

MINUTES

A public meeting of the Placentia Council was held July 15, 2025, in the Council Chambers with the following in attendance:

Council

Mayor: Keith Person
Deputy Mayor: Wayne Power
Councillors: Jamilee Fitzpatrick
 Kay Smith
 Mike Williams
 Gerard Wilson (Zoom)

Staff

Gerry Hynes, CAO
 Lesley Murphy, Manager of Finance
 Jennifer Bennett, Mgr. of T, M & C
 Kathryn Smith, Executive Assistant (R)

Spectators: Two (2)

Mayor Pearson called the meeting to order at 7:20 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #25-232

Deputy Mayor Power/Councillor Williams

Be it resolved that the agenda for the Council meeting held July 15, 2025, is adopted. (CARRIED UNANIMOUS)

Motion #25-233

Deputy Mayor Power/Councillor Williams

Be it resolved that the minutes of June 17, 2025, are adopted as circulated. (CARRIED UNANIMOUS)

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee made the following recommendations:

Deputy Mayor Power declared a conflict of interest due to position on the Port of Argentinia Board, and Councillor Wilson declared a conflict due to a familial relationship with a Port of Argentinia employee.

Motion #25-234

Councillor Williams/Councillor Fitzpatrick

Be it resolved that the motion to grant the Port of Argentinia the authority for naming rights to the Wellness Centre is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power and Councillor Wilson returned to the meeting.

Motion #25-235

Deputy Mayor Power/Councillor Williams

Be it resolved that the motion to approve the title of Acting Director of Public Works be officially changed to Public Works Superintendent is adopted. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee made the following recommendations:

Motion #25-236

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the payment of invoice from Battlefield Equip. – NFLD in the amount of \$5,375.59 including HST for generator rental, sub pump and discharge hose for Jerseyside is adopted. (CARRIED UNANIMOUS)

Motion #25-237

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the payment of invoice from Electronic Funds Source in the amount of \$5,831.59 including HST for corporate gas cards issued under the Esso Mobil Fleet Program is adopted. (CARRIED UNANIMOUS)

Motion #25-238

Councillor Smith/Councillor Williams

Be it resolved that the motion to approve the payment of invoice from the Municipal Assessment Agency in the amount of \$17,160 for third quarter assessment fees is adopted. (CARRIED UNANIMOUS)

Motion #25-239

Councillor Smith/Deputy Mayor Power

Be it resolved that the motion to approve the payment of invoice from Pro-Tech Services Ltd. In the amount of \$6,037.50 including HST for supply and install of access control systems at the arena is adopted. (CARRIED UNANIMOUS)

Motion #25-240

Councillor Smith/Councillor Wilson

Be it resolved that the motion to approve the payment of invoice from Waterwerks Agency in the amount of \$11,500 including HST for website development is adopted. (CARRIED UNANIMOUS)

Motion #25-241**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from the YMCA of Newfoundland and Labrador in the amount of \$26,187 for March 31, 2025, operating grant deficit is adopted. (CARRIED UNANIMOUS)

Motion #25-242**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from the YMCA of Newfoundland and Labrador in the amount of \$20,000 for July 2025 rent reimbursement is adopted. (CARRIED UNANIMOUS)

Motion #25-243**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated July 8, 2025, in the amount of \$49,627.57 is adopted. (CARRIED UNANIMOUS)

Motion #25-244**Councillor Smith/Councillor Williams**

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$401,752.28 for cheques numbered 033278 to 033338 is adopted. (CARRIED UNANIMOUS)

Motion #25-245**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve payment of visa statements dated May 28, 2025, to June 27, 2025, in the amount of \$4,194.46 is adopted. (CARRIED UNANIMOUS)

Councillor Williams declared a conflict of interest on the upcoming motion, as their child is employed by the summer program.

Motion #25-246**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve grant to the Freshwater Community Centre in the amount of \$20,000 for the summer program as budgeted is adopted. (CARRIED UNANIMOUS)

Councillor Williams returned to the meeting.

Motion #25-247**Councillor Smith/ Deputy Mayor Power**

Be it resolved that the motion to approve interest adjustment to business account #STAR.001 in the amount of \$112 is adopted. (CARRIED UNANIMOUS)

Motion #25-248**Councillor Smith/ Deputy Mayor Power**

Be it resolved that the motion to approve interest adjustment to business account #ARGEN003 in the amount of \$284.74 is adopted.
(CARRIED UNANIMOUS)

Motion #25-249**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve interest adjustment to business account #ARGEN021 in the amount of \$1,132.34 adopted.
(CARRIED UNANIMOUS)

Motion #25-250**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve interest adjustment to business account #ARGEN022 in the amount of \$1,586.66 is adopted. (CARRIED UNANIMOUS)

Motion #25-251**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve interest adjustment to business account #ARGEN023 in the amount of \$605.37 is adopted.
(CARRIED UNANIMOUS)

Motion #25-252**Councillor Smith/Deputy Mayor Power**

Be it resolved that the motion to approve credit to account #PARCF001 in the amount of \$710 for overpayment for ice rentals is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)

The Public Works & Public Safety Committee made no recommendations; however, the Chair provided an update to the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power; Resource Person – Recreation Director)

The Recreation Committee made no recommendations; however, the Chair provided an update to the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee made no recommendations; however, the Chair provided an update to the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Resource Person – Public Works Foreman)

The Planning, Development & Community Enhancement Committee made the following recommendations:

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| Motion #25-253 | Councillor Williams/Councillor Wilson
Be it resolved that the motion to approve vendor permit for House of Traverse to sell crafts in the Placentia area is adopted. (CARRIED UNANIMOUS) |
| Motion #25-254 | Councillor Williams/Councillor Fitzpatrick
Be it resolved that the motion to approve development permit for the construction of a fence at #229-233 Harbour Drive is adopted (CARRIED UNANIMOUS) |
| Motion #25-255 | Councillor Williams/Councillor Smith
Be it resolved that the motion to development permit for the construction of a fence at #18A Freshwater Crescent is adopted. (CARRIED UNANIMOUS) |
| Motion #25-256 | Councillor Williams/Councillor Smith
Be it resolved that the motion to approve development permit for the construction of a shed at #1158 Main Road is adopted. (CARRIED UNANIMOUS) |
| Motion #25-257 | Councillor Williams/Councillor Smith
Be it resolved that the motion to approve development permit for the construction of a greenhouse at #216 Harbour Drive is adopted. (CARRIED UNANIMOUS) |
| Motion #25-258 | Councillor Williams/Councillor Smith
Be it resolved that the motion to approve development permit for the construction of a new home at #36 Battery Road is adopted. (CARRIED UNANIMOUS) |
| Motion #25-259 | Councillor Williams/Councillor Smith
Be it resolved that the motion to approve NL Power pole installation for new residence at #38 Frecker Place is adopted. (CARRIED UNANIMOUS) |
| Motion #25-260 | Councillor Williams/Councillor Smith
Be it resolved that the motion to approve permit for NL Power pole installation for new residence at #22 Guy Street is adopted. (CARRIED UNANIMOUS) |
| Motion #25-261 | Councillor Williams/Councillor Fitzpatrick
Be it resolved that the motion to approve general repairs permit at #16 Power's Lane is adopted. (CARRIED UNANIMOUS) |

Motion #25-262

Councillor Williams/Councillor Fitzpatrick

Be it resolved that the motion to approve general repairs permit at #2 Kelly Crescent is adopted. (CARRIED UNANIMOUS)

Motion #25-263

Councillor Williams/Councillor Smith

Be it resolved that the motion to approve general repairs permit at #88A Old Settlement Hill is adopted. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

Councillor Wilson left the meeting at 8:04 p.m. due to technical issues.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

The Economic Development Committee made the following recommendation:

Motion #25-264

Deputy Mayor Power/Councillor Fitzpatrick

Be it resolved that the motion to award RFP for Marketing Services for the Town of Placentia to Waterwerks Agency in the amount of \$25,000 is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power provided an update to the Committee report.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #25-265

Councillor Williams/Councillor Smith

Be it resolved that the motion to adjourn the meeting at 8:19 p.m. is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



GERRY HYNES, CAO



DATE