



MINUTES

A public meeting of the Placentia Council was held May 21, 2024 in the Council Chambers with the following in attendance:

Council

Mayor: Keith Pearson
Deputy Mayor: Wayne Power
Councillors: Jamilee Fitzpatrick
Jennifer Richardson
Kay Smith
Gerard Wilson

Staff

Gerry Hynes, CAO
Mary Greene, Manager of Finance
Rodney Cooney, Public Works Foreperson
Jennifer Bennett, Mgr. T, M & C
Kathryn Smith, Executive Assistant (R)

Absent: Councillor Mike Williams

Spectators: Zero (0)

Mayor Pearson called the meeting to order at 7:08 p.m.

Municipal Awareness Week was May 5th – May 11th. Municipal government is responsible for the provision of services that enhance the quality of life of its citizens. Dedicated mayors, councillors and staff are essential for the effective governance of their municipalities and to recognize and encourage the contribution of all who work diligently for the improvement of work and dedication. In reflection of Municipal Awareness Week, the grade 6 students from St. Anne's visited the Town Hall on May 15th and took part in a mock Council election which was enjoyed by all.

National Nursing Week was May 6th – May 12th. The theme this year, "**Changing Lives. Shaping Futures.**" is to acknowledge the diversity of the nursing profession and to promote the way nurses contribute to high quality, safe patient care. The health and well-being of individuals is the biggest priority for the nursing community, and nurses are an integral part of our health care system, serving residents and clients of all ages with skill, knowledge, care, and commitment. The Town signed a proclamation to support National Nursing Week and to celebrate and recognize the many services provided by dedicated nurses and recognize the tremendous contributions they make to the health of our community every day.

May 12th – May 18th was National Police Week in Canada. The theme for this year's campaign is "**Committed to Serve Together**". Together RCMP members, other first responders and social & community organizations are committed to serve the community 24/7/365, and work together towards a stronger, safer, brighter future for all. The Mayor thanked the RCMP for protecting our residents and keeping our community safe.

The Executive Committee had no recommendations; however, the Chair provided an update on the Committee reports for April and May.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee had the following recommendations:

Finance Committee Report April 10, 2024

Motion #24-113

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from Brenntag Canada Inc. in the amount of \$11,182.30 including HST for water and sewer supplies is adopted. (CARRIED UNANIMOUS)

Motion #24-114

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of invoice from Capital Environment Limited in the amount of \$8,664.64 including HST for rental of a Hydrovac Truck with operator and rental of a Wash Jet Truck with operator for a sewer main block on the Main Road in Dunville is adopted. (CARRIED UNANIMOUS)

Motion #24-115

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve payment of invoice from the Municipal Assessment Agency in the amount of \$17,043 for second quarter assessment fees is adopted. (CARRIED UNANIMOUS)

Motion #24-116

Councillor Smith/Councillor Richardson

Be it resolved that the motion to approve payment of invoice from Stewart McKelvey in the amount of \$7,935 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)

Motion #24-117

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated April 9, 2024 in the amount of \$35,636.15 is adopted. (CARRIED UNANIMOUS)

Motion #24-118

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$647,585.29 for cheques numbered 032123 to 032211 is adopted. (CARRIED UNANIMOUS)

Motion #24-119

Councillor Smith/Councillor Richardson

Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$339,390.60 is adopted. (CARRIED UNANIMOUS)

Motion #24-120

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of Visa statements dated February 28, 2024 to March 27, 2024 in the amount of \$2,038.24 is adopted. (CARRIED UNANIMOUS)

Motion #24-121

Councillor Smith/ Deputy Mayor Power

Be it resolved that the motion to approve a one-time interest forgiveness to source #134740 in the amount of \$195.85 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

Motion #24-122

Councillor Smith/Councillor Wilson

Be It resolved that the motion to approve a one-time interest forgiveness to business account #M.J.H002 in the amount of \$279.10 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

Motion #24-123

Councillor Smith/Councillor Richardson

Be it resolved that the motion to approve a one-time interest forgiveness to source #134577 in the amount of \$20.38 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

Motion #24-124

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve a one-time interest forgiveness to source #134578 in the amount of \$60.43 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

Motion #24-125

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve a one-time interest forgiveness to source #132748 in the amount of \$291.70 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

Deputy Mayor Power declared conflict for the next motion due to involvement with the organization.

Motion #24-126

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve partnership for the Placentia Chamber of Commerce's 9th Annual Age Friendly Bridging Generations Expo in the amount of \$2,500 as budgeted is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power returned to the meeting.

Motion #24-127

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve grant to the Placentia Rowing Club Inc. in the amount of \$5,000 as budgeted is adopted. (CARRIED UNANIMOUS)

Finance Committee Report May 15, 2024

Motion #24-128

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the payment of invoice from Brenntag Canada Inc. in the amount of \$5,591.15 including HST for water and sewer supplies is adopted. (CARRIED UNANIMOUS)

Motion #24-129

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated May 14, 2024 in the amount of \$21,126.16 is adopted. (CARRIED UNANIMOUS)

Motion #24-130

Councillor Smith/Councillor Richardson

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$1,561,443.96 for cheques numbered 032212 to 032274 is adopted. (CARRIED UNANIMOUS)

Motion #24-131

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$327,206.19 is adopted. (CARRIED UNANIMOUS)

Motion #24-132

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve payment of visa statements dated March 28, 2024 to April 29, 2024 in the amount of \$3,299.03 is adopted. (CARRIED UNANIMOUS)

Motion #24-133

Councillor Smith/Councillor Richardson

Be it resolved that the motion to approve a one-time interest forgiveness to source #132796 in the amount of \$764.88 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

Motion #24-134

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve a one-time interest forgiveness to source #133871 in the amount of \$65.70 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

- Motion #24-135** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve a one-time interest forgiveness to source #132820 in the amount of \$185.94 is adopted; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-136** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve a one-time interest forgiveness to source #132821 in the amount of \$554.34; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-137** **Councillor Smith/Fitzpatrick**
Be it resolved that the motion to approve a one-time interest forgiveness to source #132828 in the amount of \$84.69 is adopted; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-138** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve a one-time interest forgiveness to source #133161 in the amount of \$176.25 is adopted; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-139** **Councillor Smith/Fitzpatrick**
Be it resolved that the motion to approve a one-time interest forgiveness to source #133162 in the amount of \$125.03 is adopted; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-140** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve a one-time interest forgiveness to source #133164 in the amount of \$415.09 is adopted; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-141** **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve a one-time interest forgiveness to source #132915 in the amount of \$569.74 is adopted; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-142** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve a one-time interest forgiveness to source #132979 in the amount of \$930.70 is adopted; the account is paid in full. (CARRIED UNANIMOUS)
- Motion #24-143** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve a one-time interest forgiveness to source #209296 in the amount of \$2,390.18 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

Motion #24-144

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve a one-time interest forgiveness to source #134902 in the amount of \$28.06 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

Motion #24-145

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve a one-time interest forgiveness to source #209295 in the amount of \$414.66 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

Motion #24-146

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve two donations towards the Laval High School Scholarship Fund for the 2023-2024 school year in the amount of \$150 as per past practice and \$500 scholarship in honour of the late former Mayor Bill Hogan is adopted. (CARRIED UNANIMOUS)

Motion #24-147

Councillor Smith/Councillor Richardson

Be it resolved that the motion to approve grant to the Freshwater Community Centre in the amount of \$20,000 for the summer program as budgeted is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)

The Public Works Committee had the following recommendations:

Public Works Committee Report April 8, 2024

Motion #24-148

Councillor Wilson/Councillor Smith

Be it resolved that the motion to approve the award for Pest Control Services to the low bidder, Abell Pest Control at a cost of \$360 plus HST per annum for each of the five municipal locations identified in the call for quotes is adopted. (CARRIED UNANIMOUS)

Public Works Committee Report May 13, 2024

Motion #24-149

Councillor Wilson/Deputy Mayor Power

Be it resolved that the motion to approve the heavy equipment standing offer bids for the 2024-2025 period as provided in the document circulated to Council is adopted. (CARRIED UNANIMOUS)

Motion #24-150

Councillor Wilson/Councillor Smith

Be it resolved that the motion to award the RFQ for Street Sweeping and Line Painting to the low bidder, 3 in 1 Contracting Inc. at a cost of \$7,100 plus HST is adopted. (CARRIED UNANIMOUS)

Motion #24-151

Councillor Wilson/Councillor Richardson

Be it resolved that the motion to award the RFQ for Municipal Road Paving Services to the low bidder, Concord at a cost of \$71,550 plus HST is adopted. (CARRIED UNANIMOUS)

Motion #24-152

Councillor Wilson/Deputy Mayor Power

Be it resolved that the motion to approve the purchase of 400 tonnes of salt and 600 tonnes of salt/sand mixture for the 2024-2025 snow clearing season at an approximate cost of \$120,000 plus HST is adopted. (CARRIED UNANIMOUS)

The Chair provided an update on the Committee reports from April and May.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Manager of Tourism, Marketing & Communications)

The Recreation Committee had no recommendations; however, the Chair provided an update on the Committee reports from April and May.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee had no recommendations; however, the Chair provided an update on the Committee reports for April and May.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Public Works Foreman)

The Planning, Development & Community Enhancement Committee had the following recommendations:

Planning, Development and Community Enhancement Committee Report April 8, 2024

Motion #24-153

Councillor Richardson/Councillor Wilson

Be it resolved that the motion to approve four accessory building permits at #1432 Main Road; #1133 Main Road, #819 Main Road, and #91-95 Morrissey's Lane is adopted. (CARRIED UNANIMOUS)

Mayor Pearson declared conflict for the next motion due to property ownership and vacated the meeting. Deputy Mayor Power took Chair.

Motion #24-163 **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve accessory permit for shed construction at #47 Frecker Place is adopted. (CARRIED UNANIMOUS)

Mayor Pearson returned to the meeting and resumed Chair.

Motion #24-164 **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve accessory permit for a deck and walkway at #25 Old Settlement Hill is adopted. (CARRIED UNANIMOUS)

Motion #24-165 **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve accessory permit for a deck at #36 Swan's Road is adopted. (CARRIED UNANIMOUS)

Motion #24-166 **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve accessory permit for shed Construction at #136 Southeast Road is adopted. (CARRIED UNANIMOUS)

Motion #24-167 **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve accessory permit to extend residence at #28 Elizabeth Street to include an attached shed is adopted. (CARRIED UNANIMOUS)

Motion #24-168 **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve accessory permit to extend the garage at #21-25 Old Castle Hill Road is adopted. (CARRIED UNANIMOUS)

Motion #24-169 **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve accessory permit to construct a deck at #9 Basque Avenue is adopted. Service NL Approval has been received. (CARRIED UNANIMOUS)

Motion #24-170 **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve a fence permit at #52 Patterson Drive pending Water Resources approval is adopted. (CARRIED UNANIMOUS)

- Motion #24-171** **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve a fence permit at #12 Flynn Street pending Water Resources approval is adopted. (CARRIED UNANIMOUS)
- Motion #24-172** **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve general repairs permit to replace windows and doors at #6 Ward's Lane is adopted. (CARRIED UNANIMOUS)
- Motion #24-173** **Councillor Richardson/Councillor Wilson**
Be it resolve that the motion to approve general repairs permit for interior upgrades at #196 Ferndale Road (NLHC) is adopted. (CARRIED UNANIMOUS)
- Motion #24-174** **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve general repairs permit to replace windows and cabinets at #25 Old Settlement Hill is adopted. (CARRIED UNANIMOUS)
- Motion #24-175** **Councillor Richardson/Councillor Smith**
Be it resolved that the motion to approve vendor permit for the Special Olympics to sell tickets at #61 Blockhouse Road is adopted. (CARRIED UNANIMOUS)
- Motion #24-176** **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve commercial repairs permit for interior upgrades at #29-34 Prince William Drive is adopted. (CARRIED UNANIMOUS)
- Motion #24-177** **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve occupancy permit at #29-34 Prince William Drive pending Government Service approval is adopted. (CARRIED UNANIMOUS)
- Motion #24-178** **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve occupancy permit at #21 Veteran's Way is adopted. Service NL approval has been received. (CARRIED UNANIMOUS)
- Motion #24-179** **Councillor Richardson/Councillor Wilson**
Be it resolved that the motion to approve permit #28-2023 - occupancy permit at #28A Old Settlement Hill for a boarding house is adopted. (CARRIED UNANIMOUS)

Councillor Richardson provided an update from the April and May Committee reports in absence of the Chair.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

The Economic Development Committee had no recommendations; however, the Chair provided an update on the Committee reports from April and May.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #24-180

Councillor Fitzpatrick/Councillor Richardson

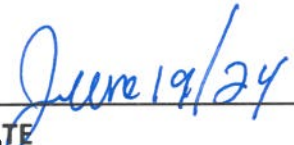
Be it resolved that the motion to adjourn the meeting at 8:20 p.m. is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



GERRY HYNES, CAO



DATE