



MINUTES

A public meeting of the Placentia Council was held June 30, 2020 via zoom teleconference:

Council

Mayor: Bernard S. Power
Mayor: Keith Pearson
Councillors: Jamilee Fitzpatrick
Lorraine Collins-Power
Jane Hynes
Kay Smith
Noella Collins

Staff

Mary Greene, Manager of Finance, CAO(A)
Adam Greene, Public Works Superintendent
Rhonda Power, Manager of Tourism, Marketing & Comm
Kathryn Smith, Executive Assistant (A), Recording

Spectators: Zero (0)

Absent: Debbie Gear (Medical Leave)

Mayor Power called the meeting to order at 8:15 p.m.

HOUSEKEEPING

Since our last Council meeting, the province has moved to Alert Level 2. We are asking residents to be patient as we work to reopen facilities. We must follow guidelines and restrictions as well as make the necessary modifications to facilities to ensure the safety of everyone. You will find updates regarding the reopening of facilities on our social media sites or you can call the office.

The Town of Placentia has reviewed access to its recreational facilities with respect to Alert Level 2 Guidelines.

After careful consideration and much discussion, the Town of Placentia has opted to continue one-way traffic of the Great Beach Boardwalk to support physical distancing. The Town will continue with further improvements to the shoulder of Veteran's Way.

The Williard Softball Field and the William P. Hogan Softball Field have reopened with field rules posted.

All playgrounds and parks will be reopened effective July 3, 2020. Site safety rules will be posted at each site. Users will be responsible for individual sanitization and adhere to the health guidelines.

The fitness room at Unity Parc will remain closed at this time due to limitations with physical distancing, financials, and manpower.

A handwritten signature in blue ink, appearing to be "S.P.", is located in the bottom right corner of the page.

Residents are asked to be respectful of all rules and guidelines.

June is Pride Month. The Rainbow Flag is raised in celebration of Pride Month and to honor the LGBTQ2S & community members of our Town. We encourage residents to commit to continuing awareness, inclusion, and acceptance for all members of our community regardless of gender identity, race, age, and beliefs.

Council extends condolences to the family of the late Alfred Hatfield. Alf was a past employee of the Town who worked as a seasonal laborer for our Town. Our thoughts and prayers are with the family during this difficult time.

Council offers congratulations to graduates of Laval High School and wishes them the best of luck in their future endeavors.

Congratulations to Laval High School Students on winning the following awards:

- John Webber - Male Athlete of the Year
- Colby Pitcher - Junior Athlete of the year
- Jacob Whittle and Cate Wadman - Sportsmanship Awards
- Ella Shea - Female Athlete of the year
- LilyBelle O'Reilly - Junior Athlete of the Year
- Tamara Whelan - Excellence in Fine Arts

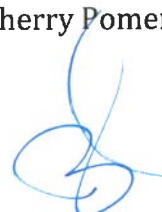
Congratulations to Brooke Lannon on being named Premier's Athletic Awards Recipient for her performance in ball hockey during the 2019 season.

Congratulations to Jordan Pomroy & Liam Shea on being named Premier's Athletic Awards Recipients for their performance during Softball NL's 2019 season.

Tomorrow is Memorial Day. Due to covid-19, the annual ceremonies which take place at the Cenotaph in Placentia will be a private ceremony and not open to the public, however, the Town will be recording the ceremony to post online for residents to view. The Mayor encouraged residents to take a moment of your time to remember and respect those who fought and sacrificed their lives for our freedom.

Canada Day celebrations will not be going ahead this year, but we wish you a Happy Canada Day and hope you enjoy celebrating it in your own bubbles.

June is Recreation Month. This year, more than any other year, it is important to remember that recreation is all the activities that bring health and wellness to your life. You can enjoy those recreational activities from the comforts of your home, backyard, or neighborhood. We encourage everyone to get outdoors and stay active! The Mayor drew Sherry Pomeroy



as winner of the online Recreation Month contest, who had a choice of a free fitbit or kids' bicycle. Congratulations, Sherry.

Now that the Atlantic Bubble is opening, the Town has asked Marine Atlantic to resume its North Sydney to Argentia run to accommodate the tourism industry in our region. The Mayor reached out to the Honorable Marc Garneau, Minister of Transport and Honorable Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion, asking that they not lose sight of approximately 30 Marine Atlantic workers in Argentia who are without work because of the discontinuation of the Ferry service in Argentia, due to the covid-19 pandemic. The Town has received support from our local MP, Ken McDonald on this issue and it seems promising that the Federal Ministers are aware and are reviewing the request of the Town. Indication are that something may be decided upon sooner rather than later.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #20-151

Councillor Collins-Power/Councillor Smith

Be it resolved that the agenda for the Council meeting held June 2020 is adopted. (CARRIED UNANIMOUSLY)

Minutes of the Meeting for May 26, 2020

There was one error noted in the minutes for May 26, 2020. Motion #20-141 should read that Council approved the request from Public Works and Public Safety Committee for the expenditure of \$20,613.75 including HST to the Department of Transportation and Works for 250 tonnes of sand and salt mixture and 50 tonnes of salt. This will be corrected in the original minutes.

Motion #20-152

Councillor Collins/Councillor Fitzpatrick

Be it resolved that the minutes of May 26, 2020 are adopted as circulated and corrected. (CARRIED UNANIMOUSLY)

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person -CAO)

The Executive Committee had the following recommendation:

Motion #20-153

Deputy Mayor Pearson/Councillor Collins-Power

Be it resolved the motion to approve the award of Prime Consultant services for capital works project, Clarke's Pond to Dunville water connection, for connection of three ponds and upgrading of pumphouse to Meridian Engineering Inc. pending satisfactory review by the Public Works Superintendent in adopted. (CARRIED UNANIMOUSLY)



The Executive Committee had the following highlights:

Areas that were requiring grass cutting have been addressed and the Public Works Superintendent has also had some work done on the side of the beach road to allow walkers a smoother pathway when they come off the boardwalk and continue their route on the beach road.

The Manager of Tourism, Marketing and Communications has started work on the promotion of Tourism in the area. Ads will be forthcoming on the Town's website/facebook page and some of the summer students hired by PADA will be creating some YouTube vignettes. The Manager of Tourism, Marketing and Communications has also posted the Placentia Area Theatre D'Heritage ads for their virtual performance season on the Town's facebook/website pages.

Alert Level 2 – covid -19 – the public's patience was requested as staff work through the opening of playgrounds to the public. The Town must adhere to the provincial health guidelines and must ensure the safety of residents in the use of these facilities. Staff have been working with the local Softball Associations and Softball NL to have the fields ready for opening in July. The same due diligence must be applied to the opening of the playgrounds to ensure the safety of all users with available resources.

The Pool Project is continuing, the RFQ's have closed and 4 bidders have been identified through the selection process to continue with providing an RFP: Brook Construction (2007) Ltd., Olympic Construction Ltd, Lindsay Construction and Promeleau Inc.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jane Hynes; Resource Person-Mgr. of Finance)

The Finance Committee made the following recommendations:

Motion #20-154

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated June 18, 2020 in the amount of \$29,962.26 is adopted. (CARRIED UNANIMOUSLY)

Motion #20-155

Councillor Smith/Councillor Collins-Pearson

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$171,476.32 for cheques numbered 028620 to 028681 is adopted. (CARRIED UNANIMOUSLY)

Motion #20-156

Councillor Smith/Deputy Mayor Pearson

Be it resolved the motion to approve the Special Cheque Register in the amount of \$180,423.39 is adopted. (CARRIED UNANIMOUSLY)

Motion #20-157

Councillor Smith/Councillor Collins



Be it resolved that the motion to approve credit adjustment to account #POWEA006 in the amount of \$595.61 as the house was removed from the property as per correspondence received June 1, 2020 is adopted. (CARRIED UNANIMOUSLY)

Motion #20-158

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve adjustment to account #ISLAN001 in the amount of \$400 due to closure of business as per correspondence received June 15, 2020 is adopted. (CARRIED UNANIMOUSLY)

Motion #20-159

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve adjustment to account #KELLC004 in the amount of \$280 to reflect the correct charge for water/sewer land tax of \$100 as the house was removed from property as per correspondence received May 21, 2020 is adopted. (CARRIED UNANIMOUSLY)

Motion #20-160

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the request from Public Works and Safety Committee to replace the Town Hall Roof Top Unit. Work will be completed by NL HVAC Ltd. at a cost of \$12,925.00 + HST to supply and install one 5-ton replacement as budgeted is adopted. (CARRIED UNANIMOUSLY)

The timeline for replacement of the unit is 4 weeks

Motion #20-161

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the request from the Regatta Committee for the Town to help offset some of their expenses through a one-time only contribution of \$321.31 to go towards the payment of their Eastlink and Bell Aliant bills for the month of June is adopted. (CARRIED UNANIMOUSLY)

Motion #20-162

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve the request from the Public Works and Safety Committee to approve \$6,000 for equipment rental and exploratory investigation for the flooding issue in Jersey side is adopted. (CARRIED UNANIMOUSLY)

Motion #20-163

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve to write off outstanding interest in the amount of \$2,503.12 and commercial property tax in the amount of \$2,728.70 on account #HYNES001 as company in no longer in business is adopted. (CARRIED UNANIMOUSLY)



The Finance Committee had a request from the Placentia Area Historical Society for a one-time payment of \$1,500 to help cover costs of maintenance of the Anglican Church site. The request was deferred until the next meeting pending request of further information.

The fiscal summary from 2017-2020 was reviewed at the Finance Committee meeting. All Committees are asked to complete a budget review for next meeting to identify cost savings due to covid-19. A revised operating budget has been requested from Finance by September.

PUBLIC WORKS & SAFETY COMMITTEE REPORT

(Councillor Lorraine Collins Power, Chair; Deputy Mayor Keith Pearson; Resource Person - Public Works Superintendent. Late: Councillor Noella Collins due to work, joined meeting 8:10pm)

The Public Works and Safety Committee had 20 recommendations:

Motion #20-164

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Thomas & Ann Marie Barry to construct a deck at #11 Murphy's Lane is adopted. (CARRIED UNANIMOUSLY)

Motion #20-165

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Thomas & Ann Marie Barry for residential extension at #11 Murphy's Lane is adopted. (CARRIED UNANIMOUSLY)

CAO(A) Mary Greene declared conflict and vacated the meeting due to family relation.

Motion #20-166

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Zack Greene to construct a garage #136 Southeast Road is adopted. (CARRIED UNANIMOUSLY)

CAO(A) returned to the meeting.

Motion #20-167

Councillor Collins-Power/Councillor Smith

Be it resolved that the motion to approve application from Matthew Griffin Jr to construct a shed at #92 Old Settlement Hill is adopted. (CARRIED UNANIMOUSLY)

Motion #20-168

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve application from Lance Buffitt for remediation to property at #120 Charter Avenue is adopted. (CARRIED UNANIMOUSLY)



Motion #20-169

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve application from Steven & Susan Bartlett to occupy residence at #8 Kelly Crescent is adopted. (CARRIED UNANIMOUSLY)

Motion #20-170

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Janice Greene to construct a shed at #176 Bond's Path is adopted. (CARRIED UNANIMOUSLY)

*Councillor Collins-Power declared conflict and vacated the meeting due to family relation.
Deputy Mayor Pearson took chair.*

Motion #20-171

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve application from Patrick Power to install an inground pool at #24 Harbour Drive, as per pool regulations is adopted. (CARRIED UNANIMOUSLY)

Councillor Collins-Power returned to the meeting and resumed chair.

Motion #20-172

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Allison Hardy to construct a garage at #533 Southeast Road is adopted.
(CARRIED UNANIMOUSLY)

Motion #20-173

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Fergus Duke to construct a shed at #8 Power Street is adopted.
(CARRIED UNANIMOUSLY)

Motion #20-174

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Danielle Caul to construct a garage at #9 P4 Place is adopted.
(CARRIED UNANIMOUSLY)

Motion #20-175

Councillor Collins-Power/Councillor Smith

Be it resolved that the motion to approve application from Stephanie Flynn Norman to construct a garage at #1235 Main Road is adopted. (CARRIED UNANIMOUSLY)

Motion #20-176

Councillor Collins-Power/Councillor Smith

Be it resolved that the motion to Council approve application from Shannon Meade for residential development at #172 Bond's Path with the stipulation that the Town is not responsible for flooding or erosion that may be caused by the

brook/drainage ditch that runs adjacent the property is adopted. (CARRIED UNANIMOUSLY)

Motion #20-177

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Shannon Meade to construct a shed at #172 Bond's Path is adopted. (CARRIED UNANIMOUSLY)

Motion #20-178

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Ambrose Nash to construct a patio at #14 Burnt Woods Place is adopted. (CARRIED UNANIMOUSLY)

Motion #20-179

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from Joseph Dollmont to construct a shed at #10 Old Settlement Hill is adopted. (CARRIED UNANIMOUSLY)

Motion #20-180

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve occupancy application from Stacy Hancock to operate a home-based business at #1119 Main Road, pending confirmation of Government Services Centre Approvals or Exemptions is adopted. (CARRIED UNANIMOUSLY)

Motion #20-181

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Lorne Collins to construct a garage at #1 Dixon Street is adopted. (CARRIED UNANIMOUSLY)

Motion #20-182

Councillor Collins-Power/Deputy Mayor Pearson

Be it resolved that the motion to approve application from Lily Pottle to construct a shed at #4 Eveleigh's Hill is adopted. (CARRIED UNANIMOUSLY)


Motion #20-183

Councillor Collins-Power/Deputy Mayor Pearson

Be it resolved that the motion to approve that the Development Permit Application include Town Land Development Regulations is adopted. (CARRIED UNANIMOUSLY)

Highlights of the Public Works & Safety Meeting

Residential Occupancy Permit Applications will be pre-approved by the Public Works Superintendent so there will be no delay to occupy a new build, however, will still have to be ratified at the Council meeting and acquire a motion for approval. Commercial Occupancy permit applications will still follow the regular permit procedure.



There was discussion on permit clarification as to when a permit is not required. Past practice allowed residents to not acquire a permit if rebuilding on the original footprint for accessory structures. Committee discussed that this is not following Town Regulations or providing records for assessments. Going forward, the Public Works Superintendent can preapprove an accessory permit application to avoid a delay in development, however, developments will require a permit approval regardless if it is on the original footprint.

The Public Works Superintendent will be preparing RFP's for the Garbage Contract, Snow Clearing Contract and SCADA. All draft RFP's will be presented to Committee for approval prior to release.

The boil order for Argentinia, Dunville and Freshwater is still in effect.

CULTURE, TOURISM & BEAUTIFICATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications; Councillor Jamilee Fitzpatrick left early due to work)

There are some upgrades being completed at the Fort Louis Site in Jersey side as a part of the community beautification project.

Parks Canada had opened its parks, including the Castle Hill National Historic Site. The Visitor Centre will remain closed with trails operating on a one-way basis. Residents can visit the Parks Canada website to find accurate information pertaining to each park prior to travel.

The Voices of Placentia Bay Festival is postponed this year due to restrictions on large gatherings.

The statue of Bernadette has been erected in the Community Garden. Additional beautification projects will be completed there as well.

Town owned public Washrooms will remain closed at this time. The topic will be revisited by the Committee next month.

RECREATION COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillor Lorraine Collins-Power and Councillor Jane Hynes; Resource Person - Public Works Superintendent and the Manager of Tourism, Marketing and Communications; who are taking over the role & responsibilities of the current Recreation Manager while he is laid off)

The Recreation Committee had no recommendations, however, provided the following updates:

The Town Ballfields are reopened, and proper signage is in place. The Town has been communicating with local softball organizations regarding usage.



Students hired under the PADA Recreation program will complete beautification projects over summer as well as offer virtual recreational programs for children in lieu of summer camp.

The Public Works Superintendent will release a new tender for the Splash Pad project for completion this year. Due to current restrictions, the splash pad is not projected to open until 2021.

There was some vandalism at the Regatta Grounds which will be address by the Public Works Department.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Jane Hynes, Chair; Councillor Jamilee Fitzpatrick and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

Councillor Hynes thanked the Manager of Tourism, Marketing and Communications for the worked she has completed regarding information she has been getting out to residents.

The Municipal Highlights will continue to be an important information piece for Council to deliver information to residents. The document will only be available on social media sites until restrictions allow for paper copies to resume.

Due to gathering restrictions, there will be no Age Friendly event this year, however the option of a virtual event is being explored.

Considering it was Municipal Awareness Day on June 24th, the Manager of Tourism, Marketing and Beautification has provided an overview on the role of each department within the municipality on social media.

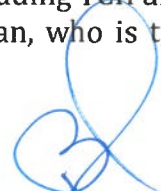
During the covid-19 pandemic, the Town will continue to put messages on social media to remind residents to obtain accurate information regarding covid-19 from the government website at www.gov.nl.ca/covid-19/.

The strategy of how information is distributed to Council is being reviewed.

ECONOMIC DEVELOPMENT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Noella Collins and Councillor Lorraine Collins-Power; Resource Person - CAO)

The Economic Development Stakeholders Session with the key economic organizations that help facilitate the economic development within Placentia was May 27th at a virtual meeting. Those in attendance were Councillor Fitzpatrick, Councillor Collins-Power, Councillor Collins, Resource person was Mary Greene and there were a number of steakholder representatives from the College of the North Atlantic, PADA, The Port of Argentia, AMA, Chamber of Commerce, RBC, Avalon West CBDC, as well as some regrets including TCII and ACOA. The meeting began a presentation from guest speaker, Anne Whelan, who is the



President of SeaFair Capital who gave some ideas on how local businesses could increase their tourism business during this season with covid-19 restrictions.

The summer students will complete a virtual marketing of attractions in the area using social media avenues including Instagram, tic/tok, Facebook and Twitter to promote Placentia as a place to visit. Video and virtual presentations were also explored through the Placentia Area Historical Society for their students to complete during their employment over summer.

There was discussion around Economic Development and the restrictions due to covid-19. Each of the organizations shared some things that individuals within their organizations gathered from clients and struggles they are dealing with during the pandemic. There are programs available to businesses who are trying to survive this pandemic through CBDC, RBC as well as Provincial and Federal Government Websites. The Town has supported businesses by updating "Businesses Open and Operations" list which was a valuable piece to businesses and residents.

Councillor Collins noted that The Manager of Tourism, Marketing and Communications also attended the meeting and will be attending in her absence at future meetings.

CORRESPONDENCE

Correspondence received up to June 30, 2020 was referred to appropriate committees and/or distributed to Council via meeting package.

COUNCILLORS' CONCERNS/COMMENTS

Thanks were extended to the cleanup crew and Public Works for their efforts in keeping the Town clean.

June is Pride Month and it is good to see the Pride crosswalk completed again.

Happy 153rd Birthday to Canada. Let us not forget the 801 brave men and boys of the Newfoundland Regiment at Beaumont Hamel in the First World War who risked their lives so we may be free. Of the 800 who registered, only 68 answered the roll call the next day.

Best wishes were extended to retired Town worker, Berkley Mulrooney, who worked on summer maintenance for 20 years.

Thanks were extended to all Council and Town staff for keeping safety a priority and making choices based on the best interests of everyone. There has been a lot of unwanted criticism lately and you are recognized for everything you do.

Residents are reminded to be careful in the heat and humidity and stay hydrated. Pets should also be protected from the extreme temperatures.



ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.


Motion #20-184

Councillor Collins/Councillor Fitzpatrick

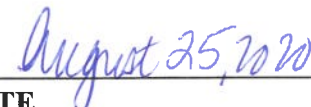
Be it resolved that the motion to adjourn the meeting at 9:30 p.m. is adopted. (CARRIED UNANIMOUSLY)



BERNARD S. POWER, MAYOR



MARY GREENE, CAO(A)



DATE

