

MINUTES

A public meeting of the Placentia Council was held May 26, 2020 via zoom teleconference:

Council

Mayor: Bernard S. Power

Mayor: Keith Pearson

Councillors: Jamilee Fitzpatrick
Lorraine Collins-Power
Jane Hynes
Kay Smith
Noella Collins (Late joining due to work commitments)

Staff

Mary Greene, Manager of Finance, CAO(A)

Adam Greene, Public Works Superintendent

Rhonda Power, Manager of Tourism, Marketing & Comm

Kathryn Smith, Recording

Absent: Debbie Gear (Medical Leave)

Mayor Power called the meeting to order at 7:15 p.m.

HOUSEKEEPING

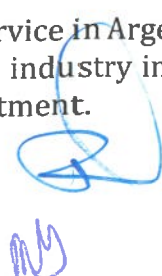
Since our last Council meeting our province has moved to Alert Level 4 with a focus to begin relaxing public health measures to allow more social and business activities, while minimizing the risk of outbreaks.

It is still residents and businesses responsibility to:

- Follow Public Health Guidance for all Alert Levels.
- Stay at home as much as possible, except to get essentials like groceries and medications.
- You can expand your household bubble to include one other household (effective April 30, 2020.)
- If you have COVID-19 symptoms, contact 811.

May 24 - May 31 is Tourism Week in our province. The tourism industry contributes 1.4 billion annually to the Newfoundland and Labrador economy and is one of the largest industries on our town. It will undoubtedly be impacted this year by the global health pandemic. We encourage residents to vacation in our province and explore all the beautiful destinations that NL and our region has to offer.

Since our last meeting Marine Atlantic announced suspension of the ferry service in Argentia for 2020. This was a tremendous blow to our community and the tourism industry in our region. The Mayor issued a media release advising of the Town's disappointment.



This is also Paramedic Services Week in NL. We would like to express our appreciation and support to all the frontline medical emergency responders and ambulance service providers who play a vital service in our area, especially during times like these. We are grateful for your commitment. Thank you.

Condolences are extended to the family and members of the Canadian Forces Snowbirds on the tragic loss of Captain Jennifer Casey during Operation Inspiration. Our thoughts are with you during this difficult time.

Bulk Collection Day is June 1st. Information can be found on our website, facebook page or call the office if you have inquiries. Residents are asked to have bulk items at curbside by 7 am.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #20-125

Councillor Smith/Councillor Hynes

Be it resolved that the agenda for the Council meeting held May 2020 is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-126

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the minutes of April 28, 2020 are adopted as circulated. (CARRIED: Unanimous (5 Councillors Present))

Action Sheet

Public Works is reviewing the list of assets and surplus equipment for an upcoming public auction.

Road painting and sweeping is soon going to occur. There will also be paving on some town owned properties.

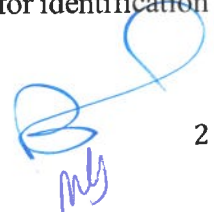
EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person –CAO)

The Executive Committee had no recommendations, however, provided the following updates:

The RFQ for the pool project has closed. There are 6 bidders which have been identified and submitted proposals to owner advisor. The RFQ evaluation process will be ongoing over the next several weeks and is anticipated to be awarded before the middle of June.

After lobbying with Eastern Waste and the Department of Municipal Affairs and Environment, Minister Bragg we are pleased to announce that the Waste Recovery Facility on Fox Harbour Road will be reopening to the public June 2nd. Access to the site will be done alphabetically by surnames. You can find the information on our Town sites or by visiting www.esaternwaste.ca. Contact the office if you have any concerns. Bagged items will only be accepted in clear bags for identification purposes. Clear bags are not to be used in regular or bulk pickup.



The DFO Office in Argentinia is still opened and staffed. The Mayor has been corresponding with our Federal and Provincial Politicians in efforts to maintain this status.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jane Hynes; Resource Person-Mgr. of Finance)

The Finance Committee made the following recommendations:

Mayor Power declared conflict as owner of the business and vacated the meeting. Chair moved to Deputy Mayor Pearson.

Motion #20-127

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the payment of invoice from 10818 NFLD Ltd. in the amount of \$1,207.50 for Call Out for snow clearing in April is adopted. **(CARRIED: Unanimous (5 Councillors Present))**

Mayor Power returned to the meeting and resumed chair.

Motion #20-128

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the payment of invoice from Edward Collins Contracting Ltd. in the amount of \$1,242.00 for Call Out for snow clearing in April is adopted. **(CARRIED: Unanimous (5 Councillors Present))**

Motion #20-129

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from East Chem (NL) Inc. in the amount of \$1,377.70 for 4 water testing kits is adopted. **(CARRIED: Unanimous (5 Councillors Present))**

Councillor Fitzpatrick declared conflict as relative of business owner and vacated the meeting.

Motion #20-130

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve payment of invoice from Provincial Ready Mix Inc. in the amount of \$1,486.72 for rental of 4 Cylinder Containers & Disposal is adopted. **(CARRIED: Unanimous (5 Councillors Present))**

Councillor Fitzpatrick returned to the meeting.

Motion #20-131

Councillor Smith/ Councillor Hynes

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated May 13, 2020 in the amount of \$22,690.22, all invoices are under \$1,000, is adopted. **(CARRIED: Unanimous (5 Councillors Present))**



Motion #20-132

Councillor Smith/ Councillor Fitzpatrick

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$174,548.92 for cheques numbered 028552 to 028619 is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-133

Councillor Smith/Councillor Collins-Power

Be it resolved the motion to approve the Special Cheque Register in the amount of \$223,024.92 is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-134

Councillor Smith/ Councillor Fitzpatrick

Be it resolved that the motion to approve the Visa statement expenditure for the period March 28 to April 27, 2020 in the amount of \$1,459.03 is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-135

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the in-kind donation to Children's Wish – Run the Rock as per past practice pending staff availability is adopted. (CARRIED: Unanimous (5 Councillors Present))

The in-kind donation for Run the Rock is the use of Town facilities and/or staff.

Motion #20-136

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the invoice adjustment to account #UNIQUE001 in the amount of \$266.68, reflecting the date of notification to the town that the business is no longer in operation is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-137

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve a credit of \$280.00 to account #OLIVP002 to reflect the correct charge for water/sewer on vacant land tax of \$100 is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-138

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the request from Culture, Tourism and Beautification Committee to purchase fireworks in the amount of \$2,000, the cost to be covered under funding from Canadian Heritage is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-139

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the request from the Recreation and Community Programming Committee to fund the Virtual Summer Recreation Program proposed by PADA for



this summer. Council will give 60% of the \$19,000 allotted budget for the Recreation Program for 2020, a total of \$11,400 to offset the costs of this program as PADA seeks other government funding is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-140

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the request from the Recreation and Community Programming Committee to grant \$5,000 budgeted for the Regatta Committee for equipment repairs and maintenance, provided the Committee provides the town with a copy of the invoices identifying the repair work that was done is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-141

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the request from the Public Works and Public Safety Committee for the expenditure of \$20,613.75 including HST to the Department of Transportation and Works for 250 tonnes of sand and 50 tonnes of salt is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-142

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the request from the Public Works and Public Safety Committee for the expenditure of \$1,733.61 including HST to Samson Equipment Limited for a maintenance contract on the town's generators in adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-143

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the request from Public Works and Public Safety Committee to award the Street Sweeping/Line Painting Contract to the lowest bidder, 3 in 1 Contracting Inc. at a cost of \$7,012.70 including HST is adopted. (CARRIED: Unanimous (5 Councillors Present))

PUBLIC WORKS & SAFETY COMMITTEE REPORT

(Councillor Lorraine Collins Power, Chair; Councillors Noella Collins; Resource Person - Public Works Superintendent. Absent: Deputy Mayor Keith Pearson due to other commitments)

Motion #20-144

Councillor Collins-Power/ Councillor Fitzpatrick

Be it resolved that the motion to approve an occupancy permit application from Kent Homes to occupy #110 Charter Avenue in Argentina, pending confirmation of Government Services Centre Approvals is adopted. (CARRIED: Unanimous (5 Councillors Present))



Motion #20-145

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve permit application from Felix Traverse to construct a shed on property located at #7A O'Reilly Street is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-146

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve permit application from Donald Fitzpatrick to construct a shed at property located at #15 Southeast Road is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-147

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve in principle the application from SDP to occupy building located at #141 Placentia Pike Road in Argentic as a storage facility only, pending Government Services Centre Approvals of Exemptions is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-148

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve application from M.J. Hickey Construction Ltd. to operate a quarry at #1 Southeast Road, pending Government Services Centre Approvals is adopted. (CARRIED: Unanimous (5 Councillors Present))

Motion #20-149

Councillor Collins-Power/Councillor Smith

Be it resolved the motion to approve pavement repairs to English's Paving at a cost of \$3.00 per square foot as budgeted is adopted. (CARRIED: Unanimous (5 Councillors Present))

Highlights of the Public Works & Safety Meeting

There have been additional dog waste bag dispensers placed around Town. Please clean up after your pet. Extra waste bins will also be placed around town. There are currently 44 bins being utilized and the Town is in the process of purchasing another 20 bins to place in common areas. Litter is a major problem in the area so the purchase of the extra bins will hopefully alleviate this issue. Public Works are currently in the process of creating a by-law for businesses to provide waste bins outside their building, which should be finalized next month.

There have been 48 files open by the RCMP since the last report. Their office is still closed to the public.

It has been brought to Public Works attention that there are construction projects in the watershed area out our town that are not complying with provincial requirements of a 15-meter buffer zone. The main application and associated schedule forms for this type of development can be found on the government site at



<https://www.mae.gov.nl.ca/waterres/regulations/appforms/> Staff will contact the Department of Municipal Affairs and Environment on this matter.

CULTURE, TOURISM & BEAUTIFICATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Kay Smith and Councillor Jamilee Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications.)

In lieu of Councillor Collins' absence, Councillor Fitzpatrick read the Culture, Tourism and Beautification Committee Report.

Committee discussed the impact the COVID-19 alert system will have on the tourism industry. As per the level system released by the Government of Newfoundland and Labrador, there can be no large gatherings until alert 1 or the pandemic is lifted. We are currently in Alert Level 4 where gatherings of 10 or more people are prohibited. This will have a significant impact on tourism industry, however, presents an opportunity to showcase what our area has to offer.

The Manager of Tourism, Marketing and Communications attended a Municipal NL webinar presentation by Jerry Dicks of the Heritage Foundation gave a presentation on heritage projects and the optimism for the possibility of future funding through Heritage NL. The Manager identified the convent as the ideal heritage project and will wait for funding opportunities to become available.

Marine Atlantic announced the suspension of the Marine Atlantic ferry in Argentia on May 8th which will cause a negative economic impact on businesses in the area. The Mayor stated that since the media release Marine Atlantic renewed their lease on the Vision which is a positive indicator that they are not downsizing their services.

The importance to continue with town beautification projects throughout the pandemic was discussed. There are many outside projects that need to be addressed that can be completed while following social distancing protocols.

Councillor Hynes and Councillor Smith will sit on Placentia 350 Inc. as representatives of the Town.

RECREATION COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillor Lorraine Collins-Power and Councillor Jane Hynes; Resource Person – Public Works Superintendent and the Manager of Tourism, Marketing and Communications; who are taking over the role & responsibilities of the current Recreation Manager while he is laid off)

The impact that covid-19 is having on recreation was discussed. The province is now at level 4 which indicates tennis courts can now reopen and the town is looking at the guidelines from the province and recommendations from staff to do so. As Town facilities reopen, signage of regulations and guidelines will be posted for residents. These will be posted on a self-policing basis, if residents do not follow guidelines put in place the facilities will be closed. Playgrounds will remain closed at this time.



The Manager of Tourism, Marketing and Communications attended the Recreation NL webinar at which a lot of topics discussed. It has been determined that all summer programs have been cancelled this year as communities are waiting for the release of current restrictions. The Town is considering virtual programs to keep kids active throughout summer.

June is recreation month. Activities and incentive for residents will be posted on social media throughout the month to encourage physical activity.

Councillor Collins joined the meeting at 7:50 pm and gratitude was expressed for her commitment as a frontline worker.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Jane Hynes, Chair; Councillor Jamilee Fitzpatrick and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

The Age Friendly event and the Placentia Bay Industrial Showcase have been cancelled for this year. Alternate programs and virtual sessions are being researched.

The Town will approach the Placentia Area Cape Shore Community Advisory Committee to schedule a virtual meeting with community partners to ensure that all residents are being reached and have essential necessities while the current restrictions are in place.

During the covid-19 pandemic, the Town will continue to put messages on social media to remind residents to obtain accurate information regarding covid-19 from the government website at www.gov.nl.ca/covid-19/.

ECONOMIC DEVELOPMENT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Noella Collins and Councillor Lorraine Collins-Power; Resource Person - CAO)

The Economic Development Stakeholders Session with the key economic organizations that help facilitate the economic development within Placentia, is scheduled for May 27th as a virtual meeting. Attendees include the Placentia Area Development Association, The Chamber of Commerce, Community Business Development Corporation, RBC, Argentia Management Authority and Port of Argentia as well as the College of North Atlantic, the Department of Tourism, Culture, Innovation and Industry and ACOA. Topics of discussion to include promoting Tourism and Culture as well as the economic impact of covid-19 and supports that can be provided to businesses as we come out of covid-19. Information for business regarding supports available during this time are posted on the Towns' social media sites. As we move through the alert levels we will adjust accordingly.

CORRESPONDENCE

Correspondence received up to May 26, 2020 was referred to appropriate committees and/or distributed to Council via meeting package.



COUNCILLORS' CONCERNS/COMMENTS

Littering and illegal dumping are a major concern in the area. If you see someone littering or illegally dumping, you can unanimously contact Crime Stoppers or the RCMP. Thanks are extended to Public Works and to those who have been cleaning up around town, your efforts are commended. Residents are reminded to please do not litter!

The hazardous Waste collection has been cancelled at this time. Public Works and Public Safety Committee are working on scheduling a new date.

There have been complaints of roaming dogs in the area. Please be responsible and courteous and keep your pets contained.

Condolences are extended to the families and friends on the loss of the fishermen in St. Lawrence. Our thoughts are with you during this difficult time.

The Mayor has been corresponding with the Department of Municipal Affairs and Environment on numerous files including the Wellness Center and paving on Route 100 and along Southeast Road. The Mayor is still lobbying for pavement on the Freshwater loop. Minister Bragg is invited to visit the area to see current issues firsthand. The pavement project has now been extended to cover more town road the initially awarded. The Mayor was recently notified the approval of an additional \$5,000 from the Department of Transportation and Works for paving repairs throughout the town. Thanks were extended to Minister Bragg for approving this request.

As this is Tourism Week, we need to start promoting the town. We are an historic town with an abundance of things to do. We are looking forward to initiatives on tourism within the town, attracting more visitors and capitalizing on the town being a prominent tourism destination. Support local and enjoy a stay at home vacation.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #20-150

Deputy Mayor Pearson/Councillor Fitzpatrick


Be it resolved that the motion to adjourn the meeting at 8:15 p.m. is adopted. (CARRIED UNANIMOUSLY)



BERNARD S. POWER, MAYOR



MARY GREENE, CAO(A)



DATE