

## MINUTES

A public meeting of the Placentia Council was held June 17, 2025, in the Council Chambers with the following in attendance:

### Council

**Mayor:** Keith Person  
**Deputy Mayor:** Wayne Power  
**Councillors:** Jamilee Fitzpatrick  
 Kay Smith  
 Mike Williams  
 Gerard Wilson

### Staff

Gerry Hynes, CAO  
 Mary Greene, Manager of Finance  
 Lesley Murphy, Manager of Finance  
 Rodney Cooney, Public Works Foreperson  
 Jennifer Bennett, Mgr. of T, M & C  
 Kathryn Smith, Executive Assistant (R)

**Spectators:** Zero (0)

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Mayor Pearson called the meeting to order at 7:10 p.m.

## ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

### **Motion #25-187**

#### **Deputy Mayor Power/Councillor Williams**

Be it resolved that the agenda for the Council meeting held June 17, 2025, is adopted. (CARRIED UNANIMOUS)

### **Motion #25-188**

#### **Deputy Mayor Power/Councillor Smith**

Be it resolved that the minutes of May 20, 2025, are adopted as circulated. (CARRIED UNANIMOUS)

## EXECUTIVE COMMITTEE REPORT

*(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)*

The Executive Committee made the following recommendations:

### **Motion #25-189**

#### **Deputy Mayor Power/Councillor Wilson**

Be it resolved that the motion to confirm the Stop Work Order dated June 11, 2025, issued to the owner of property located at #198–202 Harbour Drive, Dunville in respect of removal and remediation of property is adopted. (CARRIED UNANIMOUS)

- Motion #25-190**                      **Deputy Mayor Power/Councillor Wilson**  
Be it resolved that the motion to confirm the Removal Order dated June 16, 2025, to the owner of the property located at #295–301 Bond’s Path in respect to removal of construction equipment is adopted. (CARRIED UNANIMOUS)
- Motion #25-191**                      **Deputy Mayor Power/Councillor Williams**  
Be it resolved that the motion to appoint the Town Clerk, Gerry Hynes, to the position of Returning Officer for the 2025 Municipal Elections is adopted. (CARRIED UNANIMOUS)
- Motion #25-192**                      **Councillor Williams/Deputy Mayor Power**  
Be it resolved that the motion to appoint Kathryn Smith as Alternate Returning Officer for the 2025 Municipal Election as per Section 13(2) of the Municipal Elections Act is adopted. (CARRIED UNANIMOUS)
- Motion #25-193**                      **Deputy Mayor Power/Councillor Williams**  
Be it resolved that the motion to approve the following schedule of dates for the 2025 Municipal Election is adopted:
- |  |                   |
|--|-------------------|
| Notice of Nomination Day               | August 18         |
| Voters List Complete                   | September 2       |
| Nomination Date                        | August 28         |
| Publish List of Nominees               | August 29         |
| Notice of Advanced Poll                | September 11      |
| Advanced Poll (2 days, 1 poll station) | September 20 & 27 |
| Election Day                           | October 2         |
- (CARRIED UNANIMOUS)
- Motion #25-194**                      **Deputy Mayor Power/Councillor Wilson**  
Be it resolved that the motion to authorize residents to vote in-person or proxy only in the upcoming 2025 Municipal Election is adopted. (CARRIED UNANIMOUS)
- Motion #25-195**                      **Councillor Williams/Councillor Smith**  
Be it resolved that the motion to approve an amendment to Project #17-GI-23-00080 – Dunville Watermain Replacement, to include an additional \$254,610 including HST for the purchase and replacement of sanitary sewer manhole is adopted. (CARRIED UNANIMOUS)
- Motion #25-196**                      **Councillor Williams/Deputy Mayor Power**  
Be it resolved that the motion to approve a monetary settlement in the amount of \$100,000 for the acquisition of land located at #172–

176 Jersyside Hill, which includes the purchase price of the land and associated legal costs is adopted. (CARRIED UNANIMOUS)

**Motion #25-197**

**Deputy Mayor Power/Councillor Wilson**

Be it resolved that the motion to approve the following by-laws is adopted: Meeting Procedure By-law, Noise and Nuisance By-law, Signage Design and Placement By-law, Source Water/Boil Water Advisory By-law, Construction and/or Demolition By-law, Town of Placentia Volunteer Fire Department Operating By-law. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

**FINANCE COMMITTEE REPORT**

*(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)*

The Finance Committee made the following recommendations:

**Motion #25-198**

**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the payment of invoice from Battlefield Equip. – NFLD in the amount of \$5,375.59 including HST for generator rental, sub pump and discharge hose for Jersey side is adopted. (CARRIED UNANIMOUS)

**Motion #25-199**

**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from Chandler in the amount of \$5,347.50 including HST for 31 pairs of fire-retardant coveralls is adopted. (CARRIED UNANIMOUS)

**Motion #25-200**

**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve the payment of invoice from Cox and Palmer in the amount of \$5,026.66 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)

**Motion #25-201**

**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve the payment of invoice from Electronic Funds Source In the amount of \$5,262.89 including HST for gas cards for Esso mobility is adopted. (CARRIED UNANIMOUS)

**Motion #25-202**

**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the payment of invoice from Meade's Services & Storage Ltd. In the amount of \$6,508.64 including HST for services requested by Public Works and CAO is adopted. (CARRIED UNANIMOUS)

**Motion #25-203****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from Technical Rope & Rescue Inc. in the amount of \$15,842.40 including HST for safety supplies for the Placentia Fire Department is adopted. (CARRIED UNANIMOUS)

**Motion #25-204****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from Tract Consulting Inc. in the amount of \$6,107.65 including HST for 60% completion of the Municipal Plan and Development Regulations is adopted. (CARRIED UNANIMOUS)

**Motion #25-205****Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the payment of invoice from Vipond Inc. in the amount of \$10,902 including HST to extend the sprinkler system in the YMCA and add sprinkler protection for two (2) storage rooms within the YMCA is adopted. (CARRIED UNANIMOUS)

**Motion #25-206****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from the YMCA of Newfoundland and Labrador in the amount of \$26,813.14 for April 30, 2025, operating grant deficit is adopted. (CARRIED UNANIMOUS)

**Motion #25-207****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from the YMCA of Newfoundland and Labrador in the amount of \$20,000 for June 2025 rent reimbursement is adopted. (CARRIED UNANIMOUS)

**Motion #25-208****Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated June 10, 2025, in the amount of \$41,936.77 is adopted. (CARRIED UNANIMOUS)

**Motion #25-209****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$644,576.30 for cheques numbered 033180 to 033277 is adopted. (CARRIED UNANIMOUS)

**Motion #25-210****Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the Cheque Register for Special Projects Accounts in the amount of \$401,171.86 is adopted. (CARRIED UNANIMOUS)

**Motion #25-211****Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve payment of visa statements dated April 29, 2025, to May 27, 2025, in the amount of \$14,271.65 is adopted. (CARRIED UNANIMOUS)

*Deputy Mayor Power declared conflict for the next motion as Chair of the Association for Youth Ventures.*

**Motion #25-212****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to waive all fees and permits for Youth Ventures Program participants for the 2025 calendar year as per past practice is adopted. (CARRIED UNANIMOUS)

*Deputy Mayor Power returned to the meeting.*

**Motion #25-213****Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve to waive interest to a maximum of \$100 with approval from the CAO is adopted. (CARRIED UNANIMOUS)

**Motion #25-214****Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve payment of invoice from Island Paving Ltd. In the amount of \$92,855.60 including HST for patch paving Town streets is adopted. (CARRIED UNANIMOUS)

**Motion #25-215****Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve payment of invoice from Island Paving Ltd. In the amount of 24,436.55 including HST for paving the basketball court in Placentia is adopted. (CARRIED UNANIMOUS)

**PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT**

*(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)*

The Public Works & Public Safety Committee made the following recommendation:

*Councillor Fitzpatrick declared conflict to the next motion due to family relation.*

**Motion #25-216****Councillor Wilson/Councillor Williams**

Be it resolved that the motion to approve the extension of the current waste management contract with Provincial Ready Mix for the period of July 1, 2025, to June 30, 2026, under conditions that have been outlined in writing, shared with the contractor, and agreed to by signature of both parties with contract costs at current rates is adopted. (CARRIED UNANIMOUS)

*Councillor Fitzpatrick returned to the meeting.*

The Chair provided an update to the Committee report.

### **RECREATION COMMITTEE REPORT**

*(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power; Resource Person – Recreation Director)*

The Recreation Committee had no recommendations; however, the Chair provided an update to the Committee report.

### **TOURISM & COMMUNICATIONS COMMITTEE REPORT**

*(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)*

The Tourism & Communications Committee had no recommendations; however, the Chair provided an update to the Committee report.

### **PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT**

*(Councillor Mike Williams Chair; Councillor Gerard Wilson; Resource Person – Public Works Foreman)*

The Planning, Development & Community Enhancement Committee made the following recommendations:

#### **Motion #25-217**

#### **Councillor Williams/Councillor Wilson**

Be it resolved that the motion to approve general repair permit at #177 Freshwater Crescent to replace windows and clapboard is adopted (CARRIED UNANIMOUS)

#### **Motion #25-218**

#### **Councillor Williams/Councillor Wilson**

Be it resolved that the motion to approve general repair permit at #198-200 Bond's Path to replace existing siding is adopted. (CARRIED UNANIMOUS)

#### **Motion #25-219**

#### **Councillor Williams/Deputy Mayor Power**

Be it resolved that the motion to approve development permit at #238 Bond's Path to construct a personal use solarium is adopted. (CARRIED UNANIMOUS)

#### **Motion #25-220**

#### **Councillor Williams/Councillor Wilson**

Be it resolved that the motion to approve development permit at #36 Church Road to construct a shed is adopted. (CARRIED UNANIMOUS)

**Motion #25-221**

**Councillor Williams/Councillor Wilson**

Be it resolved that the motion to approve development permit at #4-8 Gardiner Place to replace an existing deck is adopted. (CARRIED UNANIMOUS)

**Motion #25-222**

**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve development permit at #37 Old Settlement Hill to construct a new home is adopted. (CARRIED UNANIMOUS)

**Motion #25-223**

**Councillor Williams/Deputy Mayor Power**

Be it resolved that the motion to approve permit for NL Power to install pole at #172 Jerseyside Hill to provide power to the pump house is adopted. (CARRIED UNANIMOUS)

**Motion #25-224**

**Councillor Williams/Councillor Wilson**

Be it resolved that the motion to approve fence permit at #7 Duke's Lane to construct a wood fence is adopted. (CARRIED UNANIMOUS)

**Motion #25-225**

**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve the Crown Land application located at Southeast Road is adopted. The civic address will be applied. (CARRIED UNANIMOUS)

**Motion #25-226**

**Councillor Williams/Councillor Smith**

Be it resolved that the motion to approve quarry permit for Moll Point, Argentia, following discretionary notice as required is adopted. (CARRIED UNANIMOUS)

*Deputy Mayor Power declared conflict for the next motion due to position on the Port of Argentia Board.*

**Motion #25-227**

**Councillor Williams/ Councillor Smith**

Be it resolved that the motion to approve quarry permit for Pearce Peak is adopted. (CARRIED UNANIMOUS)

*Deputy Mayor Power returned to the meeting.*

**Motion #25-228**

**Councillor Williams/Deputy Mayor Power**

Be it resolved that the motion to approve vendor permit for construction and renovation work in the Placentia area is adopted. (CARRIED UNANIMOUS)

**Motion #25-229****Councillor Williams/Councillor Wilson**

Be it resolved that the motion to approve Crown Land application from the Snowmobile Association that was revised and resubmitted on June 5, 2025, is adopted. (CARRIED UNANIMOUS)

**Motion #25-230****Councillor Williams/Deputy Mayor Power**

Be it resolved that the motion to approve occupancy permit for storage of vehicles at #7-9 Collins Place is adopted with the following stipulations: fencing must include a privacy screen, there are to be no vehicles stored outside the fence at any time, there is to be no scrapping, salvaging, or parting out of vehicles on site, comply with the Town's Noise and Nuisance By-law, and the Town's road must remain open and accessible to emergency vehicles at all times. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT**

*(Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)*

The Economic Development Committee made no recommendations; however, the Chair provided an update to the Committee report.

**ADJOURNMENT**

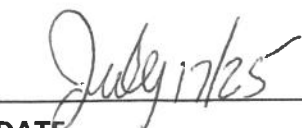
There being no further business, the Mayor called for a motion to adjourn the meeting.

**Motion #25-231****Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to adjourn the meeting at 8:13 p.m. is adopted. (CARRIED UNANIMOUS)

  
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KEITH PEARSON, MAYOR

  
\_\_\_\_\_  
GERRY HYNES, CAO

  
\_\_\_\_\_  
DATE