



MINUTES

A public meeting of the Placentia Council was held November 30, 2020 at the Town Hall with the following in attendance:

Council

Mayor: Bernard S. Power
Mayor: Keith Pearson
Councillors: Jamilee Fitzpatrick
Kay Smith
Jane Hynes
Lorraine Collins-Power
Noella Collins

Staff

Mary Greene, CAO(A)
Adam Greene, Public Works Superintendent
Rhonda Power, Mgr. Tourism, Marketing & Hospitality
Kathryn Smith, Executive Assistant (A), Recording

Spectators: Zero (0)

Absent: Debbie Gear (Medical Leave)

Mayor Power called the meeting to order at 8:40 p.m.

HOUSEKEEPING

Council extends condolences to former Mayor Bride McLennon, on the passing of her husband Pat. Our deepest sympathy goes out to the family.

Condolences to former Deputy Mayor Jamie Neville on the passing of his mother Patricia "Tish" Butler Neville. Our thoughts and prayers are with the family during this difficult time.

The provincial government has announced temporary changes to the Atlantic Bubble travel protocol. Effective 12:01 am on Wednesday, November 25th people arriving in Newfoundland and Labrador from within the Atlantic Bubble will be required to self-isolate for 14 days upon arrival. Atlantic Bubble travelers will not have to apply for a travel exemption at this time. Rotational workers will now have to wait until day 7 to be tested rather than day 5. Updates on these temporary changes related to the Atlantic Bubble will be provided in two weeks. Non-essential travel outside of Newfoundland and Labrador is not recommended at this time. For accurate, up to date information regarding covid, visit the government website at www.gov.nl.ca/covid-19

Council would like to remind business operators that if your business has ceased operation, please notify the Town in writing or email frontdesk@placentia.ca to avoid further billing. Business and property owners can also call the accounting staff at 227-2151 or email

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frontdesk@placentia.ca to update your current profile information such as address, telephone numbers, etc.

Council has decided to cancel the Santa Claus Parade this year; however, Santa will be driving through neighborhoods prior to Christmas. The date and time will be advertised through social media.

Congratulations to Brooke Lannon who will be playing defense on the U20 Team Canada Ball Hockey team. Good luck to Team Canada and Brooke!

Congratulations to Laval's Jr Girl's and Jr Boy's Cross-Country teams for winning gold medals and respective Sectional Banners in their competitions.

Congratulations to Catherine Wadman of Laval High School who was the recipient of the Centenary for Responsible Government Scholarship for highest marks.

Council would like to congratulate Kerry O'Reilly Wilks who was named one of 2020's most Influential Women in Business at the CIWB Awards in Calgary. Kerry is a native of Placentia.

The Freshwater Community Centre recently elected their new Board of Directors. Paul Maher is President; Jason Manning - Vice President; Michelle Manning - Secretary; Dan Culleton - Treasurer and Directors are Don Wakeham, Ferg Manning, Wendy Leonard and Donna O'Reilly. Congratulations to all.

The provincial government announced funding from the Department of Environment, Climate Change and Municipalities for a new covid-19 stimulus program for communities in Newfoundland and Labrador. The program encourages municipalities to find opportunities to support health and well-being in infrastructure improvements. An application will be submitted by the Town prior to deadline of December 7th.

The Government of Newfoundland and Labrador invites people in all parts of the province to light up their residences and businesses at the same time as the Confederation Building tree in St. John's, at 5:45 pm on December 3rd. You can post photos and/or video of your lighting on social media and tag Government of Newfoundland and Labrador.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #20-321

Councillor /Councillor

Be it resolved that the agenda for the Council meeting held November 30, 2020 is adopted. (CARRIED UNANIMOUS)

Motion #20-322

Deputy Mayor Pearson/Councillor Collins

Be it resolved that the minutes of October 27, 2020 are adopted as circulated. (CARRIED UNANIMOUS)

 2

ACTION SHEET

- MMSB funding application has been submitted for 20 waste bins to alleviate littering around town.
- The Jersey side flooding issue has been included in the Capital Works projects application that was submitted November 13th.

EXECUTIVE COMMITTEE REPORT

(Mayor Bernard Power, Chair; Deputy Mayor Keith Pearson, Councillor Kay Smith; Resource Person –CAO)

The Executive Committee had the following recommendations:

Motion #20-323

Councillor Fitzpatrick/Councillor Smith

Be it resolved that the motion to approve Innovative NL engineering fees for design of Blivet project in the amount of \$68,651.60 as per schedule provided. The total amount of the project is \$707,560 is adopted. (CARRIED UNANIMOUS)

This is approved Capital Works funding for upgrades to the existing Blivet in Southeast.

Motion #20-324

Councillor Smith/Deputy Mayor Pearson

Be it resolved that the motion to approve Innovative NL Engineering and Project Management engineering fees for design of the SCADA project in the amount of \$42,036.72 as per schedule provided. The Total amount of the project is \$552,300 is adopted. (CARRIED UNANIMOUS)

Motion #20-325

Councillor Hynes/Councillor Smith

Be it resolved that the motion to approve capital works priority list in order as presented: (1) Station Hill Erosion Control at a cost of \$639,410.94; (2) Freshwater Sewer upgrades and Outfall Replacement at a cost of \$554,353.52;(3) Jersey side Stormwater Collection at a cost of \$1,998,772.06. Funding for projects is from Town's own sources is adopted. (CARRIED 6:1; Deputy Mayor Pearson voted against the Motion)

The Dunville Water Line project was included in the previous motion for Capital Works priority list; however, was not included in the application. This project will be included in the Capital Works application in 2021.

Motion #20-326

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve application for multi-year capital works project 50/50 for paving at a cost of \$500,000 is adopted. (CARRIED UNANIMOUS)

Paving has been identified in the Town and Argonia. The cost share is, \$100K from the Town, \$150K from the Port of Argonia, and \$250K government funding.

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3

Motion #20-327

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve the name of H&E Design's 36 home subdivision in Southeast be changed from Morrissey's Lane to Morrissey's Place is adopted. (CARRIED UNANIMOUS)

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Keith Pearson, Councillor Jane Hynes; Resource Person-Mgr. of Finance)

The Finance Committee had the following recommendations:

Motion #20-328

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Crane Supply in the amount of \$1,225.90 for water and sewer supplies is adopted. (CARRIED UNANIMOUS)

Motion #20-329

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Everbridge in the amount of \$7,452 for the annual renewal of the Placentia Aware Notification System is adopted. (CARRIED UNANIMOUS)

Motion #20-330

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve payment of invoice from Firehall Bookstore in the amount of \$1,279.39 for 2020 Fire Protection Week Supplies is adopted. (CARRIED UNANIMOUS)

Motion #20-331

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Municipal Assessment Agency in the amount of \$17,407 for Fourth Quarter Fees is adopted. (CARRIED UNANIMOUS)

Motion #20-332

Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve payment of invoice from Byron D. Smith Professional Corporation Chartered Professional Accountants in the amount of \$20,987.50 for 2019 Audit Fees is adopted. (CARRIED UNANIMOUS)

Motion #20-333

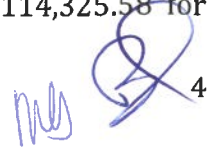
Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Remaining Accounts Payable Transaction Journal dated November 10, 2020 in the amount of \$22,991.30 is adopted. (CARRIED UNANIMOUS)

Motion #20-334

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$114,325.58 for

 4

cheques numbered 028910 to 028951 is adopted. (CARRIED UNANIMOUS)

Motion #20-335

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Cheque Register for the Special Accounts in the amount of \$82,405.55 is adopted. (CARRIED UNANIMOUS)

Motion #20-336

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Visa statement dated September 29 to October 27, 2020 in the amount of \$245.80 is adopted. (CARRIED UNANIMOUS)

Motion #20-337

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve a one-time only interest adjustment to account #INTER001 in the amount of \$5,047.18, and business tax adjustment in the amount of \$35,703; as there was a fire in the building at 120 Charter Avenue in March 2020 is adopted. (CARRIED UNANIMOUS)

Motion #20-338

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve property, water, and sewer credit in the amount of \$1,144.46 to account #MANNF004 as the house was destroyed by fire on September 7, 2020 is adopted. (CARRIED UNANIMOUS)

Motion #20-339

Councillor Smith/Councillor Collins

Be it resolved that the motion to approve one-time interest relief to account #MILLM001 in the amount of \$189; the account is paid in full is adopted. (CARRIED UNANIMOUS)

Motion #20-340

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve quote from RPM – Rebuilt Pumps and Motors in the amount of \$8,000 plus HST and freight charges, to repair Lift Station flygt pump at the lift station on Blockhouse Road is adopted. (CARRIED UNANIMOUS)

Motion #20-341

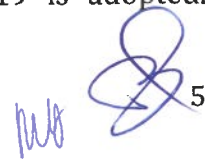
Councillor Smith/Councillor Collins-Power

Be it resolved that the motion to approve the purchase of CO Detectors for the Arena from Enviromed – CET System in the amount of \$5,020.90 including HST for supply only as budgeted from Recreation is adopted. (CARRIED UNANIMOUS)

Motion #20-342

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve the Town of Placentia Tax Recovery Plan dated December 31, 2019 is adopted. (CARRIED UNANIMOUS)

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Motion #20-343

Councillor Smith/Councillor Hynes

Be it resolved that the motion to approve 2019 Audited Statements from Byron D. Smith Professional Corporation Chartered Professional Accountants is adopted. (CARRIED UNANIMOUS)

Enter into record that there is a correction to Motion #20-208 for the award of Splash Pad tender to Skyline Contracting Ltd. who was lowest bidder in the amount of \$58,352.50. There was savings due to the relocation of splash pad from the Regatta Grounds to the Southeast Playground.

PUBLIC WORKS & SAFETY COMMITTEE REPORT

(Councillor Lorraine Collins Power, Chair; Deputy Mayor Keith Pearson, Councillor Noella Collins; Resource Person - Public Works Superintendent)

Motion #20-344

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve permit application from 84641 NL Corp for commercial extension to garage at #10-12 Prince William Drive with the stipulation to keep the outside of the building clean and organized as possible of vehicles and debris. An outline of parking is to be submitted to the Town. All parking should be clearly identified and not congested is adopted. (CARRIED UNANIMOUS)

Motion #20-345

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Universal Construction for residential development at #11 P4 Place as outlined in Phase 1 in development of subdivision is adopted. (CARRIED UNANIMOUS)

Motion #20-346

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve application from the Estate of Peter Picco to construct a fence at #3 Kelly's Lane is adopted. (CARRIED UNANIMOUS)

Motion #20-347

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve permit application from G & M Farm Limited to construct a commercial building at #28 Old Settlement Hill with the stipulation that the 6m access road is maintained is adopted. (CARRIED UNANIMOUS)

Motion #20-348

Councillor Collins-Power/Councillor Hynes

Be it resolved that the motion to approve vendor permit application from the Triple S Mobile Services to sell baked good, crafts and fast food in Placentia and surrounding area pending Government Services Centre approvals or exemptions is adopted. (CARRIED UNANIMOUS)

 6

Councillor Hynes declared conflict and left the meeting due to family relation

Motion #20-349

Councillor Collins-Power/Councillor Fitzpatrick

Be it resolved that the motion to approve vendor permit application The Newfoundland Wreath Company to sell handmade natural Christmas Wreaths is adopted. (CARRIED UNANIMOUS)

Councillor Hynes returned to the meeting

Motion #20-350

Councillor Collins-Power/Councillor Collins

Be it resolved that the motion to approve that Council approve quote from Rodco Mechanical (2014) Ltd at a cost of \$18,875 plus HST for a 100hp distribution pump motor for emergency repairs to Clarke's Pond Pump House as budgeted. Removal and installation will be charged separately is adopted. (CARRIED UNANIMOUS)

In consideration to the Clarke's Pond to Dunville water connection, this repair is compatible with the Dunville Water Connection Project.

Highlights of the Public Works & Safety Committee Meeting:

The RCMP report for October was circulated and reviewed by Committee. There were 52 files open within our Town and assisting other detachments.

In 2021, any new developments will require a permit approval regardless if it is a rebuild or new build. An information piece will be shared to residents in the newsletter in the New Year.

Anthracite and filter sand for the quality of Dunville water have been received and the Public Works staff has started the process of adding it to the Dunville water system. It will take some time for it to filter through the lines and make any difference to the colour of the water.

It was stated that there has been a 2-month delay with the government to get the tender released and approved for the Dunville water project. The town had all applications in by the September deadline and the project should have been started. The Department of Environment has some concerns with the connection of the ponds and piping that is being used. Council will contact Minister Bragg for clarification and will follow up with the Premier to see what the delay is on this approved project.

There were some concerns expressed by Councillors that Minister Bragg and the MHA were in the area and never gave any notification to the Town. The Mayor has asked the Minister to visit the area on several occasions concerning the flood zone issues around and Placentia Wellness Centre as well as other projects. Letters have been written to Minister and MHA to point out concerns.

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CULTURE, TOURISM & BEAUTIFICATION COMMITTEE REPORT

(Councillor Noella Collins, Chair; Councillor Kay Smith; Councillor Fitzpatrick; Resource Person - Manager of Tourism, Marketing and Communications)

The Culture, Tourism and Beautification Committee had no recommendations, however, provided the following updates:

The Arts Centre is open, rules are being followed and will not be changing until the Chief Medical Officers guidelines allow. Groups such as the Music and Friends group can use the Centre with a maximum of 20 people to ensure social distancing and masks must always be worn. Rules must be adhered to.

Unightly properties are a continuous concern when promoting tourism in our area and are a deterrent to making our town a prominent tourist destination. Public Works have taken the initiative to get these properties cleaned up.

Legendary Coasts of Eastern Newfoundland and Hospitality NL both had their annual general meetings at which they elected their new board of directors.

Voices of Placentia Bay is hosting a Christmas Concert at the Star Hall on December 14th. 100 tickets will be sold for public attendance and the event will be videoed to share on social media for those that cannot attend.

A meeting is being scheduled with Sacred Heart Parish regarding the convent land.

The Town is planning on having fireworks on New Year's Eve. An update will be provided when the decision is finalized.

RECREATION COMMITTEE REPORT

(Deputy Mayor Keith Pearson, Chair; Councillor Lorraine Collins-Power and Councillor Jane Hynes; Resource Person - Manager of Recreation and Community programming)

Since the reopening of the Arena on October 15th guidelines and protocols around covid are being followed by staff and users and operations are running smoothly. Committee has adjusted the rule regarding spectators at practices and games to allow one adult per child of any age group to be allowed in the arena, providing the Declaration Form has been signed. Guidelines are in place for the protection and safety of users. Parent - Tot & Family skating have resumed as well as walking is now permitted from 12-3pm during weekdays. Updates pertaining to the Arena and the Return to Play document can be found on the Town's Facebook page, Recreation page or website at www.placentia.ca/return-to-play-unity-parc

The provincial government has announced a Seniors Social Inclusion Initiative which the Placentia Area Seniors for Seniors group will be applying for. Funding will provide a one-time grant of up to \$2,000. The Manager has submitted the application.



There is great demand for the fitness room to reopen at the arena and the Manager is exploring options to make this possible. The room has poor air circulation, and 2 air exchange units will need to be installed to reopen the fitness room. Covid numbers are also being monitored. The purchase will be considered in the upcoming budget.

There were concerns reported regarding the doors being locked at the arena to control the amount of people in the building. Users were concerned that it was a safety hazard to emergency responses if there was an ammonia leak. The Manager had the Fire Chief inspect and it was determined that there is no safety concern to users.

COMMUNITY ENGAGEMENT AND COMMUNICATIONS

(Councillor Jane Hynes, Chair; Councillor Jamilee Fitzpatrick and Councillor Kay Smith; Resource Person - Manager of Tourism, Marketing and Communications)

Council would like to remind residents to sign up for the Placentia Aware Notification System for alerts and updates by visiting the website placentia.ca, contacting the Town Hall office by calling 227-2151 or email townofplacentia@placentia.ca.

There was some criticism from the Route 100 Committee and the Dunville Needs Clean Water Committee regarding communication with the Town. The Town has many avenues which information is relayed to residents and work actively to deliver all information on a timely manner. All issues pertaining to Route 100 and Dunville water issues have been delivered on social media and via a newsletter with up to date information of progress to upgrade and rectify the issues. Committee discussed that the Town has been diligent with communicating information to residents. An information piece with a current update on the Dunville Water Project was distributed through the mail to each resident of Dunville.

In lieu of public consultations, a newsletter will be released in the New Year for residents that will include a 2021 budget breakdown, a projection of plans the Town has for 2021 and a summary of 2020 highlights.

The Port of Argentia and the Town sponsored a food drive on November 29th in support of the Placentia Area Food Bank. This year, amid the covid-19 pandemic and its economic impacts, there are many families in need of food. Please donate non-perishable goods to the food bank supply.

ECONOMIC DEVELOPMENT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Noella Collins and Councillor Lorraine Collins-Power attended via teleconference; Resource Person - CAO)

Next year, the Town is reviewing a business initiative of introducing a reward for businesses who stay in business over milestone periods, such as 5 years (bronze), 10 years (silver), and 25 years (gold).

The Newfoundland & Labrador Organization of Women Entrepreneurs (NLOWE) is the only provincial organization that is focused on women in business. They have programs and

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services that connect and support women to start, grow, and advance their businesses. For more information on programs, services, and memberships, visit their website at www.nlowe.org

CORRESPONDENCE

Congratulations to the Three Sisters on being awarded Municipal Heritage Designation and to the Star of the Sea for receiving Municipal Landmark Designation in the Town of Placentia.

Approval to award construction for Wellness Centre to preferred bidder Olympic Construction Ltd. was received from the Department of Transportation and Infrastructure.

COUNCILLORS' CONCERNS/COMMENTS

Councillor Hynes reported illegal dumping of household materials on the dirt road. It is unnecessary to be dumping illegally. Residents are urged to be responsible and take your garbage to the landfill on Fox Harbour Road. A request will be sent to Eastern Waste to broaden their hours of operation.

Be mindful and safe in the woods if cutting a tree or branches. It is also hunting season so be aware of hunters.

The Government of Canada has announced Christmas Lights Across Canada. This year more than ever, all Canadians are encouraged to share the lights that illuminate their community. The Government of NL invites people in all parts of the province to light up their residences and businesses at the same time as the Confederation Building tree in St. John's, at 5:45 pm on December 3rd. Tag the Government of NL or #ChristmasLightsAcrossCanada.

People walking in the night are encouraged to wear something reflective or carry a flashlight so drivers can see you. Kids on scooters or walking should also be wearing something reflective.

The Federal Government announced \$100 billion in post pandemic funding to boost the economy. Hopefully, there will be a vaccine soon.

Discussion that the Dunville Water project should be considered a regional project as there have been projects completed in each community of Placentia and this project will affect all communities.

Marine Atlantic announced that they have cancelled their Saturday run next year which means there will only be two runs a week. This will have an economic impact on the area. It was stated that Tuesday is the busiest run. Marine Atlantic ensured there will be no cutbacks for employees, that this is a phased approach and after the pandemic the ferry service is planning to return to its regular three-day schedule.

The RCMP will be hosting an ATV Safety Presentation for residents in the New Year. The Town will advertise the date and time on social media.



The Lions Club will be having its annual Happy Tree, however, there will be no event for residents. They will be accepting monetary donations or residents can leave unwrapped gifts at the Placentia Mall until December 16th.

The 2021 Budget is currently being reviewed and will be released at next month's meeting.

With the rising cases of covid, residents are reminded to continue to follow guidelines and recommendations from the Chief Medical Officer. Now is not the time to become complacent. Do your part and be vigilant.


ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.


Motion #20-351

Councillor Collins/Councillor Smith


Be it resolved that the motion to adjourn the meeting at 10:10 p.m. is adopted. (CARRIED UNANIMOUS)



BERNARD S. POWER, MAYOR



MARY GREENE, CAO(A)



DATE



