

MINUTES

A public meeting of the Placentia Council was held Tuesday, June 17, 2014 at the Town Hall with the following in attendance:



Mayor: Wayne D. Power
Deputy Mayor: Keith Pearson
Councillors: Noella Collins
Frank Coombs
Dan Greene
William Woodman

Chief Administrative Officer: Ed O'Keefe
Public Works Supervisor: Harold Power
Administrative Office Manager: Mary Greene
Executive Assistant: Debbie Gear (Recording)

Absent: Margie Hatfield (Vacation)

Mayor Power called the meeting to order at 7:00 p.m.

Moment of Silence

The Mayor expressed the Town's sincere condolences to the families, friends and fellow RCMP members and out of respect asked Council to observe a moment of silence for the tragic murder of the three Police Officers in Moncton on June 4, 2014. An appropriate message was sent to the Mayor of Moncton.

Tribute to Edythe Goodridge

Ms. Edythe Goodridge was a strong presence and was well known in the heritage, cultural, and arts circles throughout Newfoundland and Labrador. She became a friend to many as a result of that involvement. That friendship spilled over to the Town of Placentia when she became involved in the writing of proposals for our own Town Square and Arts Centre. Edythe passed away this past week. She was a strong ambassador for the Municipality of Placentia and she will be deeply missed by all who knew her. The Mayor will send appropriate expressions to Edythe's family on behalf of Council and staff.

Welcome to Avalon Director

Ms. Lucy Stoyles, Councillor in Mount Pearl and Avalon Director on the board of Municipalities Newfoundland and Labrador visited and attend this Council meeting. Mayor Power welcomed her and invited Councillors to meet and greet with her after the meeting.

Proclamation

June is Recreation Month in Newfoundland and Labrador; Mayor Power read a proclamation declaring the same observation in the Town of Placentia.

AGENDA APPROVAL

Motion # 14-114

Councillor Coombs/Councillor Nash

Be it resolved that the Agenda dated June 17, 2014 be adopted as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash & Woodman voted in favour of the motion.)

MINUTES OF THE MEETING of May 27, 2014

The minutes of the meeting held May 27, 2014 were circulated prior to the meeting. There was one error noted; Councillor Woodman had made objections to the approval for the Town

Hall/Arts Centre generator that were included in the April minutes in error. These will be removed from the April record and inserted into the May minutes as intended.

Motion # 14-115 Be it resolved that the minutes May 27, 2014 be adopted as circulated and amended.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

BUSINESS ARISING

Page 5 Account # HICKE012 – the tax on this account will be adjusted for three years as per the Provincial requirement for agricultural exemptions.

Page 2 P4 Lease – all required documentation has been received and the lessee will sign the agreement when he returns from vacation.

Tanks in Freshwater – the Department of Environment has contacted the owner of the tanks.

Right of Ways on Prince William Drive – a meeting will be held with Crown Lands on July 4, 2014 to discuss the acquisition of crown land right of way accesses without charge to the Town or the residents.

ACTION SHEET

The CAO's action sheet was circulated prior to the meeting and it was noted that the generator from Vale was too big for the Town's immediate purpose of powering the Arts Centre/Town Hall. It was refused by a local service club for the same reason and another organization is now deliberating on whether or not they want it. The Town has right of refusal if their decision is to not take it.

Notice of Motion

Councilor Woodman had advised he would be tabling a motion to reinstate the after meeting social to afford Councillors an opportunity to sit and talk after the Council meeting.

Motion # 14-116 **Councillor Woodman/Councillor Greene**

Be it resolved that Council approve the reinstatement of the once a month after meeting social following the regular business meeting of Council.

Defeated: 3:4 - Mayor Power, Councillors Greene and Woodman voted in favour of the motion. Deputy Mayor Pearson, Councillors Nash, Coombs and Collins voted against the motion.)

EXECUTIVE COMMITTEE REPORT

(Mayor Power, Chair; Deputy Mayor Pearson, Councillor Dan Greene; Resource Person – Chief Administrative Officer)

The Executive Committee report was circulated. There were no recommendations forthcoming from the report; discussion arising included the following updates:

- The Public Works Department is monitoring the commercial development on Swan's Road to ensure that construction continues as per the permit application and adheres to the stipulations of Council.

- Correspondence will be sent to the owner of the auto repair shop in Dunville to request all cars waiting for service are parked off the main road and to ask for cleanup.
- A three year planning meeting will be held in September, the date will be set in August.
- Paving of Prince William Drive/Blockhouse Road will be done in the near future; all manholes will be repaired and sidewalk dips taken into consideration.
- Construction of the generator for the Town Hall/Arts Centre is progressing; installation is targeted for early fall.
- The resident constructing a house in Shaw's Lane will be written to remind him of the conditions of his permit.
- The Town will not impose any requirements for backyard retaining walls at the new development on Main Road, Dunville as this is a decision of individual homeowners.
- The deadline for the submission of permit applications will be the Friday prior to the Public Works Committee meeting which is held the second Tuesday of each month. This information will be posted on the Town's web site and Facebook page.
- Council will recess for the month of July and August with committee meetings being held as usual; a Council meeting will be held at the Call of the Chair if business requires same.

FINANCE COMMITTEE REPORT

(Councillor Dan Greene, Chair; Councillors William Woodman & Councillor Frankie Nash; Resource Person - Administrative Office Manager)

Accounts Payable

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated June 5, 2014 in the amount of \$26,153.99.

Motion #14-117

Councillor Greene/Councillor Woodman

Be it resolved that the Accounts Payable Transaction Journal dated June 5, 2014 in the amount of \$26,153.99 is approved as presented.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

General Account Cheque Register

The Finance Committee recommended that Council approve the General Account Cheque Register of June 5, 2014 in the amount of \$166,596.78 for cheques numbered 022382 to 022456.

Motion # 14-118

Councillor Greene/Deputy Mayor Pearson

Be it resolved that the General Account Cheque Register dated June 5, 2014 in the amount of \$166,596.78 for cheques numbered 022382 to 0224561 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Special Accounts Cheque Register

The Finance Committee recommended that Council approve the Special Accounts Cheque Registers dated June 2014.

Motion #14-119

Councillor Greene/Councillor Nash

Be it resolved that the Special Accounts Cheque Registers dated June, 2014 are approved as circulated.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Visa Statement

The Finance Committee recommended that Council approve the Visa statement dated April 5 to May 5, 2014 in the amount of \$1,849.94 be approved as presented.

Motion #14-120

Councillor Greene/Councillor Nash

Be it resolved that the Visa statement dated April 5, 2014 to May 5 in the amount of \$1,849.94 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Staff Training – Customer Service

The Finance Committee recommended that Council approve the expenditure of \$1,832.00 plus HST to train eight staff members from different departments in Customer Service, funds to be expended from the budgeted training account.

Motion # 14-121

Councillor Greene/Councillor Nash

Be it resolved that the expenditure of \$1,832.00 plus HST to train eight staff members in Customer Service, funds to be expended from the budgeted training account is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Account WhalG001 – Tax Adjustment

The Finance Committee recommended that Council approve the adjustment of water and sewer tax in the amount of \$4,178.60 to account #WHALG001.

Motion # 14-122

Councillor Greene/Councillor Woodman

Be it resolved that the adjustment of water and sewer tax in the amount of \$4,178.60 to account #WHALG001 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Pet Waste Disposal Units

The Finance Committee recommended that Council approve the purchase of one pet waste disposal unit at an approximate cost of \$210.00 as requested by the Recreation Committee.

Motion #14-123

Councillor Greene/Councillor Nash

Be it resolved that the purchase of one pet waste disposal unit at an approximate cost of \$210.00 as requested by the Recreation Committee is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Office Desks

The Finance Committee recommended that Council approve the expenditure of \$3,883.29 HST included for the purchase of three office desks for the accounts from the office supplies account.

Motion #14-124

Councillor Greene/Councillor Nash

Be it resolved that the expenditure of \$3,883.29 HST included for the purchase of three office desks for the accounts office from the office supplies account is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Recreation Supplies

The Finance Committee recommended that Council approve the expenditure of \$1,946.82 for the purchase of bases and anchors; a plastic tire and chain swing and a ball holder net and 13 balls for the summer recreation program.

Motion #14-125

Councillor Greene/Councillor Woodman

Be it resolved that the expenditure of \$1,946.82 for the purchase of bases and anchors; a plastic tire and chain swing and a ball holder net and 13 balls for the summer recreation program is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Certificate Replacements Request

The Finance Committee recommended that Council approve a one-time only expenditure of \$100 on behalf of the 1st Dunville Boy Scouts as replacement for a lost/misplaced certificate they were awarded by the Town as prize winner in this year's Santa parade.

Motion #14-126

Councillor Greene/Councillor Nash

Be it resolved that a one-time only expenditure of \$100 on behalf of the 1st Dunville Boy Scouts as replacement for a lost/misplaced certificate they were awarded by the Town as prize winner in this year's Santa parade is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Skateboard Park Contribution

The Finance Committee recommended that Council approve the expenditure of \$12,000.00 as Council's support of the skateboard park in partnership with the Freshwater Community Centre.

Motion #14-127

Councillor Greene/Councillor Nash

Be it resolved that the expenditure of \$12,000.00 as Council's support of the skateboard park installation in partnership with the Freshwater Community Centre is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Fire Hall – Damaged Door Panels

The Finance Committee recommended that Council approve the expenditure of \$2,854.00 HST included to repair/replace three damaged panels in one of the doors at the Fire Hall.

Motion #14-128

Councillor Greene/Councillor Woodman

Be it resolved that the expenditure of \$2,854.00 HST included to replace three damaged panels in a door at the Fire Hall is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Correspondence – Tax Complaint

A lawn care provider will be written to advise that the concerns he expressed in his letter received at the Town on May 15, 2014 are incorrect. He is not being discriminated against by being forced to pay business tax on his lawn care business while other persons mowing lawns do not have to pay. All business operators must abide by the municipal tax structure.

PUBLIC WORKS COMMITTEE REPORT

(Councillor W. Woodman, Chair; Councillors D. Greene & F. Coombs; Resource Person Public Works Supervisor)

The Public Works Committee made the following recommendations:

Crown Land Application; Rocky Island Pond

The Public Works Committee recommended that Council approve John Budden's application for crown land at Rocky Island Pond provided that the land in question does not fall within the Town's watershed area and approval is received from all other government agencies.

Motion# 14-129

Councillor Woodman/Councillor Coombs

Be it resolved that John Budden's application for crown land at Rocky Island Pond provided that the land in question does not fall within the Town's watershed area and approval is received from all other government agencies is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Note: This property is within the watershed area and application was subsequently denied.

Building Permit Application - 1313-1328 Main Dunville

The Public Works Committee recommended that Council approve the application to construct a new residence at 1313-1328 Main Road, Dunville on the condition that the town is not responsible for erosion or flooding.

Motion # 14-130

Councillor Woodman/Councillor Collins

Be it resolved that the application to construct a new residence at 1313-1328 Main Road, Dunville is approved on the condition that the Town is not responsible for erosion or flooding.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Building Permit Application – Morrissey's Lane

The Public Works Committee recommended that Council approve the application to construct a residence at Morrissey's Lane, Southeast pending approval from all government agencies.

Motion #14-131

Councillor Woodman/Councillor Coombs

Be it resolved that the application to construct a new residence at Morrissey's Lane, Southeast pending approval from all other government agencies.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Accessory Building Application - #27 Hunts Road

The Public Works Committee recommended that Council reject the application to construct a personal use garage at #27 Hunt's Road, Dunville as submitted as it does not meet municipal regulations.

Motion # 14-132 Councillor Woodman/Councillor Coombs

Be it resolved that the application to construct a personal use garage at #27 Hunt's Road, Dunville was rejected as submitted as it does not meet municipal regulations.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Quarry Permit Application – Dept. of Transportation

The Public Works Committee recommended that Council approve the Quarry Permit application for Department of Transportation & Works North Side of Route 91, 8.5 km west of Route 92.

Motion # 14-133 Be it resolved that the Quarry Permit Application for the Department of Transportation & Works North Side of Route 91, 8.5 km west of Route 92 is approved.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Ronald O'Reilly – Land Access Request

The Public Works Committee recommended that Council approve a lease agreement between the Town of Placentia and Ronald O'Reilly to allow him the right to use the Town's land to access to his land-locked property in Dunville on condition that he, Mr. O'Reilly will be responsible for construction of the road in question and for any required survey costs.

Motion #14-134 Be it resolved that a lease agreement between the Town of Placentia and Ronald O'Reilly to allow him the right to use the Town's land to access to his land-locked property in Dunville is approved on condition that Mr. O'Reilly will be responsible for construction of the road in question and for any required survey costs.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

Permits Recommended for Ratification

The Public Works Committee recommended that Council approve the following subsidiary permits previously approved by the Public Works Supervisor and submitted for Council's ratification:

1. Avalon Comfortwear's application for an occupancy permit for a home based shoe sales business at 238 Bond's Path.
2. An application to extend an existing patio at #190 Freshwater Crescent.
3. An application to construct storage shed at #73 King's Lane, Southeast.
4. An application for crown land in Dunville for extension to the property owner's boundary at 1510 Main Road.
5. Hunt's Transport's application to construct a steel and fabric shelter for equipment storage at Waterfront Road, Argentia.
6. An application to construct a personal use garage at 82-84 Harbour Drive, Dunville with the stipulation that the Town is not responsible for any flooding or erosion.

7. An application for a residential extension permit at #46 Old Settlement Hill, Freshwater.
8. An application to construct a personal use garage at #46 Old Settlement Hill, Freshwater.
9. Labrador-Island Link's application to operate a marshaling yard at Agentia.
10. Labrador-Island Link's application to construct a galvanized fence at #36 Placentia Pike Road, Agentia.
11. Newfoundland Power's application to:
 - install one pole to provide temporary 3 phase service to H J O'Connell at Jersey'side;
 - replace one unsecured anchor near John McCue's, Kelly's Lane;
 - install two poles to provide lighting at the RDC site on the former air strip, Agentia.
 - Install 21 poles and 20 anchors to provide service to the Husky Energy Site on the North Side of Agentia.
12. An application to construct a shed at #16 Old Settlement Hill, Freshwater.
13. An application to extend an existing personal use greenhouse at #7A O'Reilly Street, Townside.
14. An application to construct a garage at #43-49 King's Lane, Southeast.
15. An application for crown land in Southeast Placentia.

Motion # 14-135

Be it resolved that the 15 permits previously approved by the Public Works Supervisor are ratified as follows:

1. Avalon Comfortwear's application for an occupancy permit for a home based shoe sales business at 238 Bond's Path.
2. An application to extend an existing patio at #190 Freshwater Crescent.
3. An application to construct a storage shed at #73 King's Lane, Southeast.
4. An application for crown land in Dunville for extension to the property owner's boundary.
5. Hunt's Transport's application to construct a steel and fabric shelter for equipment storage at Waterfront Road, Agentia.
6. An application to construct a personal use garage at 82-84 Harbour Drive, Dunville with the stipulation that the Town is not responsible for any flooding or erosion.
7. An application for a residential extension permit at #46 Old Settlement Hill, Freshwater.
8. An application to construct a personal use garage at #46 Old Settlement Hill, Freshwater.
9. Labrador-Island Link's application to operate a marshaling yard at Agentia.
10. Labrador-Island Link's application to construct a galvanized fence at #36 Placentia Pike Road, Agentia.
11. Newfoundland Power's application to:
 - a. install one pole to provide temporary 3 phase service to H J O'Connell at Jersey'side;
 - b. replace one unsecured anchor near John McCue's, Kelly's Lane;
 - c. install two poles to provide lighting at the RDC site on the former air strip, Agentia.

- d. Install 21 poles and 20 anchors to provide service to the Husky Energy Site on the North Side of Argentia.
 12. An application to construct a shed at #16 Old Settlement Hill, Freshwater.
 13. An application to extend an existing personal use greenhouse at #71 O'Reilly Street, Townside.
 14. An application to construct a garage at #43-49 King's Lane, Southeast.
 15. An application for crown land in Southeast Placentia
- (CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)**

Mill Brook

There is concern brought forward by a resident of Dunville there are trees uprooting along the bank and in his opinion they may fall into the brook at any time. These trees are on private property and per legal advice (and precedent of a previous court case where the Town was held liable for damage) the Town will not access the private property to remove them. If there is a tree or debris in the brook that needs to be cleared out the Public Works Department will take care of that.

The Town will write the residents on whose property the loose trees are and ask them to make arrangements to stabilize or remove them.

The CAO will write the appropriate departments of the Provincial government to ask them to address concerns with the upper track and the brook.

MUNICIPAL SERVICES COMMITTEE REPORT

(Councillor Francis Coombs, Chair; Councillors Dan Greene & William Woodman; Resource Person – Chief Administrative Officer)

Municipal Enforcement Officer's Report

A report from the Municipal Services Committee meeting was circulated to Council prior to the Council meeting for information purposes.

There was a suggestion that the Municipal Enforcement Officer's truck be more clearly marked; this will be addressed when the Town's new logo is available.

Water Safety – Regatta Grounds

An issue of concern regarding boating safety at the Regatta Grounds was brought to Council's attention. The CAO and members of the Rowing Club will meet to discuss ways to promote water safety including information bulletins on the Town's web site and Facebook page.

Bus Stop Safety

The school board office will be written to ask them to address safety concerns at the stop on the top of Jersey Hill which would include the installation of signs.

CULTURE & TOURISM COMMITTEE REPORT

(Deputy Mayor Pearson, Chair; Councillor Noella Collins; Resource Person – Manager of Town Affairs)

A report from the Culture & Tourism Committee meeting was circulated prior to the meeting for information purposes; there were no recommendations forthcoming from the meeting.

Some discussion was held on the costs of the event celebrating the 20th anniversary of amalgamation. It was explained that these events were covered by funding support from the other levels of government; the money was not from the Town's general operating account's tax collections.

RECREATION COMMITTEE REPORT

Councillor Noella Collins, Chair; Councillor Frankie Nash; Deputy Mayor Keith Pearson; Resource Person – Manager of Town Affairs

A report from the Recreation Committee was circulated prior to the meeting for information purposes.

Parties involved in the summer recreation program have met to finalize planning for this year. Open communication is encouraged between all partners of the summer program.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Frankie Nash, Chair; Councillor Noella Collins, Deputy Mayor Keith Pearson- Resource Person - Manager of Town Affairs)

A report from the Economic Development Committee was circulated prior to the meeting for information purposes. There was one recommendation from the meeting:

Motion #14-136

Nash/Collins

Be it resolved that Council approved the signing of the Small Towns-Big Industry Initiative Accord and commits to engaging in the process and that the Town will provide necessary resources to facilitate the engagement of staff and volunteers in the process.

(CARRIED: 6:1 Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Nash & Woodman voted in favour of the motion; Councillor Greene voted against the motion.)

Concern was expressed that the AMA has not been invited to take part in this initiative.

CONCERNS OF COUNCILLORS

Councillor Coombs asked that when Council functions are taking place in future there not be assigned seating. Councillors should be permitted to sit with whom they choose.

Councillor Collins advised that the group that attended the Municipal Enforcement Officer's conference in Placentia earlier this month made a donation of \$200 to the Placentia Lions swimming pool fundraiser.

Councillor Collins also acknowledged that Councillor Nash's father has been undergoing some medical treatments and wished him a speedy recovery.

Cadets are preparing for summer camps at this time and Councillor Collins extended well wishes to all travelers.

Councillor Woodman reiterated last month's comment that each Chair should attend meetings that involve their respective committees.

Deputy Mayor Pearson noted the end of another school year and thanked all teachers and volunteers for their work. He also noted that a social should be held with the RCMP in appreciation and support of the work they do in the community.

Councillor Nash asked for a copy of the Town's organizational chart.

Mayor Power attended the College of the North Atlantic's graduation exercise last week and made note that the majority of the Personal Care Attendants have jobs waiting for them.

Mayor Power and the CAO visited the Husky site this week and advised that the project is progressing well. The next new contract will start in August or September and the local information office will be opening within the next couple of weeks.

The Mayor's March to fundraise for the Heart & Stroke Foundation will take place at 6:30 on Tuesday evening starting at the Town Hall; all are encouraged to attend with family and friends.

The regular meeting of Council recessed at this point and Council entered into a privileged session at 9:35 p.m. for the purpose of discussing a motion to be tabled at the auditor's request. At approximately 9:40 p.m. the privileged session concluded and Council resumed the regular business meeting.

MOTION RE INTEREST FORGIVENESS

After the debate on information in the client's file, the following motion was tabled.

Motion # 14-137

Councillor Greene/Deputy Mayor Pearson

Be it resolved that a retroactive motion to approve the adjustment of \$9,226.87 interest to a taxpayer's account on January 8, 2013 per receipt # 2013185788 is approved. The conditions of the adjustment continue to be met by the account holder.

(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Coombs, Greene, Nash & Woodman voted in favour of the motion.)

ADJOURNMENT

The regular meeting of Council concluded at 9:45 p.m.

Wayne D. Power, Mayor

Ed O'Keefe, CAO

Date