



MINUTES

A public meeting of the Placentia Council was held October 26, 2021 at the Town Hall with the following in attendance:

Council

Mayor: Keith Pearson
Deputy Mayor: Wayne Power
Councillors: Jamilee Fitzpatrick
Jennifer Power
Kay Smith
Mike Williams
Gerard Wilson

Staff

Mary Greene, Town Clerk/Mgr. of Finance
Rhonda Power, Mgr. of Tourism, Marketing & Communications
Adam Greene, Public Works Superintendent
Kathryn Smith, Executive Assistant (Recording)

Spectators: Zero (0)

Mayor Pearson called the meeting to order at 7:20 p.m.

Effective October 22nd access to the Arena and Arts Centre will require proof of vaccination and an ID. Any users of the arena between the hours of 8AM and 3PM will have to call the arena attendant to enter the building. After 3PM weekdays, during weekends and during peak usage times there will be someone at the door to scan and confirm if eligible to enter. Youth 18 and under are exempt and are not required to scan. If doors are locked, please call the arena at 709-227-3996 for access. We ask that users of all Town facilities respect employees that are required to enforce government regulations for entry into our facilities.

Congratulations to Seafair Capital's CEO, Anne Whelan for being recognized by the Women's Executive Network as one of Canada's Most Powerful Women: Top 100 Award Winners for 2021.

Congratulations are extended to Jordan Pomeroy and Liam Shea on being named 2021 Premier's Athletic Awards Recipients for the 2020 season. The awards program recognizes athletic excellence and are based on the level of competition and the athlete's respective accomplishments. Congratulations boys.

Congratulations to Jordan Pomeroy and Liam Shea who were chosen to play with Team Canada to compete at the 2022 Wbsc Americas U23 Men's Pan American Championship. Good luck!

Congratulations to the LaFontaine Senior Men's Fastpitch Softball Team who won gold at the Intermediate Tournament in St. John's.

Congratulations to the U12 Placentia Minor Softball team who won gold in the provincial tournament. This is also the 100th provincial championship win for Placentia, congratulations to all involved.

Handwritten initials "WP" in the bottom right corner of the page.

Congratulations to Laval Boys and Girls softball teams who both won silver at their regional tournaments.

Congratulations to the senior boys' soccer team who captured the silver medal at their regional tournament.

Congratulations to the Laval Senior Boys and Junior Girls Cross Country teams for placing first place in the Regional Qualifiers in Carbonear.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #21-349

Councillor Wilson/Councillor Smith

Be it resolved that the agenda for the Council meeting held October 26, 2021 is adopted. (CARRIED UNANIMOUS)

Motion #21-350

Councillor Fitzpatrick/Councillor Power

Be it resolved that the minutes of September 21, 2021 are adopted as circulated. (CARRIED UNANIMOUS)

Motion #21-351

Deputy Mayor Power/Councillor Smith

Be it resolved that the minutes of October 6, 2021 are adopted as circulated. (CARRIED UNANIMOUS)

ACTION SHEET

The Action Sheet was reviewed by Council.

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – (A) Town Clerk; Mgr. of Finance)

The Executive Committee had no recommendations; however, the Mayor provided an update from the Committee meeting report.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Power; Resource Person-Mgr. of Finance)

The Finance Committee had the following recommendations:

Motion #21-352

Councillor Smith/Councillor Power

Be it resolved that the motion to approve payment of invoice from Acklands Grainger in the amount of \$1,580.59 including HST for compressor service and air sample is adopted. (CARRIED UNANIMOUS)

- Motion #21-353** **Councillor Smith/Councillor Wilson**
 Be it resolved that the motion to approve payment of invoice from CIMCO in the amount of \$2,713.67 including HST for oil cooler shell and tube assembly for compressor at the arena is adopted. (CARRIED UNANIMOUS)
- Motion #21-354** **Councillor Smith/Deputy Mayor Power**
 Be it resolved that the motion to approve payment of invoice from Crane Supply in the amount of \$1,272.82 including HST for water system supplies is adopted. (CARRIED UNANIMOUS)
- Motion #21-355** **Councillor Smith/Councillor Power**
 Be it resolved that the motion to approve payment of invoice from Datafix in the amount of \$1,150 including HST for online voter services for Election 2021 is adopted. (CARRIED UNANIMOUS)
- Motion #21-356** **Councillor Smith/Deputy Mayor Power**
 Be it resolved that the motion to approve payment of invoice from Infotech in the amount of \$1,092.50 including HST for online voter services is adopted. (CARRIED UNANIMOUS)
- Motion #21-357** **Councillor Smith/Councillor Power**
 Be it resolved that the motion to approve payment of invoice from Jet Ice in the amount of \$1,021.92 including HST for paint for ice at the arena is adopted. (CARRIED UNANIMOUS)
- Motion #21-358** **Councillor Smith/Councillor Williams**
 Be it resolved that the motion to approve payment of invoice from Municipal Assessment Agency Inc. in the amount of \$17,361.50 including HST for fourth quarter assessment fees is adopted. (CARRIED UNANIMOUS)
- Motion #21-359** **Councillor Smith/Deputy Mayor Power**
 Be it resolved that the motion to approve payment of invoice from Newhooks Transportation 1982 Ltd. in the amount of \$1,150 including HST for delivery of water supplies for August is adopted. (CARRIED UNANIMOUS)
- Motion #21-360** **Councillor Smith/Councillor Power**
 Be it resolved that the motion to approve payment of invoice from Ultramar in the amount of \$1,689.52 including HST for furnace oil at the arena is adopted. (CARRIED UNANIMOUS)

Councillor Fitzpatrick declared conflict in the next motion due to family relation to company and vacated the meeting.

Motion #21-361

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve payment of invoice from Provincial Ready Mix Inc. in the amount of \$1,293.75 including HST for 5-hour rental of vacuum truck for lift stations during power outage during Hurricane Larry is adopted. (CARRIED UNANIMOUS: 5 Councillors Present)

Councillor Fitzpatrick returned to the meeting.

Motion #21-362

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from W.J. Thorne Surveys Ltd. in the amount of \$1,702 including HST for survey of the Placentia Area Development Association property is adopted. (CARRIED UNANIMOUS)

Motion #21-363

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve payment of invoice from Harold Hotel in the amount of \$3,382.19 including HST for catering, the Atlantic Charter 80th Celebration Anniversary is adopted. (CARRIED UNANIMOUS)

Motion #21-364

Councillor Smith/Councillor Power

Be it resolved that the motion to approve payment of invoice from Harold Hotel in the amount of \$1,927.80 including HST for a catering event at the Arts Centre is adopted. (CARRIED UNANIMOUS)

Motion #21-365

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice #1460 from Manning Bradbury Law Offices in the amount of \$2,501.25 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)

Motion #21-366

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice #1459 from Manning Bradbury in the amount of \$2,021.70 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)

Motion #21-367

Councillor Smith/Councillor Power

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated October 18, 2021 in the amount of \$18,014.91 is adopted. (CARRIED UNANIMOUS)

Motion #21-368

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$521,489.51 for cheques numbered 029631 to 029748 is adopted. (CARRIED UNANIMOUS)

Motion #21-369

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the Cheque Register for the Special Accounts in the amount of \$172,204.76 is adopted. (CARRIED UNANIMOUS)

Motion #21-370

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the Visa statement dated August 28 to September 27, 2021 in the amount of \$2,849.81 is adopted. (CARRIED UNANIMOUS)

Motion #21-371

Councillor Smith/Councillor Power

Be it resolved that the motion to approve a one-time only interest adjustment to account #KINGK002 in the amount of \$1,247.24, the account is paid in full is adopted. (CARRIED UNANIMOUS)

Motion #21-372

Councillor Smith/Councillor Power

Be it resolved that the motion to approve a one-time only interest adjustment to account #HEFFE001 in the amount of \$898.29, the account is paid in full is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power declared conflict to the next motion due to involvement with the Placentia Chamber of Commerce and vacated the meeting.

Motion #21-373

Councillor Smith/Councillor

Be it resolved that the motion to approve sponsorship for the Placentia Bay Industrial Showcase in the amount of \$6,000 minus any amounts outstanding is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power returned to the meeting.

Motion #21-374

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve up to \$5,000 to purchase 7 iPads and cases for Council is adopted. (CARRIED UNANIMOUS)

Motion #21-375

Councillor Smith/Councillor Power

Be it resolved that the motion to approve quote from Everbridge in the amount of \$6,504 including HST for annual renewal of the

Placentia Aware Notification System as budgeted is adopted.
(CARRIED UNANIMOUS)

Motion #21-376

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve payment of invoice from AppAds promotions Inc. in the amount of \$1,895.20 for annual renewal of hosting and maintenance of Town app is adopted. (CARRIED UNANIMOUS)

Motion #21-377

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from the Placentia Area Development Association in the amount of \$5,589.93 for the PADA Summer Recreation Program as budgeted is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Jamilee Fitzpatrick, Councillor Mike Williams; Resource Person - Public Works Superintendent)

The Public Works Committee had the following recommendations:

Motion #21-378

Councillor Wilson/Councillor Smith

Be it resolved that the motion to approve the following capital works projects under the ICIP funding application to be given priority ranking as follows: (1) Dunville Watermain Project; (2) Old Settlement Hill Storm Drainage; (3) Shore Erosion on Battery Road and Harbour Drive from Hurricane Larry is adopted. (CARRIED UNANIMOUS)

Motion #21-379

Councillor Wilson/Councillor Power

Be it resolved that the motion to approve the following capital works projects to be given priority ranking for application under the current year Multi Year Capital works program as follows: (1) Freshwater Sewer Outfall/Upgrades; (2) Harbour Drive Storm Drainage; (3) Regatta Grounds Lift Station is adopted. (CARRIED UNANIMOUS)

Motion #21-380

Councillor Wilson/Councillor Fitzpatrick

Be it resolved that the motion to approve completion of an application under the Disaster Mitigation Fund for Hurricane Larry damage repairs along the shoreline of Jersey side and repairs and installation of armour stone on Harbour Drive at an estimated cost of \$1,405,000 is adopted. (CARRIED UNANIMOUS)

Motion #21-381 **Councillor Wilson/Deputy Mayor Power**
Be it resolved that the motion to approve Change Order #4 under the Dunville Water Main Project in the amount of \$114,936.03 is adopted. (CARRIED UNANIMOUS)

Motion #21-382 **Councillor Wilson/Deputy Mayor Power**
Be it resolved that the motion to approve an amendment request for the Dunville Water Main Project; funding amount is \$685,371.25 is adopted. (CARRIED UNANIMOUS)

Motion #21-383 **Councillor Wilson/Councillor Fitzpatrick**
Be it resolved that the motion to approve Terms of Reference for the Public Works and Public Safety Committee as circulated to Council is adopted. (CARRIED UNANIMOUS)

Motion #21-384 **Councillor Wilson/Councillor Williams**
Be it resolved that the motion to award Tender #PW-ITT-06 Arena Supply and Installation of Insulation to the low bidder, Skyline Contracting Ltd. in the amount of \$22,770 including HST is adopted. (CARRIED UNANIMOUS)

TOURISM & ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Deputy Mayor Wayne Power Chair; Councillor Jennifer Power; Councillor Kay Smith; Resource Person - CAO- Manager of Tourism, Marketing and Communications(A))

The Tourism & Economic Development Committee had no recommendations; however, the Chair provided an update from the Committee meeting report.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person -Public Works Superintendent)

The Recreation Committee had the following recommendations:

Motion #21-385 **Councillor Fitzpatrick/Councillor Smith**
Be it resolved that the motion for the Executive Committee of Council approve the hiring of a security officer for Unity PARC to enforce provincial Covid-19 regulations is adopted. (CARRIED UNANIMOUS)

Motion #21-386 **Councillor Fitzpatrick/Councillor Wilson**
Be it resolved that the motion to approve the Terms of Reference for the Recreation Committee as circulated, perused and amended is adopted. (CARRIED UNANIMOUS)

Motion #21-387

Councillor Fitzpatrick/Councillor Williams

Be it resolved that the motion to proceed with the application under the Community Health Living Fund for the supply and installation of netting for the Dunville Recreation Complex, funding is maximum of \$10,000 at no cost to the Town is adopted. (CARRIED UNANIMOUS)

Motion #21-388

Councillor Fitzpatrick/Councillor Smith

Be it resolved that the motion to proceed with the application under the Community Healthy Living Fund for the purchase of a wheelchair swing and pull chain for the Freshwater Playground, funding is a maximum of \$3,000 is adopted. (CARRIED UNANIMOUS)

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jamilee Fitzpatrick; Resource Person Public Works Superintendent)

The Planning, Development & Community Enhancement Committee had the following recommendations:

Motion #21-389

Councillor Williams/Councillor Wilson

Be it resolved that the motion to approve amendment to the existing *Expectations for Documents to be Submitted with Permits* information sheet under the heading *Accessory Building/Extensions* to be rephrased as "Survey preferred but if not available" a detailed drawing outlining all dimensions of the development, dimensions of any existing structures and all side yard distances may be accepted is adopted. (CARRIED UNANIMOUS)

Motion #21-390

Councillor Williams/Councillor Power

Be it resolved that the motion to approve the Terms of Reference for the Planning, Development and Community Enhancement Committee as circulated is adopted. (CARRIED UNANIMOUS)

Motion #21-391

Councillor Williams/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Randall Power to construct a storage shed at #33 Hunt's Lane as per the application submitted and compliance with all municipal regulations is adopted. (CARRIED UNANIMOUS)

Motion #21-392

Councillor Williams/Councillor Smith

Be it resolved that the motion to approve application from David Mooney to construct a deck at #197-199 Jersey Hill pending approval from the Department of Environment and Climate Change is adopted. (CARRIED UNANIMOUS)

Motion #21-393

Councillor Williams/Councillor Power

Be it resolved that the motion to approve application from Clint Smith to construct a storage shed at #34 Old Settlement Hill as per the application submitted and compliance with all municipal regulations is adopted. (CARRIED UNANIMOUS)

Motion #21-394

Councillor Williams/Councillor Fitzpatrick

Be it resolved that the motion to approve application from Craig Brooks to complete general repairs at #63-69 Southeast Road as per the application submitted and compliance with all municipal regulations is adopted. (CARRIED UNANIMOUS)

Motion #21-395

Councillor Williams/Councillor Power

Be it resolved that the motion to reject application from Fergus and Lorraine Manning to extend their residence at #10-12 Kelly's Lane as the rear set back regulations are not met is adopted. (CARRIED UNANIMOUS)

Motion #21-396

Councillor Williams/Deputy Mayor Power

Be it resolved that the motion to approve application from Damian Brewer to extend residence at #24 Brook Road as per application submitted and compliance with all municipal regulations is adopted. (CARRIED UNANIMOUS)

Motion #21-397

Councillor Williams/Councillor Wilson

Be it resolved that the permit to approve application from Lillian Pottle and Ray Martin to extend existing residence at #4 Eveleigh's Hill based on previously existing boundary lines as per the application submitted is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power declared conflict to the next motion due to family relation to applicant and vacated the meeting.

Motion #21-398

Councillor Williams/Councillor Smith

Be it resolved that the motion to approve application from Wayne Power to construct a basement outside stairwell cover at #169 Freshwater Crescent is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power returned to the meeting.

Motion #21-399

Councillor Williams/Councillor Fitzpatrick

Be it resolved that the motion to approve application for the Star of the Sea Association to extend existing building at #14-22 Jubilee Street pending approval from all other government agencies including the Department of Environment and Climate

Change and Government Services Centre is adopted. (CARRIED UNANIMOUS)

Motion #21-400

Councillor Williams/Councillor Smith

Be it resolved that the motion to approve application from Ron Sweeney to construct a personal use garage at #95-101 Bond's Path as per the application submitted and compliance with all municipal regulations is adopted. (CARRIED UNANIMOUS)

SPECIAL EVENTS & MARKETING COMMITTEE REPORT

(Councillor Jennifer Power, Chair; Councillor Kay Smith; Deputy Mayor Wayne Power; Resource Person Manager of Tourism, Marketing & Communications)

The Special Events & Marketing Committee had no recommendations; however, the Chair provided an update from the Committee meeting report.

CORRESPONDENCE

Correspondence received since the last meeting was circulated for Council's information.

OTHER BUSINESS OF COUNCILLORS

November 11 is Remembrance Day. Please wear a poppy in memory of those who fought and died for our freedom. The Royal Canadian Legion will begin the poppy drive Friday, October 29 – November 11.

The Placentia Bay Industrial Showcase is taking place October 26th & 27th. The opening day included guest speaker Siobham Coady and keynote speaker Dr. Lynn Gambin. There were many good presentations and social networking opportunities. Tomorrow it will be "Back on Deck" with keynote speaker Gary Murry, CEO on NL Power and Hon. Andrew Parsons, Minister of the Department of Industry, Energy & Technology. The event is well organized, congratulations to all involved.

The Placentia U13 AAA hockey team is hosting a tournament this upcoming weekend with 4 teams from around the province participating. Good luck to all players.

The Trunk-or-Treat is October 30th in Freshwater. Be safe and have fun!

The Annual memorial run/walk "We Remember" for Val Careen is November 7th.

The next Farmer's Market is November 14th at the Freshwater Community Center.

Motorists are reminded to slow down in residential zones and be mindful of kids at play.

Council will resume regular Council meetings on the 3rd Tuesday of the month. The next Council meeting is November 16th.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #21-401

Councillor Fitzpatrick/Councillor Wilson


Be it resolved that the motion to adjourn the meeting at 8:30 p.m. is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



MARY GREENE, TOWN CLERK



DATE