

# MINUTES

A public meeting of the Placentia Council was held Tuesday, June 19, 2018 at the Town Hall with the following in attendance:

## Council

**Mayor:** Bernard S. Power  
**Deputy Mayor:** Keith Pearson  
**Councillors:** Noella Collins  
Lorraine Collins-Power  
Jamilee Fitzpatrick  
Jane Hynes  
Kay Smith

## Staff

Mary Greene, Manager of Finance; Acting CAO  
Rhonda Power, Manager - Tourism, Marketing & Com.  
Adam Greene, Public Works Superintendent  
Debbie Gear, Executive Assistant (Recording)

Spectators: Six (6)

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Mayor Power called the meeting to order at 7:00 p.m.

## **Live Webcasting**

Mayor Power opened the meeting with the announcement that this meeting is being broadcast live on Youtube for the benefit of all residents.

## **HOUSEKEEPING**

Congratulations and thanks were extended to the Argentia Workers at the Husky Site who volunteered their time for cleanup of First Beach in Freshwater. Council appreciated the initiative and encouraged other community groups involved in the effort to keep our Town clean.

The Town initiated a cleanup program and was pleased that staff from the Royal Bank, the Placentia Lions Special Olympics group, the Community Youth Network, students from Laval and other individuals from the area took time to help with the beautification drive. Mayor Power noted that it is always great when residents come out to help keep the Town clean and takes special pride in the youth who take the initiative to help.

Congratulations were extended to all students who are finishing up their school year this month and in particular to the Laval Level III Graduates who are moving on to their next level of learning in post-secondary institutions. Good wishes were offered to all for a safe and happy summer and luck in future endeavours.

## **ADOPTION OF AGENDA - June 19, 2018**

The agenda was circulated prior to the meeting.

### **Motion #18-209**

#### **Deputy Mayor Pearson/Councillor Collins**

Be it resolved that the agenda for the Council meeting of June 19, 2018 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

## **MINUTES OF THE MEETING OF May 22, 2018**

The minutes of the meeting of May 22, 2018 were circulated prior to the meeting. There were no errors or omissions noted.

### **Motion #18-210**

#### **Councillor Fitzpatrick /Councillor Collins-Power**

Be it resolved that the minutes of May 22, 2018 are adopted as circulated.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

## **ACTION ITEMS**

The following updates from last month meeting were provided:

Congratulations to Council and staff for arranging the successful broadcast of tonight's meeting. It is Council's pleasure to be able to share meetings with residents in this manner.

The Children at Play sign has been installed in Morrissey's Lane - residents are asked to please slow down on municipal streets.

The radar sign on Harbour Drive will remain in place until early July. A suitable alternate location will be determined for when the current phase of Dunville water project is completed.

Progressive Engineering has been engaged to move forward with the next phase of the Dunville water project.

The tender was released for the Self Contained Breathing Apparatus for the Fire Department.

A Request for Quotes has been issued for interior lighting at Unity PARC as part of Council's energy conservation efforts.

The community cleanup took place on May 26, 2018 and the Mayor reiterated that a good job was done by all who participated.

Seasonal employees hired for the summer cleanup program finish Friday, June 22nd.

The third community consultation meeting was held on June 11th. There was a good turn out and it was suggested that advertising efforts be increased for the next session to make more residents aware of the opportunity for them to come out to voice their concerns and/or to be updated on Council activities. Council encourages community participation in these discussion groups.

Public Works toured the Fort Louis site with archaeology staff to ensure that the integrity of the site is maintained during cleanup.

The updated safety plan has been received and is copied for placement in all town owned offices.

Council's revised budget was re-submitted to government in May 2018 and was accepted by the Department of Municipal Affairs and Environment.

## **EXECUTIVE COMMITTEE REPORT**

*(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person - CAO)*

### **Recommendations**

#### **Amendment #3 - Capital Works**

The Executive Committee recommended that Council approve Amendment #3 to contract number 17-CWWF-17-00089 in the amount of \$25,942.81.

#### **Motion #18-211**

#### **Deputy Mayor Pearson/Councillor Smith**

Be it resolved that the motion to approve Amendment #3 to contract number 17-CWWF-17-00089 in the amount of \$25,942.81 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

#### **Amendment #4 - Capital Works**

The Executive Committee recommended that Council approve Amendment #4 to contract number 17-CWWF-17-00089 in the amount of \$10,736.98.

#### **Motion #18-212 Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve Amendment #4 to contract number 17-CWWF-17-00089 in the amount of \$10,736.98 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

#### **Hickey's Greenhouse - Lease Dissolution**

The Executive Committee recommended that Council approve the dissolution of the Land Lease Agreement with Hickey's Greenhouse – Leonard and Elaine Hickey dated September 2, 2016, pending compliance with the terms of the agreement.

#### **Motion #18-213 Councillor Fitzpatrick/Deputy Mayor Pearson**

Be it resolved that the motion to approve the dissolution of the Land Lease Agreement with Hickey's Greenhouse – Leonard and Elaine Hickey dated September 2, 2016, is adopted pending compliance with the terms of the agreement.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

*Deputy Mayor Pearson declared conflict due to possible business association through his employment and left the meeting.*

#### **Development at #135 Veterans Way**

The Executive Committee recommended that Council approve the application from Coombs Funeral Home for commercial property extension at #135-137 Veterans Way, Placentia pending approval from all other Government Agencies and written approval from the Department of Transportation for use of their easement for parking. While there were no objections received to the parking variance notification, the Town accepts no responsibility or liability with the issuance of this permit re parking.

#### **Motion #18-214 Councillor Hynes/Councillor Smith**

Be it resolved that the motion to approve the application from Coombs Funeral Home for commercial property extension at #135-137 Veterans Way, Placentia pending approval from all other Government Agencies and written approval from the Department of Transportation for use of their easement for parking is adopted. While there were no objections received to the parking variance notification, the Town accepts no responsibility or liability with the issuance of this permit relative to parking.

**(CARRIED: Mayor Power, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

*Deputy Mayor Pearson returned to the meeting.*

#### **FINANCE COMMITTEE REPORT**

*(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jamilee Fitzpatrick; Resource Person-Mgr. of Finance)*

#### **Accounts Payable Transaction Journal**

The Finance Committee recommended that Council approve the Accounts Payable Transaction Journal dated June 6, 2018 in the amount of \$3,343.78.

**Motion #18-215                    Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated June 6, 2018 in the amount of \$3,343.78 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**General Accounts Cheque Register**

The Finance Committee recommended that Council approve the General Accounts Cheque Register dated June 6, 2018 in the amount of \$169,029.90 for cheques numbered 026794 to 026865.

**Motion #18-216                    Councillor Smith/Councillor Collins-Power**

Be it resolved that the motion to approve the General Accounts Cheque Register dated June 6, 2018 in the amount of \$169,029.90 for cheques numbered 026794 to 026865 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**Visa Statement - March/April 2018**

The Finance Committee recommended that Council approve the Visa purchases for the period March 28 to April 27, 2018 in the amount of \$906.90.

**Motion #18-217                    Councillor Smith/Councillor Councillor Hynes**

Be it resolved that the motion to approve the Visa purchases for the period March 28 to April 27, 2018 in the amount of \$906.90 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**Visa Statement - April/May 2018**

*Councillor Hynes declared conflict due to family connection and left the meeting.*

The Finance Committee recommended that Council approve the Visa statement dated April 28 to May 28 in the amount of \$1,858.58.

**Motion #18-218                    Councillor Smith/Councillor Collins**

Be it resolved that the motion to approve the Visa statement dated April 28 to May 28 in the amount of \$1,858.58 is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, and Smith voted in favour of the motion.)**

*Councillor Hynes returned to the meeting.*

**Paving of Fort Louis Extension**

The Finance Committee recommended that Council approve the award of paving of Fort Louis Extension to English's Paving at a cost of \$3.00 per square foot, totalling \$23,000.00 plus HST with a three year warranty.

**Motion #18-219                    Councillor Smith/Deputy Mayor Pearson**

Be it resolved that the motion to approve the award of paving of Fort Louis Extension to English's Paving at a cost of \$3.00 per square foot, totalling \$23,000.00 plus HST with a three year warranty is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Purchase of Borescope**

The Finance Committee recommended that Council approve the expenditure of up to \$6,000.00 plus HST to Devon Holdings for the purchase of a video borescope from the Public Works department budget for camera exploration of underground infrastructure.

#### **Motion #18-220            Councillor Smith/Councillor Hynes**

Be it resolved that the motion to approve the expenditure of up to \$6,000.00 plus HST to Devon Holdings for the purchase of a video borescope from the Public Works department budget for camera exploration of underground infrastructure is adopted.  
**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Payment of Invoice**

The Finance Committee recommended that Council approve the payment of invoice #90666925 in the amount of \$3,404.00 HST included for service previously recommended by Council.

#### **Motion #18-221            Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the payment of invoice #90666925 in the amount of \$3,404.00 HST included for service previously recommended by Council is adopted.  
**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Line Painting Harbour Drive**

The Finance Committee recommended that Council approve the expenditure of \$1,625.00 plus HST to 3 in 1 Paving to complete line painting on Harbour Drive.

#### **Motion #18-222            Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the expenditure of \$1,625.00 plus HST to 3 in 1 Paving complete line painting on Harbour Drive is adopted.  
**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Atlantic Technical Services Invoice #6009**

The Finance Committee recommended that Council approve the payment of invoice #6009 in the amount of \$9,270.00 plus HST to Atlantic Technical Services for repair of electrical service at the Jersey side pump house.

#### **Motion #18-223            Councillor Smith/Councillor Hynes**

Be it resolved that the motion to approve the payment of invoice #6009 in the amount of \$9,270.00 plus HST to Atlantic Technical Services for repair of electrical service at the Jersey side pump house is adopted.  
**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Interest Adjustment - Account #HATFM001**

The Finance Committee recommended that Council approve a one time interest adjustment of \$318.67 to Account #HATFM001 pending receipt of payment in full of the principal on the account.

#### **Motion #18-224            Councillor Smith/Councillor Collins**

Be it resolved that the motion to approve a one time interest adjustment of \$318.67 to Account #HATFM001 pending receipt of payment in full of the principal on the account is adopted.  
**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**Business Tax Adjustment - Account #JUDE-001**

The Finance Committee recommended that Council approve an adjustment of business tax only in the amount \$252.60 to Account #JUDE-001 prorated from the the date of request (May 14, 2018); permit fee is non-refundable.

**Motion #18-225 Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve an adjustment of business tax only in the amount \$252.60 to Account #JUDE-001 prorated from the the date of request (May 14, 2018); permit fee is non-refundable is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

*Councillor Smith declared conflict and left the meeting on the following recommendation because she is a part-time employee of one of the companies referenced.*

**Business Tax Adjustment - Account # ATLAN002**

The Finance Committee recommended that Council approve a business tax adjustment of \$884.80 to Account #ATLAN002; the business ceased operation May 31, 2018; this amount will be applied to Account #MARYM002, a related business registered with the Town.

**Motion #18-226 Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve a business tax adjustment of \$884.80 to Account #ATLAN002 is adopted; the business ceased operation May 31, 2018; this amount will be applied to Account #MARYM002, a related business registered with the Town.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, and Hynes voted in favour of the motion.)**

*Councillor Smith returned to the meeting.*

**Business Tax Adjustment - Account # HICKE012**

The Finance Committee recommended that Council approve a business tax adjustment for Account #HICKE012 in the amount of \$745.20 relative to agriculture tax exemption for #1128B Main Road, Dunville and for return of land previously leased from the Town at #1128C Main Road, Dunville.

**Motion #18-227 Councillor Smith/Councillor Collins-Power**

Be it resolved that the motion to approve a business tax adjustment for Account #HICKE012 in the amount of \$745.20 relative to agriculture tax exemption for #1128B Main Road, Dunville and for return of land previously leased from the Town at #1128C Main Road, Dunville is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**Business Tax Adjustment - Account # HICKE015**

The Finance Committee recommended that Council approve a business tax adjustment of \$381.50 to Account #HICKE015 based on income verification received from the owner.

**Motion #18-228 Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve a business tax adjustment of \$381.50 to Account #HICKE015 based on income verification received from the owner is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Grant Approval - Placentia Area Historical Society**

The Finance Committee recommended that Council approve the expenditure of the \$3,000.00 annual grant to Placentia Area Historical Society following the review and acceptance of their 2017 financial statements.

#### **Motion #18-229 Councillor Smith/Councillor Collins**

Be it resolved that the motion to approve the expenditure of the \$3,000.00 annual grant to Placentia Area Historical Society following the review and acceptance of their 2017 financial statements is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Business Tax Adjustment - Account # OCEAN002**

The Finance Committee recommended that Council approve the adjustment of business tax in the amount of \$2,333.31 to Account #OCEAN002, notification of cessation of business was received on May 11, 2018.

#### **Motion #18-230 Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the adjustment of business tax in the amount of \$2,333.31 to Account #OCEAN002 is adopted, notification of cessation of business was received on May 11, 2018.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Expense Claim - #2-4 Lake's Road**

The Finance Committee recommended that Council approve payment of \$103.50 to the resident at 2-4 Lake's Road, Dunville for repayment of costs to pump out and temporarily remove their tank and to reinstate same to allow Public Works access to infrastructure to repair a leak on the property.

#### **Motion #18-231 Councillor Smith/Councillor Collins Power**

Be it resolved that the motion to approve payment of \$103.50 to the resident at 2-4 Lake's Road, Dunville for repayment of costs to pump out and temporarily remove their tank and to reinstate same to allow Public Works access to infrastructure to repair a leak on the property is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **SCBA Lease**

The Finance Committee recommended that Council enter into a 48 month lease for the purchase of five (5) Self-Contained Breathing Apparatus from Acklands Grainger - monthly payment will be \$772.61 plus HST.

#### **Motion #18-232 Councillor Smith/Councillor Hynes**

Be it resolved that the motion to approve entering into a 48 month lease for the purchase of five (5) Self-Contained Breathing Apparatus from Acklands Grainger - monthly payment will be \$772.61 plus HST.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Fireworks FX - Invoice Approval**

The Finance Committee recommended that Council approve the payment of invoice #31100 to Fireworks FX Inc. in the amount of \$2,000.00 HST included for the purchase of supplies for the Canada Day Celebrations.

**Motion #18-233****Councillor Smith/Deputy Mayor Pearson**

Be it resolved that the motion to approve the payment of invoice #31100 to Fireworks FX Inc. in the amount of \$2,000.00 HST included for the purchase of supplies for the Canada Day Celebrations is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

*Councillor Fitzpatrick declared conflict due to family connection and left the meeting.*

**Waste Collection Contract (Bank Draft)**

The Finance Committee recommended that Council approve the motion to replace the Bank Draft submitted as per the terms of the waste collection contract for the period 2018 to 2020 with an acceptable Performance Bond of equal value to be renewed annually. Staff were instructed to execute the agreement with Provincial Ready Mix prior to this action.

**Motion #18-234****Councillor Smith/Councillor Hynes**

Be it resolved that the motion to replace the Bank Draft submitted as per the terms of the waste collection contract for the period 2018 to 2020 with an acceptable Performance Bond of equal value to be renewed annually pending confirmation from Trisura that the bond is current and valid.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Hynes and Smith voted in favour of the motion.)**

*Councillor Fitzpatrick returned to the meeting.*

**PUBLIC WORKS COMMITTEE REPORT**

*(Deputy Mayor Keith Pearson, Chair; Councillors Noella Collins and Councillor Jane Hynes; Resource Person - Public Works Lead Hand)*

**Residential Extension Application - 72-74 Larkin Drive**

The Public Works Committee recommended that Council approve the application from Donald O'Keefe for a residential extension permit for 72-74 Larkin Drive, Jersey side with the stipulation that the finish materials be the same as the existing structure.

**Motion #18-235****Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the application from Donald O'Keefe for a residential extension permit for 72-74 Larkin Drive, Jersey side is adopted with the stipulation that the finish materials be the same as the existing structure.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**Accessory - Garage #72-74 Larkin Drive**

The Public Works Committee recommended that Council approve the application from Donald O'Keefe for an accessory building permit to extend an existing garage at #72-74 Larkin Drive, Jersey side with the stipulation that the finish materials be the same as the existing structure.

**Motion #18-236****Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve the application from Donald O'Keefe for an accessory building permit to extend an existing garage at #72-74 Larkin Drive, Jersey side is adopted with the stipulation that the finish materials be the same as the existing structure.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**



### **Accessory Building Application**

The Public Works Committee recommended that Council approve the application from Ellen Miller for an accessory building permit to construct a patio at #20 Fort Louis Road, Jersey side.

#### **Motion #18-237 Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the application from Ellen Miller for an accessory building permit to construct a patio at #20 Fort Louis Road, Jersey side is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Accessory Building Application**

The Public Works Committee recommended that Council approve the application from Brian and Tammy Barry for an accessory building permit to construct a patio at #17 King's Lane, Southeast.

#### **Motion #18-238 Deputy Mayor Pearson/Councillor Collins**

Be it resolved that the motion to approve the application from Brian and Tammy Barry for an accessory building permit to construct a patio at #17 King's Lane, Southeast is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Accessory Building Application**

The Public Works Committee recommended that Council approve the application from Dave and Vera Greene for an accessory building permit to extend an existing shed at #6 Swan's Road, Placentia with the stipulation that the finish materials be the same the primary building.

#### **Motion #18-239 Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve the application from Dave and Vera Greene for an accessory building permit to extend an existing shed at #6 Swan's Road, Placentia is adopted with the stipulation that the finish materials be the same the primary building.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Accessory Building Application**

The Public Works Committee recommended that Council approve the application from Marcella Gregory for an accessory building permit to construct a patio at #7 Flynn Street, Placentia.

#### **Motion #18-240 Deputy Mayor Pearson/Councillor Collins-Power**

Be it resolved that the motion to approve the application from Marcella Gregory for an accessory building permit to construct a patio at #7 Flynn Street, Placentia is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Accessory Building Application**

The Public Works Committee recommended that Council approve the application from Greg Lannon for an accessory building permit to construct a new shed at #285 Bond's Path, Southeast with the stipulation that the finish materials be the same as the primary building.

**Motion #18-241****Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the application from Greg Lannon for an accessory building permit to construct a new shed at #285 Bond's Path, Southeast is adopted with the stipulation that the finish materials be the same as the primary building.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**Accessory Building Application**

The Public Works Committee recommended that Council approve the application from Michael Murphy for an accessory building permit to construct a deck at #1270 Main Road, Dunville.

**Motion #18-242****Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the application from Michael Murphy for an accessory building permit to construct a deck at #1270 Main Road, Dunville is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**Accessory Building Application**

The Public Works Committee recommended that Council approve the application from Dion Bennett for an accessory building permit to extend an existing shed at #505 Southeast Road with the stipulation that the finish materials be the same the primary building.

**Motion #18-243****Deputy Mayor Pearson/Councillor Collins**

Be it resolved that the motion to approve the application from Dion Bennett for an accessory building permit to extend an existing shed at #505 Southeast Road is adopted with the stipulation that the finish materials be the same the primary building.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**Accessory Building Application**

The Public Works Committee recommended that Council approve the application from Lee Parsons to construct a storage shed at #30 Frecker Place, Dunville with the stipulation that the finish materials be the same as the primary building .

**Motion #18-244****Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve the application from Lee Parsons to construct a storage shed at #30 Frecker Place, Dunville is adopted with the stipulation that the finish materials be the same as the primary building .

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

**Fence Permit Application**

The Public Works Committee recommended that Council approve the application from Donald O'Keefe for a fence permit for #72-74 Larkin Drive, Jersey side.

**Motion #18-245****Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve the application from Donald O'Keefe for a fence permit for #72-74 Larkin Drive, Jersey side is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Fence Permit Application**

The Public Works Committee recommended that Council approve the application from John Ward, Freshwater for a fence permit for #10 First Street, Freshwater.

#### **Motion #18-246 Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the application from John Ward, Freshwater for a fence permit for #10 First Street, Freshwater is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Signage Permit Application**

The Public Works Committee recommended that Council approve the application from Port of Argentia to establish a *sign field* at #15 Waterfront Drive, Argentia with the stipulation that a permit be obtained for each individual sign.

#### **Motion #18-247 Deputy Mayor Pearson/Councillor Collins**

Be it resolved that the motion to approve the application from Port of Argentia to establish a *sign field* at #15 Waterfront Drive, Argentia is adopted with the stipulation that a permit be obtained for each individual sign.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Newfoundland Power Applications**

The Public Works Committee recommended that Council approve the following Newfoundland Power applications:

- To install one pole and one anchor near #11 Kelly Crescent in Southeast
- To install one anchor to provide service to Shoal Investments accommodations/kitchen camp, Argentia
- To install two anchors to provide service to Shoal Investments accommodations camp, Argentia
- To replace one pole near #745 Main Road, Dunville

#### **Motion #18-248 Deputy Mayor Pearson/Councillor Collins-Power**

Be it resolved that the motion to approve the NL Power pole applications is adopted as presented.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Vendor Permits**

The Public Works Committee recommended that Council approve the following vendor permits:

- Application from Leah Wiseman to operate a mobile esthetic service in the Placentia area with a monthly fee of \$50 for the remainder of 2018 and minimum business tax for 2019;
- Application from Janet Frampton to sell craft items at Placentia Mall;
- Application from Our Lady of Angels Parish to sell tickets at Placentia Mall;
- Application from Damien Meade to solicit sponsors for Lions Club Dog Walk – Placentia Mall;
- Application from Bob's Fish Truck to sell fish products in the Placentia area.

#### **Motion #18-249 Deputy Mayor Pearson/Councillor Hynes**

Be it resolved that the motion to approve Vendor Permits is adopted as presented.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

### **Purchase of Gas Powered Tamper**

The Public Works Committee recommended that the Council approve the purchase of a gas powered tamper for municipal pavement patching; the Finance Committee concurred.

**Motion #18-250**

**Deputy Mayor Pearson/Councillor Fitzpatrick**

Be it resolved that the motion to approve the purchase of a gas powered tamper for municipal pavement patching is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

The Chair of the Committee highlighted several other points of interest from the meeting.

Council has requested that Town staff prepare standing offers for paving, fuel, mechanical, etc. and ensure that all annual renewals have the same anniversary date. This will allow for uniform bidding by all interested suppliers and eliminate the need for repeated RFQs for different projects.

Road maintenance (fill and grading) will be done on three of the Town’s unpaved roads.

Residents are encouraged to reduce speed throughout the municipality; a reduction in speed to 30 km/h on Lake’s Road will be posted.

Discussion on requests to defer sea can removal order for Harbour Drive was deferred for a later Public Works meeting.

Public Works will be assessing water infrastructure in Argentia in an effort to reduce leaks.

Staff continues to deal daily with leaks, land enquiries, right of way issues, curb stop complaints, etc.

**PUBLIC SAFETY COMMITTEE REPORT**

*(Councillor Noella Collins, Chair; Councillors Lorraine Collins-Power and Councillor Jane Hynes; Resource Person CAO)*

There were no recommendations from the Public Safety Committee meeting this month; the Chair summarized highlights of the meeting for Council and public information.

Letters have been sent to heavy equipment users to ask them to use Veterans Way. New signage will be posted when approval of the Department of Transportation is received.

There are alarming reports coming from the radar signs posted on Prince William Drive and Harbour Drive. Information is being shared with the RCMP who are increasing patrols in the community. Residents are asked to please slow down in the interest of safety. These signs will soon be relocated to other areas as part of the traffic calming strategy.

It was noted that the Fire Department reported 14 call out incidents since its last report as follows:

- |   |  |
|---|--|
| Structure Fire, Southeast               | Motor Vehicle Accident with entrapment         |
| 911 Call for Structure Fire, Freshwater | 911 Call – Structure Fire, Main Road, Dunville |
| Utility wire down on private property   | Grass Fire, Point Verde                        |
| 911 Call - Structure Fire               | False Alarm – Lions Manor                      |
| Fire Alarm, Lions Manor Nursing Home    | Vehicle Fire Placentia                         |
| Vehicle Fire Ship Cove                  | Brush Fire Argentia Access Road                |
| Smoke alarm Activation – Dunville       | Alarm Ringing, School Dunville                 |

The volunteer department continues with its firefighter training programs as well.

## **RCMP Report**

The RCMP report for May 2018 was discussed. This month the following files were dealt with:

8 Alarms	1 Assist General Public	1 Assault
3 Assist Other Agencies	2 Spousal Assault	2 Failure to Comply/Breach
16 Highway Traffic act	3 Liquor Control Act	4 Mental Health Act
8 Mischief	2 Theft	1 Suspicious Persons/Vehicles
2 Uttering Threats	5 Impaired Driving	2 Coroners Act
1 Lost and Found	7 Fire Prevention Act	1 Wellbeing Check

Council expressed concern with the issue of impaired driving increasing the risk to children at play and other pedestrians on municipal streets. Upcoming community activities include the DARE Program, sponsorship for an attendee at the Burry Heights Summer Camp, and assistance with food drives, Red Serge duties, attending parades, etc. RCMP's ongoing work in the community is commended.

Bell Aliant has been contacted to advise there are trees leaning on their telephone wires on Ferndale Hill.

Transportation and Works were asked to sweep the lift bridge sidewalks. It was noted that the pavement on the bridge approach is crumbling.

The Town's Public Works staff have remediated the hole at the start of the Jersey side boardwalk in the interest of public safety.

Town continues to correspond with the Department of Transportation with issues and maintenance concerns. Mayor Power is in negotiations with the Department for permission for the Town to address some of the concerns with government financial support.

Council is reaching out to the public for any information available on who is responsible for the defamation of the Town's Blockhouse Road Gazebo. RCMP are investigating and Town staff will clean up the graffiti. Council will ask for the prosecution of the vandals to the full extent of the law. Residents are reminded that it is work such as this that causes delay in regular duties of the staff and that costs all taxpayers money.

## **CULTURE & TOURISM COMMITTEE REPORT**

*(Councillor Jane Hynes, Chair; Councillor Noella Collins and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)*

### **Recommendation**

The Culture and Tourism Committee recommended that Council approve submitting an application for provincial heritage designation for Our Lady of Angels Convent.

### **Motion #18-251**

#### **Councillor Hynes/Councillor Smith**

Be it resolved that the motion to submit an application for provincial heritage designation of Our Lady of Angels Convent is adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

The Chair reported that the Arts Centre has a very busy season coming up, starting with the Multicultural Day 8th year celebration on June 27.

Canada Day celebrations were well received by the public last year; celebrations will once again be held at Fort Frederick with fireworks and music utilizing funding from Port of Argentinia and Canadian Heritage.

A tree planting ceremony will be held to reaffirm the twinning between Plentzia and Town of Placentia.

The application for provincial heritage designation comes as a result of not having proper documents and formal award of the designation even though the plaque was issued by the Provincial Registered Heritage Structure.

The Petits Chanteurs du Mont-Royal boy's choir will perform at the church in the Town Square early in July. All residents are encouraged to attend.

The Town of Placentia applied for an Economic Development Association of NL Award for its Basque initiatives. The Town was awarded the Community Project Category for Population over 3000 which was accepted by the Manager of Tourism at their AGM in Gander last week. It was noted that the Port of Argentia also accepted an award for their new branding initiative.

The Tourism Department will be making more effort to advertise in French publications to reach our French speaking tourists.

Plans are underway for cleanup of Fort Louis Archaeology site including the removal of two outbuildings and installation of a story boards and replacement of cannons, etc.

The Tourism Committee is taking strong interest in signage throughout the Town and is encouraging the province to repair and/or replace their dilapidated signage in this municipality. A request is to be put forward to the Department to give priority to installing directional signage in Argentia indicating our municipality.

The Town will make the public washroom facilities annexed to the Cultural Interpretation Centre available during normal working hours for the use of pedestrian tourists visiting the Town Square.

## **RECREATION COMMITTEE REPORT**

*(Councillor Jamilee Fitzpatrick, Chair; Councillor Lorraine Collins-Power and Deputy Mayor Keith Pearson; Resource Person - Manager of Recreation and Community Programming*

*It was noted that Councillor Collins-Power did not attend the meeting due to work commitment.*

Highlights of the Recreation Committee meeting report include the following:

Representatives from the newly formed softball association met with the Recreation Committee and discussed registration numbers (148 so far); field maintenance, rental fees and safety netting requirements. The Town is committed to assisting the new committee.

Directives imposed at the arena have all been met short of the installation of the new circulation fan in the ammonia room. Overhead doors are installed, the storage room is complete, panic hardware and door closers have arrived and the alarm light for the zamboni room will be installed.

There is little progress being made with getting permission for the public to use the strength and conditioning room at Laval, but staff will continue to pursue the request.

Staff were reminded to put priority on installation of the splash pad at the Wayne John Searle playground. The Manager of Recreation will contact the committee members for an update on location and water use considerations.

Deputy Mayor Pearson and the Manager of Recreation toured the Town's green spaces and facilities. In addition, staff inspected for safety issues - any noted concerns for safety were immediately addressed. A priority list of improvement suggestions is being prepared for next month's meeting.

Accolades were sent out to the Freshwater Community Centre for their construction of a playhouse for the Freshwater playground.

A draft field rental agreement was prepared and circulated.

Planning for the new Recreation Advisory Committee continues with a list of potential members to be submitted to committee for review at the July meeting.

A MOU has been signed with Placentia Area Development Association for the operation of the Summer Recreation Program. Applications for students to be employed for the program have been reviewed and candidates selected.

Upgrades are being addressed for both ballfields that include dugouts replacement; revamping of pitcher's mounds and replacing posts at Placentia field, etc.

### **COMMUNITY ENGAGEMENT AND COMMUNICATIONS**

*(Councillor Lorraine-Collins Power, Chair; Councillor Noella Collins and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications)*

The Chair acknowledged the community groups and residents who took part in the recent community cleanup program.

Discussion at the third Community Consultation session held June 11, 2018 was deemed a successful and informative venture. In response to comments from participants that there was not enough notice, the general public is advised that notification of these sessions is done on the Town's website, Facebook page and in the *Municipal Minute*. Everyone is encouraged to attend future sessions for updates from Council and to bring forward any concerns they might have. Mayor Power noted the good reviews from the community and congratulated the members of the committee and staff for the work they are doing with this project.

Grade VI students from St. Anne's Academy attended a mock meeting of Council during Municipal Awareness week. Students were introduced to the operations of Council and took part in a mock election. A good time was had by all who attended.

Council makes every effort to give advance notice of water shut off requirements and in the event that a shut off is cancelled, the same effort will be given to let residents know about it, why it is changed and if possible the next schedule date.

The Town's waste collection schedule is posted on the website ([www.placentia.ca](http://www.placentia.ca)) and is also available at the Town Hall.

### **CORRESPONDENCE**

Council has sent numerous correspondence over the years to the U.S. and Canadian governments expressing interest in obtaining ownership of the Northeast Arm Recreation Camps. The property has recently been turned over to the federal government and this Council has written Minister Qualtrough reaffirming the Town's interest in the property. MP Ken McDonald and MHA Sherry Gambin-Walsh have been asked to lobby on the Town's behalf for approval.

Concerns of the Route 100 Committee have been circulated via email to Council. In addition to lobbying officials at the provincial level on maintenance issues, the Town's own Public Works staff are working to mediate immediate problems. Council will continue to work through the process with the province and asks for continued patience as agreements are formulated.

## **COUNCILLORS' CONCERNS/COMMENTS**

Road signage remains a concern with the Tourism Committee, especially out of Argentia. There is very little to promote our historic community, Castle Hill National Park, available services/shopping in the area or the Hospital.

It was noted that there is some street line painting done on Route 100 but it appears to have stopped near the Trailer Park.

With the better weather these days, more children are out and about on their bicycles and scooters; they are encouraged to wear helmets for safety sake.

Four local players, Brady Judge, Blake O'Keefe, Gavin Pitcher & Allan Linehan made the boys U14 NL Selects fastpitch team, and will be traveling to Ontario in August. Good luck wishes are extended to them.

St. Anne's Academy won an award from Canadian Tire Play Program in recognition of a submission from teacher Paula Martin who promoted activities during the Olympics. This recognition comes with a \$10,000 contribution and a visit from Olympic Curling Athlete, Jamie Korab, who will visit St. Anne's Academy at 8:30 a.m. on June 20th.

Congratulations were extended to the Grade 12 students of Laval on their completion of Level III and wishing them good luck with their prom, awards and safe grad. Congratulations were also extended to all teachers for another successful year.

Residents of Dunville were advised that the boil order is still in effect in Dunville due to the ongoing service line project. It is hoped that lines will be tied in by the end of June following which the provincial government will conduct water testing. Residents will be advised as soon as the order is lifted.

The second meeting of the Husky Traffic Committee took place on June 8th and the report is that the initiatives being undertaken by the group are very impressive. Along with installing two speed radar signs along Route 100, the Committee has taken care to ensure that shift changes do not coincide with bus schedules or ferry arrival. Staff have been instructed to reiterate at tool box meetings the importance of reducing speed and exercising caution when driving through the community.

Council was invited to attend the 2558 Placentia Royal Canadian Army Cadet Corps 63rd Annual Ceremonial Review on Thursday, June 7, 2018; this was attended and it was reported that this was a most enjoyable event. Congratulations were extended to the Corps leaders, members and parents for an impressive showing.

Thanks is extended to the summer cleanup crew and Public Works staff who have worked hard at community cleanup this past few weeks. Council is serious about keeping the Town clean and tidy - residents are encouraged to adopt a spot, report littering, suggest improvements etc. The RCMP will be issuing tickets for littering and a municipal vehicle is equipped with a webcam to record license plate numbers of vehicles noted to be littering.

It was reiterated that Council events are posted on the Town's social media sites.

Congratulations were extended to the RCMP and the Special Olympics for their Torch Run from which \$5,400 was raised for the local Special Olympics organization. The group will be travelling to Stephenville early in July for a provincial meet.

Happy Father's Day was extended to all dads in the municipality.



**ADJOURNMENT**

There being no further business, the Mayor called for a motion to adjourn the meeting.

**Motion #18-252**

**Councillor Fitzpatrick/Councillor Smith**

Be it resolved that the motion to adjourn the meeting at 8:10 p.m. was adopted.

**(CARRIED: Mayor Power, Deputy Mayor Pearson, Councillors Collins, Collins-Power, Fitzpatrick, Hynes and Smith voted in favour of the motion.)**

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**BERNARD S. POWER, MAYOR**

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**MARY GREENE, ACTING CAO**

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**DATE**