



MINUTES

A public meeting of the Placentia Council was held Tuesday, November 15, 2015 at the Town Hall with the following in attendance:

Mayor:	Wayne D. Power	CAO:	Ed O'Keefe
Deputy Mayor:	Keith Pearson	Public Works Supervisor:	Harold Power
Councillors:	Noella Collins	Admin. Office Manager:	Mary Greene
	Frank Coombs	Executive Assistant:	Debbie Gear
	Dan Greene		
	Frankie Nash		
	William Woodman		

The meeting was called to order at 7:30 p.m. (following the privileged session of Council).

Reflections

Mayor Power reflected on the tragedy that occurred in France on Friday past at the hands of terrorists. He asked Council to observe a moment of silence respecting those affected by the senseless loss of life as a sign of support from their friends here in the ancient French capital.

This past month saw the passing of a former employee of the Town of Placentia, Mr. Brian Canning. Brian was also a 30 year veteran of the Canadian Forces. During his tenure with the Town he served as the Development Officer making significant contributions. Council passes on their condolences and asked management to make a contribution to the charity of choice.

Adoption of Agenda

The agenda was circulated prior to the meeting, and there were two amendments made: 1) to add a motion for action against an unauthorized scrap yard and 2) to table the Municipal Assessment Agency's annual report.

Motion #15-221

Councillor Nash/Councillor Coombs

Be it resolved that the agenda presented prior to the start of the meeting was amended and approved by Council.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Minutes of the Meeting of October 20, 2015

The minutes of the meeting of October 20, 2015 were circulated prior to the meeting. There were no errors or omissions noted.

Motion #15-222

Councillor Nash/Councillor Coombs

Be it resolved that the minutes of the Council meeting held October 20, 2015 are approved as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Business Arising from Minutes and/or Action Sheet

Donation to Campaign

Mayor Power referred to the October minutes and to Motion #15-205 wherein Council approved the expenditure of \$1,000.00 in support of his running for the position of Avalon Director at the recent convention. The Mayor thanked Council for the kind gesture but the funds weren't needed and he will be returning them to the Town.

Councillor Nash congratulated Mayor Power on his successful bid for the position.

Guardrail on Jubilee Street

It was agreed that the request to install a guardrail at the corner of Jubilee Street and Prince William Drive be referred back to the Public Works Committee for a recommendation to make a final decision.

A resident had asked if he might be permitted to develop an area on Prince William Drive that he owns but was advised that it is in the flood zone area. It was commented that he will not be allowed to build but the Town is building a swimming pool not too far from there. The Councillor was reminded that the pool area is not in the flood zone as per the Town Plan.

The issue with debris from new development being piled against a neighbour's fence on Prince William Drive has been resolved.

NEW BUSINESS

The Municipal Assessment Agency Inc. asked that the 2014-2015 Annual Report be tabled at the Council meeting. Mayor Power introduced the document which had been circulated to Council with their meeting package.

Scrap Yard Cleanup

Municipal Enforcement required a motion to order the removal of vehicles from property located at #1-13 Freshwater Crescent; there is no approval for a scrap yard issued by the Town.

Motion #15-223

Councilor Nash/Deputy Mayor Pearson

Be it resolved that Council approved the motion for an order to be issued to the owner of property at #1-13 Freshwater Crescent to remove all scrapped, unregistered and/or unlicensed vehicles from said property.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

A report on the Executive Committee meeting held on November 16, 2015 was circulated prior to the meeting for Council's information.

Canada Post

Louise Ade, president of the Canadian Postmasters and Assistants Association (NL) requested a motion from Council in support of their opposition to Saturday closure at Freshwater post office.

Motion #15-224

Deputy Mayor Pearson/Councillor Greene

Be it resolved that Council approves the proclamation declaring Council's support of the Canadian Postmasters and Assistants Association (NL) opposition to Saturday closure at Freshwater post office.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, Collins, Coombs and Woodman voted in favour of the motion.)

Councillor Frank Coombs declared himself in conflict and removed himself from the meeting.

Ratification of Motion

Council recommended that the motion made at the Privileged Meeting of Council held November 17, 2015 regarding sale of land that the Town did not own be approved.

Motion #15-225

Councillor Nash/Deputy Mayor Pearson

Be it resolved that Council approves the motion to award settlement of \$4,000.00 on Account #POWEK001 as reimbursement for land the Town sold to the resident that was not the Town's property to sell.

(CARRIED 5:1: Mayor Power, Deputy Mayor Pearson, Councillors Nash, Greene, and Woodman voted in favour of the motion; Councillor Collins voted against the motion.)

Councillor Coombs returned to the meeting.

Operations Review

The Executive Committee identified items in the operations review report that need immediate attention and asked that funds be allocated in the 2016 budget for recruitment and planning. An in-depth review of the report will take place in the new year.

Correspondence

The CAO will deal with correspondence from two residents who have made repeated representation on concerns they have.

Teslagistics have enquired about using the Town's water sources for their operation however it is not acceptable to recycle water through the Town's lines. The company will be asked to have an engineering company review the infrastructure and an assessment of the feasibility of utilizing water from Argentia Pond for their purposes.

An invitation will be extended to M.P. Ken McDonald to visit the district and he will be written to ask that he lobby to reinstate the longer hours for Castle Hill Park.

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash ; Resource Person - Administrative Office Manager)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated November 6, 2015 in the amount of \$43,937.11.

Motion #15-226

Councillor Nash/Councillor Coombs

Be it resolved that the Accounts Payable Transaction Journal dated November 6, 2015 in the amount of \$43,937.11 is approved (CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - General Account

The Finance Committee recommended that Council approve the Cheque Register dated November 6, 2015 in the amount of \$99,624.77 for cheques numbered 023869 through to 023935.

Motion #15-227

Councillor Nash/Councillor Coombs

Be it resolved that the Cheque Register dated November 6, 2015 in the amount of \$99,624.77 for cheques numbered 023869 through to 023935 is approved. (CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Cheque Register - Special Accounts

The Finance Committee recommended that Council approve the Special Accounts Cheque Register for November 2015.

Motion #15-228

Councillor Nash/Councillor Coombs

Be it resolved that the Special Accounts Cheque Register for November 2015 is approved. (CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement dated September 5 to October 5, 2015 in the amount of \$510.52.

Motion #15-229

Councillor Nash/Councillor Coombs

Be it resolved that the Visa statement dated September 5 to October 5, 2015 in the amount of \$510.52 is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Security Camera Systems

The Finance Committee recommended that Council approve the expenditure of \$2,200.00 plus HST to install two security camera systems at the Town Hall.

Motion #15-230

Councillor Nash/Councillor Woodman

Be it resolved that the expenditure of \$2,200.00 plus HST to install two security camera systems at the Town Hall is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Line Tracer Purchase

The Finance Committee recommended that Council approve the expenditure of \$3,700.00 plus HST to purchase a line tracer for the Public Works Department.

Motion #15-231

Councillor Nash/Councillor Woodman

Be it resolved that the expenditure of \$3,700.00 plus HST to purchase a line tracer for the Public Works Department is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Hockey Nets Replacement

The Finance Committee recommended that Council approve the expenditure of \$900.00 plus HST to purchase replacement hockey nets for PARC arena.

Motion #15-232

Councillor Nash/Councillor Collins

Be it resolved that the expenditure of \$900.00 plus HST to purchase replacement hockey nets for PARC arena is approved.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Account # LAFON001 - Adjustment

The Finance Committee recommended that Council approve the one-time credit of \$500.00 to account #LAFON001 for field rental fees - the team was responsible for the fees.

Motion #15-233

Councillor Nash/Councillor Coombs

Be it resolved that a one-time credit of \$500.00 to account #LAFON001 for field rental fees is approved; the sponsor was not responsible for the field rental.

(CARRIED:Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Dunville Health Care Auxiliary - Request for Donation

The Finance Committee recommended that Council approve the contribution of \$50.00 to the Dunville Health Care Auxiliary's Annual Christmas Sing-Along in memory of deceased Councillors and staff members.

Motion #15-234

Councillor Nash/Councillor Coombs

Be it resolved that the contribution of \$50.00 to the Dunville Health Care Auxiliary's Annual Christmas Sing-Along in memory of deceased Councillors and staff members is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash and Woodman voted in favour of the motion.)

Tax Recovery Plan

The Department of Municipal and Intergovernmental Affairs requires that Council prepare a Tax Recovery Plan before the final payment is made on the municipal operating grant for 2015. The submission of the plan must be accompanied by a motion indicating Council's acceptance.

Motion # 15-235

Councillor Nash/Councillor Greene

Be it resolved that the Tax Recovery Plan required by the Department of Municipal and Intergovernmental Affairs as presented at the Council meeting of November 17/15 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash, Woodman, Collins and Coombs voted in favour of the motion.)

Playground Equipment

A request for funding for the playground in Southeast was referred to the budget process for consideration.

Account #BAILE002

Correspondence was received from the owner of a business in Dunville advising that he is no longer operating. The billing code will be removed from that account and any applicable business tax adjustments due after the date of advisement of October 26, 2015 will be applied.

Ozone Generator

The ozone generator at the Dunville Water Treatment Plant needs repair. Staff have asked for an estimate of repair/replacement which will be discussed with the Finance Committee upon receipt. The consensus from Council was to proceed when costs have been estimated.

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillors Dan Greene & Frank Coombs; Resource Person - Public Works Supervisor)

The Public Works Committee made the following recommendations:

Residential Construction - Prince William Drive

The Public Works Committee recommended that Council approve the application for a permit to construct a new duplex at #53-63 Prince William Drive, Placentia.

Motion #15-236

Councillor Woodman/Councillor Coombs

Be it resolved that the application for a permit to construct a new duplex at #53-63 Prince William Drive, Placentia is approved pending compliance with all municipal regulations.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash, Woodman, Collins and Coombs voted in favour of the motion.)

Residential Extension - #16 Harbour Drive

The Public Works Committee recommended that Council approve the application for residential extension at #16 Harbour Drive, Dunville.

Motion #15-227

Councillor Woodman/Deputy Mayor Pearson

Be it resolved that the application or residential extension at #16 Harbour Drive, Dunville is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash, Woodman, Collins and Coombs voted in favour of the motion.)

Residential Construction

The Public Works Committee recommended that Council approve the application to construct a new residence at #745-759 Main Road, Dunville pending municipal approval of the location of sewer lines and connections.

Motion #15-228

Councillor Woodman/Councillor Coombs

Be it resolved that Council approve the application to construct a new residence at #745-759 Main Road, Dunville pending municipal approval of the location of sewer lines and connections.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash, Woodman, Collins and Coombs voted in favour of the motion.)

Accessory Building/Fence Applications

The Public Works Committee recommended that Council approve the following accessory building and fencing applications:

1. the application to construct a garage at #745-759 Main Road, Dunville.
2. the application to construct a fence at #745-559 Main Road, Dunville.
3. the application to construct a boathouse at #241 Harbour Drive, Dunville.
4. the application to construct a personal use garage at #54 Larkin Drive, Freshwater.
5. the application to construct a shed/garage at #154 Harbour Drive, Dunville.
6. the application to construct a storage shed at 68-70 Prince William Drive.
7. the application to replace a wheelchair ramp at #117 Freshwater Crescent.
8. the application to construct a fence at #35 Beach Road, Placentia.
9. the application to construct a fence at #39 Old Settlement Hill, Freshwater.

Motion # 15-229

Councillor Woodman/Deputy Mayor Pearson

Be it resolved that the following accessory building and fencing permit applications were approved by Council:

1. the application to construct a garage at #745-759 Main Road, Dunville.
2. the application to construct a fence at #745-559 Main Road, Dunville.
3. the application to construct a boathouse at #241 Harbour Drive, Dunville.
4. the application to construct a personal use garage at #54 Larkin Drive, Freshwater.
5. the application to construct a shed/garage at #154 Harbour Drive, Dunville.
6. the application to construct a storage shed at 68-70 Prince William Drive.
7. the application to replace a wheelchair ramp at #117 Freshwater Crescent.
8. the application to construct a fence at #35 Beach Road, Placentia.
9. the application to construct a fence at #39 Old Settlement Hill, Freshwater.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash, Woodman, Collins and Coombs voted in favour of the motion.)

Newfoundland Power Pole Application

The Public Works Committee recommended that Council approve the following NL Power pole applications:

1. installation of two poles and three anchors to provide service to Guy Fillatre & Grant Cutler in Southeast
2. installation of one pole to provide service to Chris Kenny in Southeast.

Motion #15-230

Councillor Woodman/Councillor Coombs

Be it resolved that NL Power applications to install two poles and three anchors to provide service to Guy Fillatre & Grant Cutler in Southeast and to install one pole to provide service to Chris Kenny in Southeast are approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash, Woodman, Collins and Coombs voted in favour of the motion.)

Vendor Permit Applications

The Public Works Committee recommended that Council approve the following vendor permits:

1. St. Anne's Sodality for Ticket Sales at Placentia Mall.
2. Tobin's Landscaping & Lawn Care.
3. Fran's Tiny Tots – Daycare at #112 Bonds Path, Southeast pending approval from all other government agencies.

Motion #15-231

Councillor Woodman/Councillor Coombs

Be it resolved that the applications for vendor permits for 1) Anne's Sodality for Ticket Sales at Placentia Mall; 2) Tobin's Landscaping & Lawn Care and 3) Fran's Tiny Tots – Daycare at #112 Bonds Path, Southeast were approved pending approval from all other government agencies where applicable.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Greene, Nash, Woodman, Collins and Coombs voted in favour of the motion.)

Applications Not Recommended for Approval

The application for crown land at Connaughman Pond requested to extend existing property was not approved because of the current assessment of existing and future development in the watershed area being conducted by the Province.

Councillor Coombs declared himself in conflict and left the meeting.

The application from a resident in Ferndale to operate a commercial garage was rejected due to the zoning - it is a residential area where commercial garage operation is not a permitted use.

Councillor Coombs returned to the meeting.

Shaw's Lane Development - Picco

Two stipulations imposed at the last Council meeting on this application will be reviewed - Public Works will assess the location to determine if a cul de sac is required and will also check the location of the existing hydrant to ensure it meets municipal requirements. If these existing conditions satisfy municipal regulations, the conditions will be revised however the proponent will still have to provide proof of land ownership and agree to bring the right of way to municipal standards.

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Frank Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person - CAO)

The Municipal & Community Services Committee report was circulated prior to the meeting. There were no issues arising from the Municipal Enforcement Officer's report.

Mayor Power had sent an e-mail to Ministers Felix Collins, Darrin King and David Brazil asking that Placentia be considered as a temporary location for court due to the closure of the Harbour Grace court for repairs. Due to the announcement of the provincial election, the Town has not had any further discussion the topic.

The Town will wait until after the provincial election to seek prices for the new fire truck. It was suggested by Fire and Emergency Services that the Town wait and tender along with the 19 other municipalities in hopes of obtaining a better price.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)

New flooring is being considered for the Arts Centre and one quote has been obtained. It is suggested that more quotes be obtained and that the amount be referred for consideration during the budget process.

A survey was circulated asking for input on the Townscape and Cultural Heritage District Master Plan; this is now closed and feedback will be compiled by the consultant and a report submitted to Council.

Placentia Area Historical Society (PAHS) has been lobbying for the Basques to make Placentia a port of call during their tour of NL this summer. The Town will partner with PAHS in this endeavour.

The Hospitality NL conference is set for March 1-3, 2016 in St. John's.

The location in the Legacy Garden of the statue of St. Bernadette should be decided now so that plans can be made to have it installed early this spring.

Budget items mentioned during the meeting should be referred to the Administrative Office Manager by the Facilities Manager when costs are identified.

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - CAO)

There was some discussion on the Southeast Playground Improve Committee's estimate to improve the Wayne John Searle playground in Southeast. The committee continues to fundraise and compete for Aviva funding.

The committee was pleased to learn of the 4.5 million dollar funding approval from the provincial Community Development Fund and will seek information on the development process.

Upcoming events include:

December 1, 2015 7:00 p.m. Town of Placentia Tree Lighting Ceremony

December 5, 2015 1:00 p.m. Dunville Lions Club/Town of Placentia Santa Claus Parade

The committee would like to purchase more seasonal decorations.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CAO)

The Committee will invite Teslagistics to a meeting to welcome them to Placentia and invite them to share information on their company. Others from the community will be invited to attend as well, i.e. PADA, CBDC, Chamber of Commerce, Business, Tourism, Culture, & Rural Development and the Port of Argentia. This will be the first of "lunch and learn" sessions the Committee would like to host to promote economic development.

The Committee met with the Chamber of Commerce and presented the idea of attaching their information to all Town permits with the thought that all businesses in the area should be a member of the Chamber.

BRIEFING NOTES

There was one briefing note providing an update on capital works project. The Mayor informed Council that paving in Freshwater started today.

COUNCILLORS' COMMENTS

Councillor Coombs stressed the importance of working with residents to encourage new development; cooperation will encourage more development.

Councillor Coombs also noted that the project in Freshwater went exceptionally well, noting that he only heard one complaint about sods that will be dealt with.

Councillor Collins informed Council that there is a considerable amount of loitering outside the Town Hall and in the convent area at night and suggested that “No Loitering” signs be installed. She also cautioned that people should lock their vehicles.

Councillor Woodman enquired about the progress of the water towers; the cement has been poured for the tower in Jersey side and the contractor is jack hammering rock at the site in Freshwater. It is important to get the foundation poured before frost sets in, the towers can be installed in any temperature.

Councillor Woodman reminded Council of the upcoming provincial elections and advised that nominations are over on the 20th and the advance polls are on the 23rd.

Mayor Power advised that the budget preparations are ongoing by management and a tentative date for the Finance Committee to meet for review was set at Thursday, November 26 at 5:30 p.m.

Mayor Power reminded Council of the Fire Department Dinner and Dance this Saturday and the Town of Placentia Employee Recognition Night next Saturday.

ADJOURNMENT

The meeting concluded at 8:45 p.m.

MAYOR WAYNE D. POWER

ED O’KEEFE, CAO

DATE