

MINUTES

A public meeting of the Placentia Council was held May 20, 2025, in the Council Chambers with the following in attendance:

Council

Mayor: Keith Person
Deputy Mayor: Wayne Power (Zoom)
Councillors: Jamilee Fitzpatrick
Kay Smith
Mike Williams
Gerard Wilson (Zoom)

Staff

Gerry Hynes, CAO
Mary Greene, Manager of Finance
Lesley Murphy, Manager of Finance
Rodney Cooney, Public Works Foreperson
Jennifer Bennett, Mgr. of T, M & C
Tiffany Hepditch, Recreation Director
Kathryn Smith, Executive Assistant (R)
Spectators: Zero (0)

Mayor Pearson called the meeting to order at 7:20 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #25-144

Councillor Williams/Councillor Smith

Be it resolved that the agenda for the Council meeting held May 20, 2025, is adopted. (CARRIED UNANIMOUS)

Motion #25-145

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the minutes of April 15, 2025, are adopted as circulated. (CARRIED UNANIMOUS)

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee made the following recommendation:

Motion #25-146

Councillor Williams/Councillor Smith

Be it resolved that the motion to approve that the Town of Placentia submit its Capital Investment Plan to the Department of Municipal Affairs and Community Engagement for Canada Community-Building Funds in the amount of \$139,222 for an Arena Chiller is adopted. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee made the following recommendations:

Motion #25-147

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the tender for Street Sweeping and Line painting to low bidder, 3 in 1 Contracting, at a total cost of \$8,625 including HST is adopted. (CARRIED UNANIMOUS)

Motion #25-148

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Battlefield Equip. – NFLD in the amount of \$5,375.59 including HST for generator rental, sub pump and discharge hose for Jersey side is adopted. (CARRIED UNANIMOUS)

Motion #25-149

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve payment of invoice from Cox and Palmer in the amount of \$6,330.75 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)

Motion #25-150

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve the payment of invoice from FDF Group in the amount of \$34,035.85 including HST for supply and installation of 9 spin bikes for the Placentia YMCA is adopted. (CARRIED UNANIMOUS)

Motion #25-151

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the payment of invoice from HiTech Communications Ltd. In the amount of \$9,405 including HST for 15 VHF pagers for the Placentia Volunteer Fire Department is adopted. (CARRIED UNANIMOUS)

Motion #25-152

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the payment of invoice from Infotech Systems Corp. in the amount of \$5,616.60 including HST for annual renewal of IT support is adopted. (CARRIED UNANIMOUS)

Motion #25-153

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the payment of invoice from Wolseley Canada Inc. in the amount of \$6,106.81 including HST for water and sewer supplies is adopted. (CARRIED UNANIMOUS)

Motion #25-154**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the payment of invoice from the YMCA of Newfoundland and Labrador in the amount of \$20,000 for May 2025 rent reimbursement is adopted. (CARRIED UNANIMOUS)

Motion #25-155**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the payment of invoice from the YMCA of Newfoundland and Labrador in the amount of \$22,308 for March 31, 2025, operating grant deficit is adopted. (CARRIED UNANIMOUS)

Councillor Wilson left the meeting due to technical issues.

Motion #25-156**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated May 13, 2025, in the amount of \$52,889.02 is adopted. (CARRIED UNANIMOUS)

Motion #25-157**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$411,535.40 for cheques numbered 033111 to 033179 is adopted. (CARRIED UNANIMOUS)

Councillor Wilson returned to the meeting.

Motion #25-158**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$35,312.18 is adopted. (CARRIED UNANIMOUS)

Motion #25-159**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve payment of Visa statements dated March 28, 2025, to April 27, 2025, in the amount of 11,142.17 is adopted. (CARRIED UNANIMOUS)

Motion #25-160**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve two donations towards the Laval High School Scholarship Fund for the 2024-2025 school year in the amount of \$150 as per past practice and \$500 scholarship in honour of the late former Mayor Bill Hogan is adopted. (CARRIED UNANIMOUS)

Motion #25-161**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the bid results for the 2025 Heavy Equipment Rental Request for Quotation (RFQ), as circulated is adopted. (CARRIED UNANIMOUS)

Motion #25-162**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to award the tender for Municipal Roads Paving and Patchwork Services to low bidder Island Paving Ltd. at a cost of \$93,740.34 including HST is adopted. (CARRIED UNANIMOUS)

Motion #25-163**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to appoint Lesley Murphy, Manager of Finance, to the position of Deputy Town Clerk to perform the required duties in the absence of the CAO/Town Clerk is adopted. (CARRIED UNANIMOUS)

Motion #25-164**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to remove Mary Greene from signing authority from the Town of Placentia financial transactions is adopted. (CARRIED UNANIMOUS)

Motion #25-165**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve Lesley Murphy, Manager of Finance, as signing authority for the Town of Placentia's financial transactions is adopted. Signing authorities for the Town of Placentia are one of two – Mayor or Deputy Mayor and one of two – Town Clerk or Deputy Town Clerk. (CARRIED UNANIMOUS)

Motion #25-166**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to discontinue the existing Visa card in the name of Mary Greene and open a new Visa account in the name of Town of Placentia, Lesley Murphy, is adopted. (CARRIED UNANIMOUS)

Motion #25-167**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the Tax Receivable Summary dated December 31, 2024, the Tax Recovery Plan dated December 31, 2024, and the Tax Recovery Actions and Plans for the Municipal Fiscal Year 2025 is adopted. (CARRIED UNANIMOUS)

Motion #25-168**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to adopt a revised 2025 Budget with total expenditures of \$7,467,813 and total revenues of \$7,663,178 as pursuant to Section 86 of the Towns and Local Service Districts Act is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)

The Public Works & Public Safety Committee had two recommendations to the Finance Committee which were approved by motion from the report. The Chair provided an update to the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power, Councillor Jennifer Richardson; Resource Person – Recreation Director)

The Recreation Committee had no recommendations; however, the Chair provided an update to the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee made the following recommendations:

Motion #25-169**Deputy Mayor Power/Councillor Fitzpatrick**

Be it resolved that the motion to approve extension to the Anti-Noise Regulations from 11:00 p.m. to 1:00 a.m. for the Freshwater Days Events July 25 – July 27, 2025, is adopted. (CARRIED UNANIMOUS)

Motion #25-170**Deputy Mayor Power/Councillor Fitzpatrick**

Be it resolved that the motion to approve extension to the Anti-Noise Regulations from 11:00 p.m. to 1:00 a.m. for the Voices of Placentia Bay Festival on August 2, 2025, is adopted. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Councillor Jennifer Richardson; Resource Person – Public Works Foreman)

The Planning, Development & Community Enhancement Committee made the following recommendations:

Motion #25-171**Councillor Williams/Councillor Smith**

Be it resolved that the motion to reject the application for Crown Land submitted by the NL Snowmobile Federation is adopted. Part of the property is dedicated to trail development by Hike Placentia and part of it is being zoned for wind farm development. (CARRIED UNANIMOUS)

Councillor Wilson declared conflict for the next motion due to relation to the applicant.

Motion #25-172**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit for multiple cottage development at #1491-1501 Main Road, Dunville, as per application submitted to Council is adopted. (CARRIED UNANIMOUS)

Councillor Wilson returned to the meeting.

Motion #25-173**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to construct a personal use garage at #244 Bond's Path is adopted. (CARRIED UNANIMOUS)

Motion #25-174**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to extend the existing garage at #11 Fewer's Road is adopted. (CARRIED UNANIMOUS)

Motion #25-175**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to construct a deck at #53-55 Lake's Road is adopted. (CARRIED UNANIMOUS)

Motion #25-176**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to construct a new home at #22 Guy Street is adopted. (CARRIED UNANIMOUS)

Motion #25-177**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to construct a shed at #52-58 Jersey's Hill is adopted. (CARRIED UNANIMOUS)

Motion #25-178**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to construct a new home on Blanche Street is adopted. The civic address will be supplied by the Municipal Assessment Agency. (CARRIED UNANIMOUS)

Motion #25-179**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to complete general repairs to a deck at #182 Harbour Drive is adopted. (CARRIED UNANIMOUS)

Motion #25-180**Councillor Williams/ Councillor Smith**

Be it resolved that the motion to approve permit to complete general repairs to siding and windows at #15 prince William Drive is adopted. (CARRIED UNANIMOUS)

Motion #25-181**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to construct a new wooden fence at #1289 Main Road is adopted. (CARRIED UNANIMOUS)

Motion #25-182**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to construct a greenhouse at #22 Lake's Road is adopted. (CARRIED UNANIMOUS)

Motion #25-183**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit to install waterline infrastructure at P4 Place is adopted. Approval has been received from other applicable government agencies. (CARRIED UNANIMOUS)

Motion #25-184**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve permit for new home construction at #37 Old Settlement Hill pending approval from Service NL's indemnity clause is adopted. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jennifer Richardson, Chair; Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

The Economic Development Committee made the following recommendation:

Motion #25-185**Deputy Mayor Power/Councillor Fitzpatrick**

Be it resolved that the motion to approve the revised Town of Placentia Business Tax Incentive and Milestone Recognition Program document as circulated is adopted. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

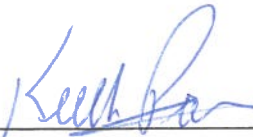
ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #25-186

Councillor Williams/Councillor Smith


Be it resolved that the motion to adjourn the meeting at 8:22 p.m. is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



GERRY HYNES, CAO



DATE