

MINUTES

A public meeting of the Placentia Council was held September 15, 2025, in the Council Chambers with the following in attendance:

Council

Mayor: Keith Person

Deputy Mayor: Wayne Power

Councillors: Jamilee Fitzpatrick
Kay Smith
Mike Williams
Gerard Wilson

Staff

Gerry Hynes, CAO

Lesley Murphy, Manager of Finance

Jennifer Bennett, Mgr. of T, M & C

Rodney Cooney, PW Superintendent

Kathryn Smith, Executive Assistant (R)

Spectators: Zero (0)

Mayor Pearson called the meeting to order at 7:05 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

Motion #25-296

Deputy Mayor Power/Councillor Wilson

Be it resolved that the agenda for the Council meeting held September 15, 2025, is adopted. (CARRIED UNANIMOUS)

Motion #25-297

Deputy Mayor Power/Councillor Smith

Be it resolved that the minutes of August 19, 2025, are adopted as circulated. (CARRIED UNANIMOUS)

Motion #25-298

Deputy Mayor Power/Councillor Smith

Be it resolved that the minutes of August 25, 2025, are adopted as circulated. (CARRIED UNANIMOUS)

EXECUTIVE COMMITTEE REPORT

(Mayor Keith Pearson, Chair; Deputy Mayor Wayne Power, Councillor Jamilee Fitzpatrick; Resource Person – CAO)

The Executive Committee made the following recommendations:

Councillor Fitzpatrick declared conflict for the next motion due to family relation.

Motion #25-299**Councillor Williams/Deputy Mayor Power**

Be it resolved that the motion to appoint Matthew O'Reilly as Arena Manager for the duration of nine (9) months while the arena is in operation is adopted. (CARRIED UNANIMOUS)

Councillor Fitzpatrick returned to the meeting.

Deputy Mayor Power declared a conflict of interest for the next motion due to their position on the Port of Argentia Board, and Councillor Wilson declared a conflict due to a familial relationship with a Port of Argentia employee.

Motion #25-300**Councillor Williams/Councillor Fitzpatrick**

Be it resolved that the motion to approve the renewal of the 2018-2022 Municipal Taxation Agreement for a five-year Payment in Lieu of Tax Agreement (PILT) with the Port of Argentia for the period 2025 to 2029 inclusive, effective September 15, 2025, is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power and Councillor Wilson returned to the meeting.

The Chair provided an update to the Committee report.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor Mike Williams, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee made the following recommendations:

Motion #25-301**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from Battlefield Equip. – NFLD in the amount of \$5,375.59 including HST for August rental of generator, sub pump and discharge hose for Jersey side is adopted. (CARRIED UNANIMOUS)

Motion #25-302**Councillor Smith/Councillor Wilson**

Be it resolved that the motion to approve the payment of invoice from Battlefield Equip. – NFLD in the amount of \$5,375.59 including HST for September rental of generator, sub pump and discharge hose for Jersey side is adopted. (CARRIED UNANIMOUS)

Motion #25-303**Councillor Smith/Councillor Fitzpatrick**

Be it resolved that the motion to approve the payment of invoice from D. Peters Bronze & Brass in the amount of \$7,314 including HST for 30 cast bronze plaques for the Business Awards is adopted. (CARRIED UNANIMOUS)

- Motion #25-304** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the payment of invoice from Rebuilt Pumps & Motors Limited in the amount of \$13,082.48 including HST to rebuild the sewer pump at the lift station by Green's Store in Placentia is adopted. (CARRIED UNANIMOUS)
- Motion #25-305** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the payment of invoice from Stewart McKelvey in the amount of \$10,026.82 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)
- Motion #25-306** **Councillor Smith/Deputy Mayor Power**
Be it resolved that the motion to approve the payment of invoice from Stewart McKelvey in the amount of \$7,741.80 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)
- Motion #25-307** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the payment of invoice from Tract Consulting Inc. in the amount of \$6,107.65 including HST for 80% completion of the Municipal Plan and Development Regulations is adopted. (CARRIED UNANIMOUS)
- Motion #25-308** **Councillor Smith/Councillor Fitzpatrick**
Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated September 9, 2025, in the amount of \$46,407.45 is adopted. (CARRIED UNANIMOUS)
- Motion #25-309** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$843,371.77 for cheques numbered 033384 to 033442 is adopted. (CARRIED UNANIMOUS)
- Motion #25-310** **Councillor Smith/Councillor Williams**
Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$521,372.36 is adopted. (CARRIED UNANIMOUS)
- Motion #25-311** **Councillor Smith/Councillor Wilson**
Be it resolved that the motion to approve payment of visa statements dated July 2025, to August 2025, in the amount of \$12,711.79 is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power declared a conflict of interest for the next motion due to their position on the Port of Argentia Board, and Councillor Wilson declared a conflict due to a familial relationship with a Port of Argentia employee.

Motion #25-312

Councillor Smith/Councillor Fitzpatrick

Be it resolved that the motion to approve amendment to the Port of Argentia's Wellness Centre Naming Rights Agreement to extend the payment schedule from a 3-year term to a 6-year term is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power and Councillor Wilson returned to the meeting.

PUBLIC WORKS & PUBLIC SAFETY COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Kay Smith, Councillor Mike Williams; Resource Person –Public Works Foreman)

The Public Works & Public Safety Committee made the following recommendation:

Motion #25-313

Councillor Wilson/Councillor Williams

Be it resolved that the motion to approve that the Town renew the snow clearing contracts for a one-year period based on the conditions and costs agreed to in the original contracts with 10818 NFLD Ltd.; Meade's Services and Storage Ltd.; Tier One Contracting Ltd., and M.J. Hickey Ltd. is adopted. The renewal period will be from December 1, 2025, to March 31, 2026. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick, Chair; Deputy Mayor Wayne Power; Resource Person – Recreation Director)

The Recreation Committee made no recommendations; however, the Chair provided an update to the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Jamilee Fitzpatrick; Councillor Kay Smith; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee made no recommendations; however, the Chair provided an update to the Committee report.

PLANNING, DEVELOPMENT & COMMUNITY ENHANCEMENT COMMITTEE REPORT

(Councillor Mike Williams Chair; Councillor Gerard Wilson; Resource Person – Public Works Foreman)

The Planning, Development & Community Enhancement Committee made the following recommendations:

- Motion #25-314** **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve development permit for the construction of a wire fence at #745-759 Main Road as per the application submitted and revised to meet municipal boundary conditions is adopted. (CARRIED UNANIMOUS)
- Motion #25-315** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve development permit for the construction of a personal use garage at #17-21 Miller's Road is adopted (CARRIED UNANIMOUS)
- Motion #25-316** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve development permit for the construction of a personal use greenhouse at #1194 Main Road is adopted. (CARRIED UNANIMOUS)
- Motion #25-317** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve development permit for the replacement of a patio at #9 Hickey's Lane is adopted. (CARRIED UNANIMOUS)
- Motion #25-318** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve development permit for the construction of a deck at #16 Bruley Avenue is adopted. (CARRIED UNANIMOUS)
- Motion #25-319** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve development permit for the construction of a porch and deck at #62 Freshwater Crescent is adopted. (CARRIED UNANIMOUS)
- Motion #25-320** **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve occupancy permit for relocation of a business to #170 Jerseyside Hill following discretionary notice without objection is adopted. (CARRIED UNANIMOUS)
- Motion #25-321** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve development permit for the construction of a shed at #1508 Main Road is adopted. (CARRIED UNANIMOUS)

- Motion #25-322** **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve development permit to extend existing garage at #2-4 Burnt Woods is adopted. (CARRIED UNANIMOUS)
- Motion #25-323** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve general repair permit to replace siding at #45 Old Settlement Hill is adopted. (CARRIED UNANIMOUS)
- Motion #25-324** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve general repair permit to replace siding and repair the patio at #158-160 Harbour Drive is adopted. (CARRIED UNANIMOUS)
- Motion #25-325** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve the development permit to construct a wood fence at #18 Frecker Place is adopted. (CARRIED UNANIMOUS)
- Motion #25-326** **Councillor Williams/Councillor Wilson**
Be it resolved that the motion to approve a variance at #1172 Main Road to reduce the boundary from 10m to 9.3m as per the 10% permitted allowance in the Municipal Plan is adopted. (CARRIED UNANIMOUS)

Councillor Wilson declared conflict for the next motion due to property ownership.

- Motion #25-327** **Councillor Williams/Councillor Smith**
Be it resolved that the motion to approve the replacement of a wood step at #1262 Main Road is adopted. (CARRIED UNANIMOUS)

Councillor Wilson returned to the meeting.

The Chair provided an update to the Committee report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

(Councillor Jamilee Fitzpatrick; Deputy Mayor Wayne Power; Resource Person – Manager of Tourism, Marketing & Communications)

The Economic Development Committee made no recommendations; however, Deputy Mayor Power provided an update to the Committee report.

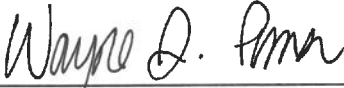
ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #25-328

Councillor Williams/Councillor Fitzpatrick

Be it resolved that the motion to adjourn the meeting at 8:11 p.m.
is adopted. (CARRIED UNANIMOUS)



KEITH PEARSON, MAYOR



GERRY HYNES, CAO



DATE