



MINUTES

A public meeting of the Placentia Council was held Tuesday, January 19, 2016 at the Town Hall with the following in attendance:

Mayor:	Wayne D. Power	CAO:	Ed O'Keefe
Deputy Mayor:	Keith Pearson	Public Works Supervisor:	Harold Power
Councillors:	Frank Coombs	Admin. Office Manager:	Mary Greene
	Dan Greene	Executive Assistant:	Debbie Gear
	Frankie Nash		
	William Woodman		

Absent: Councillor Noella Collins (due to weather)

Call to Order

Mayor Power called the meeting to order at 7:00 p.m.

Adoption of the Agenda

The agenda was circulated prior the meeting.

Motion #16-001

Deputy Mayor Pearson/Councillor Nash

Be it resolved that the agenda for the January 19, 2016 Council meeting is approved as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Minutes of the Meeting of December 15, 2015

The minutes of the meeting of December 15, 2015 were circulated prior to the meeting. There were no errors or omissions noted:

Motion #16-002

Councillor Coombs/Councillor Greene

Be it resolved that the minutes of December 15, 2015 are adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Action Sheet

The action sheet from the December 15, 2015 Council meeting was circulated prior to the meeting for Council's information and the following points were noted:

- Vale has not yet come forward with a final date to vacate their Argentia property; they have been sent an invoice for January 2016 but it has not yet been paid.
- It was duly noted by Council that the garage owner in Dunville is making every effort to comply with the Town's requests for property improvement.
- Tract Consulting will be here next week to discuss the Townscape plan and to set a date for another public meeting here in Placentia. The objective is to have the plan finalized before March end.

Business Arising - Budget Review Meeting

A budget review meeting was held on January 12, 2016 wherein Council reviewed the budget and approved two motions which were presented at this Council meeting for ratification.

Honorariums Approval

At the January 12, 2016 meeting, it was moved by Councillor Woodman and seconded by Councillor Coombs that the motion to increase Councillor honorariums by 4% or \$1,827.00 in the 2016 budget be approved. This motion was passed 5:2 with Deputy Mayor Pearson and Councillor Nash voting against the motion.

Motion #16-003

Councillor Coombs/Councillor Woodman

Be it resolved that the motion to increase Councillors' honorariums by 4% resulting in a budget increase of \$1,827.00 for 2016 was approved. (Carried 4:2 Mayor Power, Councillors Coombs, Greene and Woodman voted in favour of the Motion; Deputy Mayor Pearson and Nash voted against the motion.)

The Department of Municipal Affairs will be consulted to confirm that the vote is in order.

Budget Approval

At the January 12, 2016 meeting, it was moved by Councillor Greene and seconded by Councillor Nash that Council approve the \$4,420,401.00 budget as presented. Council agreed unanimously to approve this budget.

Motion #16-004

Councillor Greene/Councillor Coombs

Be it resolved that the 2016 fiscal budget with expenditures totalling \$4,420,401.00 as follows is approved:

General Government	\$ 958,785
Protection Services	187,953
Transportation	786,429
Environmental Health	1,035,186
Planning & Development	103,168
Recreation & Culture	440,151
Fiscal Services	908,729

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Greene, Nash and Woodman voted in favour of the motion.)

It was suggested that the funds approved for brush cutting might be better allocated to winter sidewalk clearing in Townside; that the new staff person for the arena should be hired immediately and that the budget as presented is tight and there is very little room to cover unforeseen problems. Council will have to exercise good fiscal management.

Tax Structure Approval

The tax structure for 2016 was distributed to Council prior to the meeting with adjustments to reflect the reduction in the mil rate for property tax from 8.5 to 6.2 to compensate for increased municipal assessments. As well commercial and business taxes have reduced by ½ mil. The 10% discount deadline date was moved to close of business on April 14, 2016 for this calendar year only to compensate for the late mailing of invoices.

Motion #16-005

Councillor Nash/Councillor Greene

Be it resolved that the Tax Structure for the Town of Placentia for the fiscal year 2016 is approved as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Greene, Nash and Woodman voted in favour of the motion.)

It was noted that Council will have to look at an increase for water and water and sewer rates in 2017. Meetings will be held later this year to discuss an increase and/or innovative ways to increase revenues to help meet rising water and sewer infrastructure and maintenance costs.

Mayor Power thanked the Finance Committee - staff and Councillors for their diligent work on the budget. The task of issuing invoices and generating revenue for the Town can move forward now.

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene, Resource Person - CAO)

A report on the Executive Committee meeting held on January 15, 2016 was circulated prior to the meeting for Council's information. The following key issues were discussed.

Consultant - Recruitment of CAO

The Executive Committee reviewed four submissions for the retaining of a consultant and recommended that JW Consulting Associates be approved to conduct the recruitment for the CAO's position at a cost of \$3,785.50 (HST included). Council is adamant that this process take place without staff or council's influence on the recommendations.

Motion #16-006

Deputy Mayor Pearson/Councillor Greene

Be it resolved that the motion to retain JW Consulting Associates to conduct the recruitment for the CAO's position at a cost of \$3,785.50 (HST included) is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Meeting with MHA Gambin-Walsh

Mayor Power advised that the Executive Committee met with Minister Sherry Gambin-Walsh on items of interest to the Town and impressed the members with her through knowledge of the Town's issues. She has promised to look into a number of items for the Town, A briefing note on this session will be distributed next week.

Operations Review

The Executive Committee will be meeting on January 26, 2016 to begin the process of examining the operations review conducted by LW Consulting Ltd.

Husky Meeting

The Executive Committee will be meeting with representatives of Husky Energy to discuss the company's request to amend the existing tax agreement.

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Frankie Nash ; Resource Person - Administrative Office Manager)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated January 7, 2016 in the amount of \$97,162.77.

Motion #16-007

Councillor Greene/Councillor Woodman

Be resolved that e the Accounts Payable Transaction Journal dated January 7, 2016 in the amount of \$97,162.77 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

General Account Cheque Register

The Finance Committee recommended that Council approve the General Account Cheque Register dated January 7, 2016 for cheques numbered 024017 to 024161 in the amount of \$143,933.83.

Motion #16-008

Councillor Greene/Councillor Nash

Be it resolved that the General Account Cheque Register dated January 7, 2016 for cheques numbered 024017 to 024161 in the amount of \$143,933.83 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Special Account Cheque Register

The Finance Committee recommended that Council approve General Account Cheque Register dated January 7, 2016 for cheques numbered 024017 to 024161 in the amount of \$143,933.83.

Motion #16-009

Councillor Greene/Councillor Woodman

Be it resolved that General Account Cheque Register dated January 7, 2016 for cheques numbered 024017 to 024161 in the amount of \$143,933.83 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve purchases on the Visa statement dated November 5 to December 4, 2015 in the amount of 1,076.00.

Motion #16-010

Councillor Greene/Councillor Nash

Be it resolved that the Visa statement dated November 5 to December 4, 2015 in the amount of 1,076.00 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Payroll Adjustment

The Finance Committee recommended that Council approve a payroll adjustment of \$1,538.30 for retroactive unpaid vacation leave to account daleg001.

Motion #16-011

Councillor Greene/Councillor Woodman

Be it resolved that a payroll adjustment of \$1,538.30 for retroactive unpaid vacation leave to account daleg001 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Mayor Power declared himself in conflict and left the meeting, the Deputy Mayor assumed the chair.

Expense Claim - Inspections

The Finance Committee recommended that Council approve the payment of an expense claim for 15 inspections conducted by Fire Chief Wayne Power for 2014 in the amount of \$750.00.

Motion #16-012

Councillor Greene/Councillor Nash

Be it resolved that the expense claim for 15 inspections conducted by Fire Chief Wayne Power for 2014 in the amount of \$750.00 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Expense Claim - Inspections

The Finance Committee recommended that Council approve the payment of an expense claim for 19 inspections conducted by Fire Chief Wayne Power for 2015 in the amount of \$950.00.

Motion #16-013**Councillor Greene/Councillor Woodman**

Be it resolved that that the expense claim for 19 inspections conducted by Fire Chief Wayne Power for 2015 in the amount of \$950.00 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Mayor Power returned to the meeting and resumed the Chair.

Effluent Compliance

The Finance Committee recommended that Council approve the expenditure of approximately \$20,000 to retain the services of BIOMaxx Wastewater Solutions Inc. to provide outfall monitoring services for one year to become compliant with the new federal wastewater effluent regulations as per the quote provided September 10, 2015.

Motion #16-014**Councillor Greene/Councillor Nash**

Be it resolved that the expenditure of approximately \$20,000 to retain the services of BIOMaxx Wastewater Solutions Inc. to provide outfall monitoring services for two outfalls for one year to become compliant with the new federal wastewater effluent regulations as per the quote provided September 10, 2015 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Dunville Treatment Plant Repairs

The Finance Committee recommended that Council approve the expenditure of approximately \$30,000 plus HST to Avalon Controls to replace and install the high voltage transformer and the rheostat at the Dunville Water Treatment Plant as per the quote provided December 22, 2015.

Motion #16-015**Councillor Greene/Councillor Woodman**

Be it resolved that the expenditure of approximately \$30,000 plus HST to Avalon Controls to replace and install the high voltage transformer and the rheostat at the Dunville Water Treatment Plant as per the quote provided December 22, 2015 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

PUBLIC WORKS COMMITTEE REPORT

(Councillor William Woodman, Chair; Councillors Dan Greene & Frank Coombs; Resource Person - Public Works Supervisor)

Crown Land Application - Murphy's Lane

The Public Works Committee recommended that Council approve the application for crown land at Murphy's Lane, Freshwater with the stipulation that the applicant acknowledges that this is not a permit to build.

Motion #16-016

Councillor Woodman/Councillor Coombs

Be it resolved that the the application for crown land at Murphy's Lane, Freshwater is approved with the stipulation that the applicant acknowledges that this is not a permit to build.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Residential Extension Building Permit

The Public Works Committee recommended that Council approve the application for residential extension at #139 Freshwater Crescent.

Motion #16-017

Councillor Woodman/Councillor Coombs

Be it resolved that the application for residential extension at #139 Freshwater Crescent is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Newfoundland Power Pole Installation

The Public Works Committee recommended that Council approve the application to install three poles to provide service to a new apartment on Prince William Drive, Placentia.

Motion #16-018

Councillor Woodman/Councillor Coombs

Be it resolved that the application to install three poles to provide service to a new apartment on Prince William Drive, Placentia is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Coombs, Nash, Greene and Woodman voted in favour of the motion.)

Testlagistics Water Requirements

Teslagistics and the Town are exploring needs related to water supply for their data storage project in Argentina. A meeting will be held to further discuss options.

Rejected Permit

An application from Kenny Richardson for crown land at Big Weeks Pond was rejected because it is in the watershed area.

MUNICIPAL & COMMUNITY SERVICES COMMITTEE REPORT

(Councillor Frank Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person - CAO)

Municipal Enforcement Officer's Report

Council was provided with the Municipal Enforcement Officer's report prior to the meeting. The report was self-explanatory; it was noted that Darissa's has done a good job of complying with the Town's request for clean-up, parking and observance of anti-noise regulations.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins; Resource Person - CAO)

The Deputy Mayor briefed Council on activities this past month.

Townscape Plan

Tract Consulting will be meeting with the Town within the next week or so and another public consultation will be planned in an effort to get the public's input for planning purposes. Tract will be asked for a plan to install the St. Bernadette statue in the Legacy Garden.

The Facilities Manager has been discussing the Arnold's Cove resettlement celebration plans with Fay Matthews with an offer to work together with Placentia on this project.

Staff was asked to make sure they clear in front of bus shelters and to ensure they are clean inside. It was suggested that "No Loitering" signs be installed on them.

The Tourism Committee has once again discussed the issue of a guardrail request on Jubilee Road. The Public Works Committee has repeatedly decided against this request so as to not set a precedent for everyone who wants one erected to protect their fence from snow. Council is of the opinion that the decision not to approve a guard rail is final.

RECREATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person - CAO)

The Recreation Committee report was circulated prior to the meeting and in Councillor Collins's absence the Deputy Mayor summarized some of the topics.

The final pieces of plexiglass were installed at the arena and the only outstanding item is repair of the front door remote control mechanism.

The Town has retained Placentia Area Development to provide part-time janitorial services for the arena.

Staff at the arena and the Facilities Manager were commended for stepping up to help Bay Arena out when damages at their arena left them without ice surface. The Facilities Manager was asked to prepare advertising to advise of the increased activity at the arena for spectators' information.

Wheelchair parking spaces need to be painted, staff will look at the cost of a stencil so the Town can do their own work in this regard.

There is a problem with smoking just outside the arena door. A positive approach for signage was suggested, something like "**This is a Smoke-Free Environment for the Protection of our Children.**"

The Winter Carnival will take place from February 25 - 28. The first meeting was well attended; the next one is planned for January 28th.

Signs will be installed at the Southeast Playground to deter use of recreation vehicles; the RCMP will also monitor the use. While there were some wheel tracks noted in the playground, there was no damage found. A small vehicle barrier will be installed in the spring to prevent ATV access.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Deputy Mayor Keith Pearson; Councillor Noella Collins; Resource Person - CAO)

Argentia Freezers and Terminals in Argentia have been invited to be the first `Lunch and Learn` guest, the meeting is to be held in the near future.

BRIEFING NOTES

There were two briefing notes distributed to Council prior to the meeting dated January 7, 2016 and January 12, 2016 that dealt with discussion on the 2016 budget.

COUNCILLORS' COMMENTS/CONCERNS

Councillor Coombs is aware that the local amateur radio operators are asking the Town's assistance to install a receiver. He would like Council's open mind when considering their request.

Councillor Woodman asked when the Operations Report will be reviewed; the Executive Committee has a tentative date of January 26th set for this session.

Mayor Power advised that MP Ken McDonald will be visiting the Town Hall on Thursday at 10:30 a.m.

Deputy Mayor Pearson reminded that the existing Council is half way through its mandate and brought up the matter of changing committees.

ADJOURNMENT

There being no further business, this meeting of Council adjourned at 7:50 p.m.

MAYOR WAYNE D. POWER

ED O'KEEFE, CAO

DATE