



MINUTES

A public meeting of the Placentia Council was held February 18, 2020 at the Town Hall with the following in attendance:

COUNCIL

Mayor: Bernard S. Power
Deputy Mayor: Keith Pearson
Councillors: Kay Smith
Lorraine Collins-Power
Jamilee Fitzpatrick
Jane Hynes
(7:35 PM) Noella Collins (due to work)

STAFF

Mary Greene, Manager of Finance; Acting CAO
Rhonda Power, Mgr. - Tourism, Marketing & Communication
Adam Greene, Public Works Superintendent
Debbie Gear, Executive Assistant (Recording)

Spectators: - 0 -

Mayor Power called the meeting to order at 7:15 p.m.

HOUSEKEEPING

The Winter Carnival concluded Sunday evening. There was an agenda of fun filled events with something for everyone to take part in all week long. Mayor Power extended congratulations to all the volunteers who took part in organizing the events and thanked staff who did a great job of pulling everything together. Winners of the Carnival's contests included:

- The Crescent Collegiate Hockey Team won the cup at this year's Carnival Cup Challenge.
- Keegan Roach got the prize for coming up with the Carnival Slogan Contest – *Fun, Friends and Snow; Come On, Let's Go.*
- Ray Greene won the Tastiest Chili Contest.
- Dawson & Jayson O'Keefe were the takers of the Scavenger Hunt Contest prize.
- There was a four way tie for the Snow Sculpting Contest – the winners were Kenedi and Alexa Healey and Aynslie Walsh; Davie Kelly; Tommy Leonard and family, and Nicholas Kerrivan.
- The grand prize draw winner was Wayne Collins of Southeast.

ADOPTION OF AGENDA FEBRUARY 18, 2020

The agenda for the meeting dated February 18, 2020 was circulated prior to the meeting.

Motion #20-049

Councillor Fitzpatrick/Deputy Mayor Pearson

Bet it resolved that the agenda for the Council meeting held February 18, 2020 is adopted.

(CARRIED: Unanimous)

MINUTES OF THE MEETING OF JANUARY 21, 2020

Motion #20-050

Councillor Fitzpatrick/Deputy Mayor Pearson

Be it resolved that the minutes of the January 21, 2020 Council meeting are adopted as circulated.

(CARRIED: Unanimous)

EXECUTIVE COMMITTEE REPORT - FEBRUARY 13, 2020

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person - CAO)

Motion #20-051

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to form a Labour/Management Committee comprised of two management and two union representatives is adopted. A Terms of Reference will be developed by the Committee.

(CARRIED: Unanimous)

Motion #20-052

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion that Council approve a review of account #H0EDE001 to reflect the three phase development with full property, water and sewer tax to be charged on first phase development only and vacant land tax only to be charged on the second and third phases until such time construction occurs on those parcels of land is adopted with the stipulation that Phase 1 must be completed prior to commencing Phase II development.

(CARRIED: Unanimous)

Re Motion #20-052 Council was advised that there are two subdivision developers currently constructing in the area; the precedent is set by the first owner that full tax is charged as phase development occurs.

Motion #20-053

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved that the motion to approve an adjustment to Account #HANND004 in the amount of \$380.00 for water and sewer tax on unoccupied land with only an accessory structure on it is adopted. The vacant land water and sewer tax of \$100 or applicable portion thereof will be applied to the account.

(CARRIED: Unanimous)

Motion #20-054

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve an adjustment to Account #MARTM001 in the amount of \$380.00 for water and sewer tax on unoccupied land with only an accessory structure on it is adopted. The vacant land water and sewer tax of \$100 or applicable portion thereof will be applied to the account.

(CARRIED: Unanimous)

Motion #20-055

Deputy Mayor Pearson/Councillor Fitzpatrick

Be it resolved that the motion to approve an adjustment to Account #O-KEK001 in the amount of \$380.00 for water and sewer tax on unoccupied land with only an accessory structure on it is adopted. The vacant land water and sewer tax of \$100 or applicable portion thereof will be applied to the account.

(CARRIED: Unanimous)

Motion #20-056

Councillor Hynes/Councillor Fitzpatrick

Be it resolved that the motion to approve the reallocation of funding in the amount of \$455,467.00 from the Dunville Water Line Project Phase 1 completed in 2019 is adopted. The funds will be applied to the SCADA project recently applied for under a multi-year capital works program in 2019.

(CARRIED: Unanimous)

Motion #20-057

Councillor Hynes/Councillor Collins-Power

Be it resolved that the motion to approve the expenditure of \$45,000 to Architect 49 for owner advisor work completed to date on the Wellness Centre project is adopted.

(CARRIED: Unanimous)

Motion #20-058

Councillor Fitzpatrick/Councillor Hynes

Be it resolved that the motion to approve the expenditure to Gail Barnes in the amount of \$5,232.00 HST included for a marketing package for the Placentia Wellness Centre is adopted.

(CARRIED: Unanimous)

FINANCE COMMITTEE REPORT - FEBRUARY 11, 2022

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor JJane Hynes; Resource Person-Mgr. of Finance)

Motion #20-059

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Accounts Payable Transaction Journal dated February 6, 2020 is adopted.

(CARRIED: Unanimous)

Motion #20-060

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the General Accounts Cheque Register dated February 6, 2020 for cheques numbered 028336 to 028392 in the amount of \$158,955.78 is adopted.

(CARRIED: Unanimous)

Motion #20-061

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Special Accounts Cheque Register for the month of February 2020 is adopted.

(CARRIED: Unanimous)

Deputy Mayor Pearson declared conflict and left the meeting during vote on motion of 20-062 due to employment.

Motion #20-062

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Visa statement for the period November 28 to December 27, 2019 in the amount of \$3,888.25 is adopted.

(CARRIED: 6 of 7 present. Deputy Pearson did not vote on the motion.)

Motion #20-063

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the Visa statement for the period December 18, 2019 to January 27, 2020 in the amount of \$992.64 is adopted.

(CARRIED: Unanimous)

Motion #20-064

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve a business tax adjustment for 2020 taxes only to account # RMKSE001 is adopted; notification that the business is closed was received on January 29, 2020.

(CARRIED: Unanimous)

Motion #20-065

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve an adjustment of business tax for 2020 taxes only to account # FIVES001 is adopted; notification was received on February 9, 2020 that the business has ceased operation.

(CARRIED: Unanimous)

Motion #20-066

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve a marshalling yard tax adjustment of \$9,200.00 to account # CAPIT010 is adopted; notification that the business lease is terminated was received on February 5, 2020.

(CARRIED: Unanimous)

Motion #20-067

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve a business tax adjustment of \$400.00 to account # HI-TE002 for 2020 taxes is adopted; notification that the business ceased operation was received on February 5, 2020.

(CARRIED: Unanimous)

Motion #20-68

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the expenditure of \$6,207.77 for two radar signs is adopted; purchase was approved in the 2020 budget.

(CARRIED: Unanimous)

Motion #20-069

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the expenditure of \$8,800.00 shipping and taxes included for the purchase of a skate sharpener for

Unity PARC is adopted; purchase will be made from funds previously approved in the 2020 budget.

(CARRIED: Unanimous)

Council was advised that research has been conducted on this purchase prior to a request for approval. The unit in question is a computerized machine similar to the one in use at Sports Craft for the past five years. Annual maintenance and materials is low (estimated at \$300 per year) and projected annual revenue from the service is \$5,000. Location will be the front entrance and there will be checks and balances put in place for handling of fees.

Motion #20-070

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the expenditure of approximately \$33.00 per month to maintain electricity to two poles located in the Legacy Garden is adopted; these lights were formerly the responsibility of the Eastern School District.

(CARRIED: Unanimous)

PUBLIC WORKS & SAFETY COMMITTEE REPORT - FEBRUARY 10, 2022

(Councillor Lorraine Collins-Power, Chair; Councillors Noella Collins and Deputy Mayor Keith Pearson; Resource Person - Public Works Superintendent)

Motion #20-071

Councillor Collins-Power /Councillor Hynes

Be it resolved that the motion to approve an application from Daniel Power to install a sea can on property located at #1432-1436 Main Road, Dunville is approved with the stipulation that Municipal Plan regulations with regard to accessory building construction are met.

(CARRIED: Unanimous)

Motion #20-072

Councillor Collins-Power /Councillor Fitzpatrick

Be it resolved that the motion to approve Crown Land application #156255 from Bernard Griffiths and Bridget Lannon for land located on the Argentia Access Road is adopted; this is not a permit to construct, a comprehensive development plan must be approved by the Town of Placentia prior to any construction.

(CARRIED: Unanimous)

The Public Works & Safety Committee is reminding all residents to make sure they clear snow from their garbage containers. Any assistance by residents to help Public Works staff clear hydrants is greatly appreciated.

A complete list of assets for sale will be presented to the committee for review next meeting.

Residents are assured that when there are storm warnings issued, the Town Council communicates with government on safety issues and response. The Town worked with the provincial government behind the scenes in anticipation of the recent storm and put out media releases to residents as information became available on tides, winds, etc.

If residents are not registered on the *Placentia Aware* message alert system, you are encouraged to reach out to the Town to be added to the communications list so that you will receive immediate notification of any information of concern.

Public Works staff is researching multi-purpose equipment that can be used as a snow blower, backhoe, etc.

An RFQ has been drafted and will be released for the supply and installation of mini splits, one each for the Cultural Interpretation Centre and Unity PARC.

Quotes are being sought for a rooftop heating/cooling unit for the Town Hall and will be presented to committee at the next meeting.

Town staff have repeatedly contacted the Department of Transportation regarding potholes in the area and will continue to lobby for their repair.

TOURISM & BEAUTIFICATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Jamilee Fitzpatrick and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

Motion #20-073

Councillor Collins/Councillor Fitzpatrick

Be it resolved that Council approves the motion to dispose of the chaloupe due to deterioration beyond repair.

(CARRIED: Unanimous)

There are a number of issues undergoing review by the committee that will be reported on following the next meeting.

RECREATION COMMITTEE REPORT -

(Councillor Deputy Mayor Keith Pearson, Chair; Councillor Lorraine-Collins Power and Councillor Jane Hynes; Resource Person - Manager of Recreation and Community Programming)

The suggestion to levy a fee to use the fitness room was discussed but it was decided to continue to develop the culture of fitness at no charge. There will be no fee imposed at this time; the issue will be revisited by the facility operator(s) when the new Wellness Centre is completed.

The Committee thanks everyone involved in the organization of this year's very successful Winter Carnival. Special appreciation goes out to the two managers who were the primary organizers of the carnival.

A winter activity guide has been created with information on all events taking place at different times in the Placentia area. This is a very detailed brochure on events that a lot of people were not even aware take place on a regular basis. Copies are available at local businesses or at the Town Hall and on the Town's web and other media sites.

The Placentia Area Seniors for Seniors (PASS) group recently held a Seniors' Café at Unity PARC that was a tremendous success. Music and Friends offered some entertainment, PADA, RBC and the Town supplied refreshments and representatives of RBC provided a very informative piece on estate planning. Thank you to the Manager of Recreation for working with PASS on this event.

Councillors noted the collaborative effort in the community to unite youth and seniors in cooperative programs.

COMMUNITY ENGAGEMENT AND COMMUNICATION COMMITTEE REPORT

Councillor Jane Hynes, Chair; Councillor Jamilee Fitzpatrick; and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

The Manager of Recreation and Community Programming reached out to the Manager of Tourism, Marketing and Communication to create a Community Kindness site where residents could publicly thank neighbours who helped them through winter storms. This has gotten great response in the community. It was discussed that Community Kindness is a campaign which should be available year-round. The Manager of Tourism will create a site for continued public use.

This year's Anti Bullying Day is recognized February 26th and Council and staff are encouraged to wear pink in recognition and support.

The *Municipal Highlights* (formerly Municipal Minute) spotlighting key information from the January 21, 2020 Council meeting has been distributed at various locations in the community and on the Town's media sites.

The Manager of Tourism, Marketing and Communication is the Council's representative on the Eastern Health Advisory Committee. She will report meeting information to the Committee.

The Winter Carnival Calendar of Events was circulated in February and although there were a number of events rescheduled due to weather, it was a most successful event. It should be noted that the Mark Hiscock Band has been rescheduled to March 7th. The Night Hike at Castle Hill was cancelled due to excessive snow on the trails but hopefully will be rescheduled, and the Placentia Idol Karaoke Contest at the Three Sisters was postponed until February 21st. The Winter Carnival was advertised in the NL Tourism Magazine this year. The Committee discussed some ideas for next year's Winter Carnival including logo design, funding options, the purchase of a banner and using the Town Square as the central hub for events.

The Manager of Tourism, Marketing and Communication is the Town's representative on the Age Friendly Committee. The Town's new Economic Development Committee is also interested in this event and will be working on ensuring Placentia's economic development is realized to its full potential.

Ideas to attract new people to the area were discussed. The Town will continue to promote the *Placentia Aware* public notification system and use the Town's media sites to share varied sources of information. The idea of creating tangible packages that can be shared to new residents through the AMA, RBC, Doctors' offices, landlords, etc. is being considered.

Each committee of Council is requested to submit details on event announcements, seasonal notifications, required registration deadlines, committee issues, etc. to the Manager of Culture, Tourism and Marketing for posting on the Town's website and Facebook for the public's access to information. A form will be submitted to each Committee for this purpose.

The next Community Engagement and Public Information meeting is being planned; the topic for the next session will be review of the 2020 budget. A date will be advertised when set.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Noella Collins and Councillor Lorraine Collins-Power; Resource Person CAO)

The Committee will be reaching out to local community groups that share the common purpose of strengthening existing and bringing new businesses to our municipality. Key players will be invited to a meeting at the Town Hall to discuss existing individual strategic business plans and to gauge interest in formulating a comprehensive strategic plan. That plan will be aimed at identifying strengths of ideas that will be the basis for a powerful and targeted profile of the Placentia area as a business growth centre.

Some of the key players identified from the community and government were:

Argentia Management Authority	College of the North Atlantic
Community Business Development Bank	Placentia Area Chamber of Commerce
Placentia Area Development Corporation	Tourism, Culture, Industry and Innovation
Atlantic Canada Opportunities Agency	

During the discussion process, it is hoped that the strengths and gaps in current marketing ideas can be identified to see where the Town of Placentia could help. The Town would like to work with the agencies as a collective group with a common purpose of creating a priority list of projects to be undertaken and key industries/businesses to pursue to realize the ultimate goal of community growth.

An invitation will be extended to the groups to attend an initial meeting to be held some time during the first week of March; the inaugural agenda will focus on information and knowledge sharing.

The Committee is aware of funding that may be of interest to a couple of local associations that may or may not fit upcoming projects of theirs. Staff has provided information on the Research & Opportunity Identification/ Social Enterprise program to the Placentia Area Historic Society.

The Argentia Management Authority's marketing strategies are supported by the Committee. It was suggested that they be approached to expand their package to not only bring industry to Argentia but to entice other business to the Placentia area.

CORRESPONDENCE

Correspondence received up to February 7, 2020 was referred to appropriate committees and/or distributed to Council via meeting package.

COUNCILLORS' CONCERNS/COMMENTS

The two Sense of Arrival meetings held on February 6th were very positive sessions. There was good community participation and there appears to be great momentum.

Anti-bullying was discussed during the recent Status of Women Forum attended by a Council representative. Forms of bullying identified included gossip, exclusion, mental health, trauma, anxiety, etc. and encouragement to avoid the foregoing and lend a hand instead was the key topic of this part of the meeting. Pink Shirt Day in support of Anti-Bullying is February 26th.

The issue of snow covered hydrants is being dealt with by the Public Works Department but it is virtually impossible to get all 350 cleared with limited manpower and other issues to deal with. The members of the general public are thanked for their assistance in regard to clearing hydrants near their properties and for assisting their neighbours.

A reminder was issued that Larkin's Pond is the Town's drinking water supply and residents must be careful to not contaminate it by driving skidoos on it, permitting animals to swim in it, fishing, etc.

Residents are reminded to exercise caution when travelling on ice; there are hot spots that can result in tragedies.

Unity PARC will be hosting an All Newfoundland hockey tournament during the Easter break with upwards to five teams participating. This will be good sport for the residents and result in a local business boost as well.

The Late Larry Dohey was posthumously awarded the Newfoundland and Labrador's Heritage Society's Heritage Award for his contribution to this province's culture, history and legacy. His passion for his work was well recognized province wide and the Town of Placentia is pleased to recognize his efforts.

The recent tax agreement signed with the Port of Argentia is a welcome step towards the Town and the AMA rowing on the same oars for economic development in Placentia and Argentia. Another economic driver necessary is paving of roads and the Town will continue to lobby the province to fix the streets through Route 100 - Dunville, Freshwater and Southeast.

Congratulations were extended to the Laval girls team who took home the silver medal from this weekend's basketball meet.

Congratulations were extended to teachers and staff members during appreciation week February 10th to the 16th.

It was questioned whether the Town will be purchasing composting bins from MMSB - there are two on hand which have been in stock for at least two years. Sales are in increments of 40 and the Town does not have the demand for that quantity nor the room for storage.

Mayor's Closing Comments

Mayor Power will reach out to Ministers Crocker and Gambin-Walsh again to deal with the potholes on Route 100. In the meantime, the department supervisor will be asked to do at least temporary repair until permanent work can be done.

Wellness Centre: The public is advised that the Request for Quotes is prepared for the Wellness Centre and Architect 49 will be asked to release the ad this week in an effort to get the project moving towards fruition.

Payment in Lieu of Tax Agreement - The agreement with the Port of Argentia has been signed. In 2017 the motion to dissolve the 2002 agreement that approved \$70,000 grant in lieu of taxes was passed.. Members of the Argentia Management Authority and the Town of Placentia negotiated since that dissolution to reach a fair tax agreement. Mayor Power took the opportunity to acknowledge

Mr. Havey Brenton, then CEO, for his dedication and cooperation from the start of the negotiations to bring both parties in the direction of an amicable agreement.

The total five year agreement will result in approximately three million dollars (\$3m) with taxation based on gross revenues earned by the AMA. In 2018 the former tax agreement and property tax would have resulted in the AMA's taxes being invoice at \$134,000 per year. Under the new agreement tax realized from 2018 and 2019 is \$1,233,895.

Projects moving forward in Placentia this spring as a result of this new agreement will include approximately one half million dollars (\$552,259.97) for Supervisory Control and Data Acquisition (SCADA) software to monitor, gather and process real time data from devices such as sensors, valves, pumps, motors at our various plants.

There will be a ponds water connections project with pumphouse upgrades estimated to cost just over three million dollars (\$3.4m). As well, Placentia lift station upgrades are approved at a cost of \$125,210.65

The agreement represents fair taxation and a bridge to build strong and cooperative association between the Town and the AMA for improvement of infrastructure in our area and to building Argentia assets. Thanks to this new agreement, our current capital works valued at \$4,266,756 will be realized without borrowing our share from any lending institution.

As stated earlier, the major project in that four million dollars is the connection of the additional ponds and pump house upgrade that will ensure clean drinking water to residents and improve quality and quantity of potable water to Argentia. Upgrades of this nature i.e. pavement in the community, infrastructure in Burnt Woods, etc will only serve to benefit our residents. These improvements are drivers for improved economic development in the Placentia/Argentia area.

This agreement will achieve a lot of infrastructure being completed without added burden on residents. Thank you to the Argentia Management Authority for their cooperation in formulating this agreement; and, thank you to the residents, Council and staff for their support and to the AMA Board and staff in assisting us in reaching our goals.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #20-074

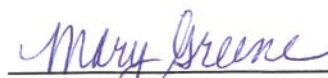
Councillor Fitzpatrick/Councillor Smith

Be it resolved that the motion to adjourn the meeting at approximately 8:15 PM is adopted.

(CARRIED: Unanimous)



BERNARD S. POWER, MAYOR



MARY GREENE, CAO(A)

March 24, 2020

DATE