



## MINUTES

A public meeting of the Placentia Council was held November 19, 2024 in the Council Chambers with the following in attendance:

### Council

**Mayor:** Keith Pearson  
**Deputy Mayor:** Wayne Power  
**Councillors:** Jamilee Fitzpatrick  
Kay Smith  
Jennifer Richardson  
Mike Williams  
Gerard Wilson

### Staff

Gerry Hynes, CAO  
Rodney Cooney, Public Works Foreperson  
Jennifer Bennett, Mgr. T, M & C  
Tiffany Hepditch, Recreation Director  
Kathryn Smith, Executive Assistant (R)

**Spectators:** Zero (0)

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Mayor Pearson called the meeting to order at 7:14 p.m.

The Mayor and members of the 2558 Placentia Royal Canadian Army Cadets signed a Remembrance Proclamation on November 1st for Remembrance Day and raised the Flag of Remembrance in the Town Square. On November 11, the Mayor laid a wreath at the Ceremony of Remembrance and Wreath Laying at the Royal Canadian Legion Cenotaph in Placentia and at the Ferndale Veteran's Memorial Park on behalf of the Town.

### **ADOPTION OF AGENDA**

The agenda was circulated prior to the meeting.

#### **Motion #24-353**

#### **Deputy Mayor Power/Councillor Wilson**

Be it resolved that the agenda for the Council meeting held November 19, 2024 is adopted. (CARRIED UNANIMOUS)

#### **Motion #24-354**

#### **Deputy Mayor Power/Councillor Smith**

Be it resolved that the minutes of October 15, 2024 are adopted as circulated. (CARRIED UNANIMOUS)

### **PORT OF ARGENTIA UPDATE**

The Mayor provided an update on the Port of Argentia.

### **EXECUTIVE COMMITTEE REPORT**

*(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)*

The Executive Committee had no recommendations; however, the Chair provided an update to the Committee report.

## **FINANCE COMMITTEE REPORT**

*(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)*

The Finance Committee made the following recommendations:

### **Motion #24-355**

#### **Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve payment of invoice from Acklands Grainger Inc. in the amount of \$59,584.89 including HST for Self Contained Breathing Apparatuses for the Fire Department is adopted. (CARRIED UNANIMOUS)

### **Motion #24-356**

#### **Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve payment of invoice from Everbridge Inc. in the amount of \$5,242.48 including HST for the annual renewal of the Placentia Aware Mass Notification System is adopted. (CARRIED UNANIMOUS)

### **Motion #24-357**

#### **Councillor Smith/Councillor Richardson**

Be it resolved that the motion to approve payment of invoice from Meade's Services & Storage Ltd. in the amount of \$6,908.58 including HST for waterline repairs as per invoice is adopted. (CARRIED UNANIMOUS)

### **Motion #24-358**

#### **Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve payment of invoice from Overhead Door (NFLD) Limited in the amount of \$6,391.70 including HST to install overhead door at the salt shed in Argentia is adopted. (CARRIED UNANIMOUS)

### **Motion #24-359**

#### **Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated November 13, 2024, in the amount of \$39,334.87 is adopted. (CARRIED UNANIMOUS)

### **Motion #24-360**

#### **Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$310,727.16 for cheques numbered 032630 to 032685 is adopted. (CARRIED UNANIMOUS)

**Motion #24-361**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$38,992.82 is adopted. (CARRIED UNANIMOUS)

**Motion #24-362**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve payment of Visa statements dated September 28 to October 28, 2024, in the amount of \$4,811.37 is adopted. (CARRIED UNANIMOUS)

**Motion #24-363**

**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve a one-time interest forgiveness to source #135268 in the amount of \$45.26 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

**Motion #24-364**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve a one-time interest forgiveness to business account #DOCKS002 in the amount of \$123.91 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

**Motion #24-365**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve a one-time interest forgiveness to source #132799 in the amount of \$28.32 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

**Motion #24-366**

**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve a one-time interest forgiveness to source #133519 in the amount of \$2,943.99 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

**Motion #24-367**

**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve a one-time interest forgiveness to source #133956 in the amount of \$549.99 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

**Motion #24-368**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve a one-time interest forgiveness to source #135059 in the amount of \$1,174.47 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

**Motion #24-369**

**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve a one-time interest forgiveness to source #133060 in the amount of \$197.89 is adopted; the account is paid in full. (CARRIED UNANIMOUS)

**Motion #24-370****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve to write-off uncollectible accounts in the total amount of \$127,697.26 is adopted. Source #132830 in the amount of \$533.95; business account #BENNE012 in the amount of \$418; business account #BONFI001 in the amount of \$18; business account #CENOV001 in the amount of \$3,744.18; source #133875 in the amount of \$9,354.21; source #132628 in the amount of \$81.71; source #132629 in the amount of \$405.49; business account #HOTEL001 in the amount of \$382.77; business account #ISLAN001 in the amount of \$18; source #132522 in the amount of \$136.45; source #132626 in the amount of \$22.50; source #133971 in the amount of \$31.98; source #134612 in the amount of \$22.50; source #268825 in the amount of \$22.50; source #132477 in the amount of \$134.77; source #132787 in the amount of \$166.61; source #132950 in the amount of \$78.32; source #134717 in the amount of \$115; source #134749 in the amount of \$22.50; source #134750 in the amount of \$56.24; source #194488 in the amount of \$247.40; account #OOREM001 in the amount of \$594; to source #132563 in the amount of \$373.47; to business account #OCEAN001 in the amount of \$36; to business account #PLAC.005 in the amount of \$75; to source #133982 in the amount of \$70; to source #133038 in the amount of \$972.27; to source #134739 in the amount of \$92.23; to account #TRIOP001 in the amount of \$230; to source #134778 in the amount of \$28.16; to source #134554 in the amount of \$1,355.72; to source #132497 in the amount of \$6,896.79; to source #134001 in the amount of \$4,821.82; to source #133961 in the amount of \$772.02; to source #133239 in the amount of \$1,049.02; to source #134364 in the amount of \$11,523.83; to business account #COLLE001 in the amount of \$1,362.85; to business account #COLLI001 in the amount of \$3,367.22; to business account #EDCO.001 in the amount of \$6,090.44; to business account #EDCOL011 in the amount of \$14,551.40; to business account #HOEDE001 in the amount of \$57,581.94.

**Motion #24-371****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve donation to the Placentia & Area Food Bank in the amount of \$1,000 and pay the monthly light and power bill for a twelve-month period as per past practice is adopted. (CARRIED UNANIMOUS)

**Motion #24-372****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve donation to the Placentia Harbour Authority in the amount of \$500 for the annual boat

lighting ceremony as per past practice is adopted. (CARRIED UNANIMOUS)

**Motion #24-373**

**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the expenditure of \$13,174.50 plus HST from Cahill Technical Services for upgrades to the Blockhouse and Southeast chemical injection pumps is adopted. Prices include supply and installation of materials. (CARRIED UNANIMOUS)

**Motion #24-374**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the expenditure of \$16,700 plus HST from Winter Heating Limited for the supply and installation of a Dettson warm oil furnace for the Public Works Depot in Argenta is adopted. (CARRIED UNANIMOUS)

**Motion #24-375**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve claim from the YMCA of Newfoundland and Labrador in the amount of \$32,240 for September 30, 2024, Operating Grant Deficit is adopted. (CARRIED UNANIMOUS)

**PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT**

*(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)*

The Public Works & Public Safety Committee had no recommendations; however, the Chair provided an update to the Committee report.

**RECREATION COMMITTEE REPORT**

*(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Recreation Director)*

The Recreation Committee had no recommendations; however, the Chair provided an update to the Committee report.

**TOURISM & COMMUNICATIONS COMMITTEE REPORT**

*(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)*

The Tourism & Communications Committee had no recommendations; however, the Chair provided an update to the Committee report.

**PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT**

*(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Public Works Foreman)*

The Planning, Development & Community Enhancement Committee had the following recommendations:

- Motion #24-376**                      **Councillor Williams/Councillor Wilson**  
Be it resolved that the motion to approve development permit to install doors at #12 Marquise Avenue in Argenticia is adopted. (CARRIED UNANIMOUS)
- Motion #24-377**                      **Councillor Williams/Councillor Wilson**  
Be it resolved that the motion to approve development permit to construct a detached garage at #310 Ferndale Road with the stipulation that by signature on the permit the applicant accepts full responsibility for any issues resulting from water runoff conditions is adopted. (CARRIED UNANIMOUS)
- Motion #24-378**                      **Councillor Williams/Councillor Wilson**  
Be it resolved that the motion to approve a general repairs application to repair an existing fence at #9 Hartigan Street is adopted. (CARRIED UNANIMOUS)
- Motion #24-379**                      **Councillor Williams/Councillor Wilson**  
Be it resolved that the motion to approve accessory permit to install two sea cans for storage use at #1 Corrigan Place on condition that prior approval for the same is received from Water Resources and with the stipulation that the sea cans aesthetically complement the exterior of the primary building is adopted. (CARRIED UNANIMOUS)
- Motion #24-380**                      **Councillor Williams/Councillor Wilson**  
Be it resolved that the motion to approve a commercial repairs application to reface the building and move fuel tanks at #10 Prince William Drive provided prior approval is received from the provincial Government Services Centre is adopted. (CARRIED UNANIMOUS)
- Motion #24-381**                      **Councillor Williams/Councillor Wilson**  
Be it resolved that the motion to approve the renewal of a quarry permit at Moll Point for Tier 1 Corporation is adopted. (CARRIED UNANIMOUS)
- Motion #24-382**                      **Councillor Williams/Councillor Wilson**  
Be it resolved that the motion to approve the NL Power application to install one pole at #1133 Main Road, Dunville is adopted. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT**

*(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)*

The Economic Development Committee had no recommendations; however, the Chair provided an update to the Committee report.

**ADJOURNMENT**


There being no further business, the Mayor called for a motion to adjourn the meeting.

**Motion #24-383**

**Councillor Wilson/Councillor Fitzpatrick**

Be it resolved that the motion to adjourn the meeting at 8:07 p.m. is adopted. (CARRIED UNANIMOUS)

  
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**KEITH PEARSON, MAYOR**

  
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**GERRY HYNES, CAO**

Dec. 18, 2024  
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**DATE**