



**Table 2: Annual disposal of Sharps boxes contents at these locations.**

<b>Quantity</b>	<b>Location</b>
2	17 – 19 Patterson Drive, Placentia - Cultural Interpretation Centre
3	21 – 27 Patterson Drive - Cultural Arts Centre & Town Hall (adjoined buildings)
1	38 Larkin Drive, Freshwater - Fire Hall
4	PARC Place - Unity PARC
2	Placentia – Ball Field
2	Dunville - Ball Field
1	102 Charter Avenue - Public Works Depot

**Table 3: Provide monthly pest control services (earwigs/rodents, etc.) at locations indicated in Table 3 only.**

<b>Location</b>
17 – 19 Patterson Drive, Placentia - Cultural Interpretation Centre
21 – 27 Patterson Drive - Cultural Arts Centre & Town Hall (adjoined buildings)
38 Larkin Drive, Freshwater - Fire Hall
PARC Place - Unity PARC
Regional Wellness Centre
102 Charter Avenue - Public Works Depot

## **Deliverables**

1. Contractor will supply and install the requested number of Sharps boxes indicated in Table 1.
2. Contractor will be responsible for annual disposal of contents of sharps boxes.
3. Contractor is to provide pest control services at each location on the prescribed form in Appendix A.
4. Quotes will be accepted either electronically or in person up 2:00 PM, April 3, 2025. Paper copies will take precedence over electronic copies if both are submitted and there is a discrepancy.
5. Price quote must be submitted on the attached form in Appendix A. Fields left blank may be cause for disqualification of the submission in its entirety. Bidders should attach a separate page outlining details of their proposal for services including but not limited to the frequency of site visits and confirmation that all treatment costs are included in the Price Quote.
6. Prices must include all associated costs (supplies, travel, etc.) and must show price net of taxes for each category requested in the tables shown (Table 1, Table 2 and Table 3).
7. Price will remain in effect for one year from the date of award with a renewal option of one year upon mutual agreement.
8. No price increase will be accepted throughout the duration of the contract.
9. The lowest or any price will not necessarily be accepted.
10. The Town reserves the right to accept or reject any or all quotes in whole or in part or to accept any quote deemed to be in the best interest of the Town.
11. This contract may be extended for one year with mutual consent of both parties.
12. This contract may be cancelled at any time by the Town.
13. The Town of Placentia reserves the right to cancel within 60 days after the execution date of the contract if infestation problems arise or persist.



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**APPENDIX A**  
**BID FORM**  
**STANDING OFFER - PEST CONTROL & SHARPS MONITORING**

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**COMPANY INFORMATION**

**Company Name:** \_\_\_\_\_

**Representative Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

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**BID INFORMATION**

Description	QUOTE	HST	TOTAL
Supply & Installation of Sharps Boxes (all locations)			
Annual Disposal of Sharps Boxes Contents (all locations)			
Monthly Pest Control Services (all locations)			

***By signature below, I confirm I am authorized to enter into this agreement on behalf of the company and that the company agrees to the terms and pricing outlined in this RFQ.***

Signature of Supplier \_\_\_\_\_ Date: \_\_\_\_\_