



## MINUTES

A public meeting of the Placentia Council was held October 15, 2024 in the Council Chambers with the following in attendance:

### Council

**Mayor:** Keith Pearson  
**Deputy Mayor:** Wayne Power  
**Councillors:** Jamilee Fitzpatrick  
Kay Smith  
Gerard Wilson

### Staff

Gerry Hynes, CAO  
Rodney Cooney, Public Works Foreperson  
Jennifer Bennett, Mgr. T, M & C  
Tiffany Hepditch, Recreation Director  
Kathryn Smith, Executive Assistant (R)

**Absent:** Councillor Jennifer Richardson  
Councillor Mike Williams

**Spectators:** Zero (0)

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Mayor Pearson called the meeting to order at 7:23 p.m.

The Town signed a proclamation to support September 29 – October 5, 2024, as Cadet Week. The Canadian Cadet organization has operated in Newfoundland and Labrador since 1949, and 2558 Placentia Royal Canadian Army Cadet Corps has been developing youth leaders in the Placentia area since November 1955. The Cadet program provides opportunities for youth to gain valuable knowledge and skills that build confidence and help pave the way in a transition to adulthood. Cadets engage in varied and unique experiences, while developing leadership, citizenship, and physical and mental fitness.

The Town of Placentia signed a proclamation to support October 6<sup>th</sup> – 12<sup>th</sup> as Fire Prevention Week. The 2024 Fire Prevention Week theme “Smoke Alarms: Make Them Work for You” effectively serves to remind us that it is important to install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home and make sure the smoke alarms meet the needs of all family members, including those with sensory or physical disabilities. Smoke alarms should be tested at least once a month. Residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire, and Placentia’s first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education. The Town of Placentia is committed to ensuring the safety and security of all those living and visiting our town and urge all residents to ensure they have working smoke alarms in the home and to support the many public safety activities and efforts of the Placentia Fire Department.

October is Child Abuse Prevention Month. Children are the foundation for a prosperous and innovative society, and the foundation for a child's growth and development is established when the community takes responsibility for creating healthy environments where our children can thrive. All children deserve to have a safe, stable, nurturing home and community to foster their healthy growth and development. This month, we emphasize the importance of understanding the devastating problem of child abuse and neglect and commit to learn more about the behavioral and physical signs of possible abuse. The Town of Placentia signed the proclamation to recognize the month of October to be Child Abuse Prevention Month and urged all citizens to work together to help reduce child abuse and neglect significantly in years to come.

#### **ADOPTION OF AGENDA**

The agenda was circulated prior to the meeting.

#### **Motion #24-320**

#### **Deputy Mayor Power/Councillor Smith**

Be it resolved that the agenda for the Council meeting held October 15, 2024 is adopted. (CARRIED UNANIMOUS)

#### **Motion #24-321**

#### **Deputy Mayor Power/Councillor Wilson**

Be it resolved that the minutes of September 16, 2024 are adopted as circulated. (CARRIED UNANIMOUS)

#### **PORT OF ARGENTIA UPDATE**

The next Port of Argentia meeting is October 21, 2024.

#### **EXECUTIVE COMMITTEE REPORT**

*(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)*

The Executive Committee had no recommendations; however, the Chair provided an update on the Committee report.

#### **FINANCE COMMITTEE REPORT**

*(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)*

The Finance Committee had the following recommendations:

#### **Motion #24-322**

#### **Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve payment of invoice from Meade's Services & Storage Ltd. in the amount of \$5,202.43 including HST for waterline repairs at numerous locations as per invoice is adopted. (CARRIED UNANIMOUS)

**Motion #24-323**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve payment of invoice from from the Municipal Assessment Agency in the amount of \$17,043 forth quarter assessment fees is adopted. (CARRIED UNANIMOUS)

**Motion #24-324**

**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve payment of invoice from Wolseley Waterworks in the amount of \$6,850.67 including HST for waterworks is adopted. (CARRIED UNANIMOUS)

**Motion #24-325**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve payment of claim from YMCA of Newfoundland & Labrador in the amount of \$132,374 for Operating Grant Deficit for period ending August 31, 2024 is adopted. (CARRIED UNANIMOUS)

**Motion #24-326**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated October 8, 2024, in the amount of \$29,860.22 is adopted. (CARRIED UNANIMOUS)

**Motion #24-327**

**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$835,338 for cheques numbered 032551 to 032629 is adopted. (CARRIED UNANIMOUS)

**Motion #24-328**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$478,113.54 is adopted. (CARRIED UNANIMOUS)

**Motion #24-329**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve payment of Visa statements dated August 28, 2024, to September 27, 2024, in the amount of \$9,919.81 is adopted. (CARRIED UNANIMOUS)

**Motion #24-330**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve job estimate from Skyline Contracting Ltd. In the amount of \$11,980.70 including HST for upgrades to the Public Works Depot in Argentia is adopted. (CARRIED UNANIMOUS)

**Motion #24-331**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve a one-time interest forgiveness to source #133220 in the amount of 718.88; is adopted; the account is paid in full. (CARRIED UNANIMOUS)

**Motion #24-332**

**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve a one-time interest forgiveness to source #133647 in the amount of \$301.17; is adopted; the account is paid in full. (CARRIED UNANIMOUS)

*Deputy Mayor Power declared conflict for the next motion due to association with the business.*

**Motion #24-333**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve business tax adjustment to account #POWER010 in the amount of \$918, the business ceased operations May 31, 2024, as per letter received October 2, 2024, is adopted. (CARRIED UNANIMOUS)

*Deputy Mayor Power returned to the meeting.*

**PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT**

*(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)*

The Public Works Committee had the following recommendations:

**Motion #24-334**

**Councillor Wilson/Councillor Smith**

Be it resolved that the motion to approve the following rates as presented for the Snow Clearing Contract to include cleaning of sidewalks as stipulated for the period of December 1, 2024, to March 31, 2025, with options for extension for up to two additional seasons with mutual agreement is adopted. (CARRIED UNANIMOUS)

Designated Zone	Successful Bidder	Amount	HST	Total
Zone 1 Placentia/Southeast	Teir One Capital Corp.	\$57,400	\$8,610	\$66,010
Zone 2 Jerseyside/Ferndale/Freshwater	10818 Ltd.	\$45,502.36	\$6,825.35	\$52,327.71
Zone 3 Dunville	M.J. Hickey Construction	\$55,000	\$8,250	\$63,250
Zone 4 Argenta	Meades Storage/Services Ltd.	\$30,459	\$4,568.85	\$35,027.85

**Motion #24-335**

**Councillor Wilson/Councillor Fitzpatrick**

Be it resolved that the motion to approve Change Order #2 for project #17-MCW-24-0009 – Dunville Road & Storm Sewer Upgrades in the amount of \$33,171.75 including HST is adopted. (CARRIED UNANIMOUS)



**Motion #24-340**

**Councillor Wilson/Councillor Smith**

Be it resolved that the motion to approve accessory permit for replacement of deck at #53 Fox Harbour Road is adopted. (CARRIED UNANIMOUS)

**Motion #24-341**

**Councillor Wilson/Deputy Mayor Power**

Be it resolved that the motion to approve accessory permit for construction of a personal storage garage at #86 Old Settlement Hill is adopted. (CARRIED UNANIMOUS)

**Motion #24-342**

**Councillor Wilson/Deputy Mayor Power**

Be it resolved that the motion to approve accessory permit for shed construction at #815-817 Main Road is adopted. (CARRIED UNANIMOUS)

**Motion #24-343**

**Councillor Wilson/Councillor Fitzpatrick**

Be it resolved that the motion to approve general repairs permit for upgrades to floor at #14 Swan's Road is adopted. (CARRIED UNANIMOUS)

**Motion #24-344**

**Councillor Wilson/Councillor Smith**

Be it resolved that the motion to approve general repairs permit to clear land at #73 Fox Harbour Road for new home construction is adopted. This is not a permit to construct. (CARRIED UNANIMOUS)

**Motion #24-345**

**Councillor Wilson/Councillor Smith**

Be it resolved that the motion to approve general repairs permit to clear land at #45 Frecker Place is adopted. This is not a permit to construct. (CARRIED UNANIMOUS)

**Motion #24-346**

**Councillor Wilson/Deputy Mayor Power**

Be it resolved that the motion to approve occupancy permit for #519 Southeast Road is adopted. (CARRIED UNANIMOUS)

*Deputy Mayor Power declared conflict to the next motion due to association with the applicant.*

**Motion #24-347**

**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve fence permit for #1 Augusta Avenue is adopted. (CARRIED UNANIMOUS)

*Deputy Mayor Power returned to the meeting.*

*Councillor Wilson declared conflict for the next two motions due to relation to the applicant. Councillor Smith presented the motions.*

**Motion #24-348**

**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to adopt the Municipal Plan Amendment #2, 2024 as circulated to Council for review is adopted. (CARRIED UNANIMOUS)

**Motion #24-349**

**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to adopt the Development Regulations Amendment #2, 2024 as circulated to Council for review is adopted. (CARRIED UNANIMOUS)

*Councillor Wilson returned to the meeting.*

Councillor Wilson provided an update on the Committee report.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT**

*(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)*

The Economic Development Committee had no recommendations; however, Deputy Mayor Power provided an update on the Committee report in the Chair’s absence.

**Motion #24-350**

**Deputy Mayor Power/Councillor Wilson**

Be it resolved that the motion to move into a privileged session of Council at 8:09 p.m. is adopted. (CARRIED UNANIMOUS)

**Motion #24-351**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to leave the privileged session at 9:02 p.m. is adopted. (CARRIED UNANIMOUS)

**ADJOURNMENT**

There being no further business, the Mayor called for a motion to adjourn the meeting.

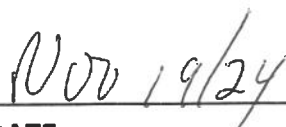
**Motion #24-352**

**Deputy Mayor Power/Councillor Smith**

Be it resolved that the motion to adjourn the meeting at 9:02 p.m. is adopted. (CARRIED UNANIMOUS)

  
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**KEITH PEARSON, MAYOR**

  
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**GERRY HYNES, CAO**

  
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**DATE**