.

Work Order System

The Public Works Committee together with the CAO are exploring options for a work order system. This will be discussed at the committee level with a recommendation forthcoming from the committee.

Waste Collection

Council has some concerns with the existing waste collection contract, particularly with respect to types of vehicles permitted at the local Waste Recovery Facility and hours of operation. A meeting will be arranged with the Eastern Regional Service Board to discuss matters of mutual concern.

CULTURE & TOURISM COMMITTEE REPORT

(Councillor Jane Hynes, Chair; Councillor Noella Collins and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

The Committee has asked that the current terms of reference for their committee be amended to include word business in the phrase "identify and initiate sustainable tourism (*and business*) development projects. Also include an item (g) reading "foster liaison with other community groups to promote development".

The bylaws of Placentia 350 Inc. were circulated to Council. The Committee recommended that two new elected representatives be appointed to the Board (one of whom would be a committee member) and that the mandate of Placentia 350 Inc. continue.

Scheduled events at the Arts Centre will keep the facility busy for the remainder of 2017. It is hoped that PADA will be able to provide a community enhancement worker to staff the centre through the winter.

Councillor Hynes will attend the Legendary Coast AGM in Trinity as a current member of the board and will bring back information to committee. It will be her objective to help grow our municipality as a tourism destination

The Manager of Tourism, Marketing and Communications will help create a video message introducing the new Council to Plentzia in an effort to continue promotion of our cultural and economic ties.

Steps are being taken to develop a relationship with New Ross, Ireland and the Manager of Tourism, Marketing and Communication is tasked with the responsibility of continuing an exchange of ideas to move this project forward.

The Town of Placentia will take part in events planning to celebrate 100 Years of Aviation in North America. More details will be provided as they are available.

PUBLIC SAFETY COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillors Lorraine Collins-Power and Councillor Jane Hynes; Resource Person CAO)

Speed Limit - Frecker Place

The Public Safety Committee recommended that Council approve the motion to set the speed limit throughout Frecker Place to 20 km/hr. to allow for consistency on all roads in the subdivision.

Motion #17-272

Councillor Collins/Councillor Collins-Power

Be it resolved that the motion to set the speed limit throughout Frecker Place to 20 km/hr. to allow for consistency on all roads in the subdivision is adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Increased Traffic - Harbour Drive

Due to the construction on Main Road, Dunville traffic is being rerouted to Harbour Drive. This is creating a concern for safety; the Town's engineers have been asked to find a way to slow traffic down i.e. signage, portable speed bump, or some alternative suggestion. They will get back to the CAO with options and pricing. The speed limit is temporarily reduced in the current construction zone for the duration of the project..

Sign In/Out Sheet

The Public Safety Chair is asking that all visitors to the Town Hall be asked to sign in and out.

Motion

It was moved by Councillor Collins and seconded by Deputy Mayor Pearson that all persons use the main entrance to the Town Hall and that they be required to sign in and out.

Discussion

Council feels that the committee should develop a policy taking into consideration who is required to sign in (staff? Councillors? general public?); who will monitor the process, or if staff should be responsible for noting who comes in and out, etc. The draft policy is to be referred back to the Executive Committee.

The motion was withdrawn by the mover and the seconder.

Signage Issues

There are two signs blocked by parked vehicles on Churchill Avenue. This was referred to Public Works to assess.

A request to move a crosswalk sign further away from the actual crosswalk on Prince William Drive was referred to Public Works. The intention is to give motorists ample notice that the crosswalk is ahead.

Emergency Plan

The Public Safety Committee will be reviewing a revision to the Town's emergency plan dated July 2017 that was completed in consultation with Fire and Emergency Services.

Noise Complaint

A noise complaint from a resident in Dunville living in close proximity to a local garage was discussed. It was recommended that steps be taken by staff to ensure that all regulations are followed.

Motion #17-273

Deputy Mayor Pearson/Councillor Hynes

It was moved that municipal by-laws with regard to anti-noise regulations be enforced to mitigate noise levels from a garage on Main Road, Dunville and that the owner be requested to keep the doors closed at all times.

Discussion

Concern was expressed on how to enforce the foregoing. It was suggested that the owner be sent a letter asking to him to keep the doors closed as much as possible; there is no way to enforce this but Council can ask for his consideration. The letter could be hand delivered by the Municipal Enforcement Officer who has already actioned this request. The letter will remind the owner of what the regulations are and ask for his cooperation.

Vote on Motion #17-273

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

Crosswalk Light/Dunville

Public Works has ordered a replacement light for the crosswalk located near Ville Marie Drive, Dunville. Repainting of the crosswalk on the road has been requested but is not yet done; this is the responsibility of the Department of Transportation and Works. The request will be included on the maintenance issues list to be referred to the Minister during the Mayor's meeting with him.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Lorraine Collins-Power and Deputy Mayor Keith Pearson; Resource Person - Manager of Recreation and Community Programming)

Award of Canteen Operation

The Recreation Committee recommended that the operation of the canteen at Unity PARC be awarded to the Three Sisters on the same terms of agreement as last season. Councillor Fitzpatrick made the motion and when Councillor Hynes made the offer to seconded it she noted that she has no ownership in the Three Sisters. Mayor Power cautioned her and she noted that she has no ownership and questioned if she would be conflict. Mayor Power replied, "when in doubt, get out".

Councillor Hynes declared conflict (as a relative of the owner of the business) and left the meeting prior to the vote.

A seconder to the motion was called for.

Motion #17-274

Councillor Fitzpatrick/

Be it resolved that the motion to award the tenancy for operation of the canteen at Unity PARC to the Three Sisters on the same terms of agreement as last season is adopted.

Councillor Hynes returned to the meeting.

(Note: Council corrected an omission on motion #17-274 in the minutes of Nov. 2017- added a seconder and passed the motion.)

Lighting at the Arena

There is a safety issue at the area with regard to exterior lighting Mayor Power noted that if this is a safety issue, it should be dealt with right away; it is an extraordinary cost. This issue has been ongoing for years but costs were determined to be in excess of \$5,000. Mayor Power directed the CAO to get prices, fast track and get the work done. The cost can be vetted through the Finance Committee.

Motion #17-275

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that Council approves the expenditure of approximately \$2,000 for the installation of exterior lighting at Unity PARC.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)

There is also an issue with insulation at the arena and with condensation building up and dripping on the ice which creates a safety issue. Council members will meet with Honeywell to review their study and get an understanding of their proposal. The foregoing concerns will be considered.

Trunk or Treat

The report indicates that the Halloween Trunk or Treat event will take place on October 29th to allow for more participation. A member of Council disagrees with moving the event from the 31st stating that there has been great attendance in the past. Logistics of the event can be discussed with the Chair.

CYN - Participation in Recreation

Meeting(s) will be held with the Community Youth Network to invite them to take part in the Town's recreation program.

Other

Mayor Power spoke on the issue of resource people attending meetings. In an effort to reduce the extra unpaid hours of work for managers, committees will be assigned one resource person

and one recorder to attend each of the seven committee meetings. Matters of discussion will be referred to other committees as required.

Water shut off notifications should include an estimated time of service interruption. If it appears that the relevant repair will take longer than anticipated, update notifications can be sent out with revised information. Further, these notifications should include proper detail of the location.

Mayor Power has asked that all correspondence be directed to him and he will distribute it to the appropriate committee for recommendation.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Lorraine-Collins Power, Chair; Councillor Noella Collins and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications)

Televised Meetings

A recommendation to televise council meetings was referred to committee for further discussion.

Municipal Minute

The Committee is considering a name change for the *Municipal Minute*. It was suggested that each month a different employee be profiled in the *Minute* with a brief description of the roles and responsibilities of the position.

A review of the current Rules and Procedures is suggested.

Copies of the Town maps are on the Town's website for residents' convenience.

The possibility of holding three annual public consultation meetings with Council as a whole to allow residents the forum to ask questions and get clarification on town affairs will be further discussed in committee.

COUNCILLORS' CONCERNS/COMMENTS

Telus Mobility is the Town's new service provider, residual equipment was sold back to the provider as part of the contract. The Town was provided with two spare phones for activation as necessary.

The Recreation Committee Chair informed Council that the Southeast Playground Committee has once again entered the Aviva funding competition to try and raise moneies to install a splash pad at the Wayne John Searle Playground. All residents are urged to vote.

Concern was expressed that Eastern Health continues to cut services in Placentia. Apparently they are reducing the number of chemotherapy treatments to be offered locally and are assuming the right to determine who will be treated here and who will be sent to other facilities. Mayor Power will address these and other concerns with the Minister of Health and was asked to also deal with Eastern Health officials on the matters of interest to local residents. The Public Safety Chair noted that in discussions with hospital staff, the issue of dialysis services being offered local is vital. Doctors would also like to be able to do drug testing; the equipment is here in

storage but that's not the problem. If machines get sent out of the area, it will be difficult to get them back. Mayor Power will reach out to both the Province and officials from Eastern Health.

The Deputy Mayor extended thanks to all members of the public who voted for him in the recent election. He also thanked the Fire Department and their auxiliary for their continued service and apologized for not attending their upcoming annual dinner and dance but he will be out of the area.

The Community Engagement and Communications Chair asked for an update on repair of Fort Louis Extension and was advised that the contractor is engaged and ensures that it will be done before the asphalt plant closes. No payment will be made to the contractor until all the work is finished.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #17-276

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to adjourn the meeting at 8:35 p.m. was adopted.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick and Smith voted in favour of the motion.)

MAYOR BERNARD S. POWER, MAYOR

CHARLOTTE HICKEY, CAO

DATE