



REQUEST FOR QUOTES

Leak Repair – RFQ 10-21-25LD3

Issue Date: October 21, 2025

Mandatory Site Visit: Wednesday, October 22, 2025 10:00 AM
(Town Hall, Patterson Drive)

Submission Deadline: 2:00 PM October 24, 2025



1. PROJECT LEAD – CONTACT INFORMATION

Town of Placentia

Rodney Cooney, Public Works Foreman

Cell: 709-227-1534 Email: rcooney@placentia.ca

2. BACKGROUND

The Town of Placentia faces growing challenges in maintaining its water supply due to aging infrastructure, increasing demand and the lack of state of the art equipment to identify undetected leaks in the distribution system. Due to the increasing loss of potable water, it was Council's decision to retain the services of an independent company to undertake a leak detection program from which it was revealed that the Town has an excessive amount of water leaks resulting in various degrees of potable water loss at far more locations than originally known. The need has been identified to begin immediate repair of the larger leaks that result in a significant loss of the Town's chlorinated water which is the purpose of this Request for Quotations (RFQ).

Bidders are advised that the work identified will be completed under the general supervision of the Town of Placentia's Public Works management staff.

PROJECT DELIVERABLES


A. Project Location (s)

- i. One leak at Roosevelt Avenue at the entrance of the College of North Atlantic
- ii. Two leaks on Barron's Lane (off civic address #130 Harbour Drive)
- iii. One leak Old Settlement Hill (near civic address #15)

- B.** The contractor will be required to undertake all work related to completing leak repair projects from start to finish at the above six locations. The work will include the following as well as any other unidentified necessities that may arise during the course of the work; prices should be all inclusive for the following:

Supply all labour and required equipment and meet all procedures with regard to:

- i. Mobilization and Demobilization
- ii. Removal of asphalt and disposal of same at an approved location;

- 
- iii. Dewatering as required;
 - iv. Bedding around pipes;
 - v. Staff to repair leak/flag persons;
 - vi. Excavation & Backfilling
 - vii. Site restoration
 - 1. Asphalt patching
 - a. 1 layer 50mm asphalt and 100mm of Class A at all other locations

C. The Contractor shall also:

- i. Ensure compliance with Occupational Health and Safety standards including the placement of barricades and sufficient qualified flag persons.

D. All bidders should note: the Town of Placentia will supply pipe and fittings required to complete repair.

3. TIMELINES

A. MANDATORY SITE VISIT

All prospective bidders are required to attend a **site visit at the Town Hall Board Room on Wednesday, October 22, 2025 at 10:00 A.M** with the Town of Placentia's Chief Administrative Officer and the Public Works Superintendent. The site visit is mandatory to ensure that all prospective bidders are fully aware of the locations and to obtain a clear perspective of what is required.

B. DATE OF ISSUE

Notification of this Request for Quotations is being distributed to local contractors via email on **Monday, October 20, 2025**. This RFQ will also be posted to the Town of Placentia website **www.placentia.ca** and will also be posted to the Facebook page ***Town of Placentia***.

C. DEADLINE FOR SUBMISSION

Contractors are requested to **submit quotes on or before 2:00 PM Friday, October 24, 2025**.



D. PROJECT COMPLETION DATE

The successful bidder is required to meet project requirements on or before November 14, 2025.

4. BID PROCESS

- A. Bidders must submit quotes on the bid form provided in **Appendix A**.
- B. All bidders are required to submit a **bid security of \$10,000.00** in the form of a bank draft, bid bond or certified cheque together with their bid document.
- C. The successful candidate's bid security will be retained by the Town of Placentia until the project is successfully completed to the satisfaction of the Town of Placentia.
- D. All other bid securities received will be returned to the unsuccessful bidders following the execution of the agreement between the Town of Placentia and the successful bidder.
- E. Submissions are to be **hand delivered to the Town Hall** office on **25 Patterson Drive** – the envelope should be clearly marked to: **Attention of the CAO**
Leak Detection 10-21-2025LD3

Contract Award

The bids received will be duly recorded during a public opening to be held at 2:00 PM October 24, 2025 at the Town Hall. The successful bidder will be notified in writing (via email); a Purchase Order will be issued upon acceptance of the work.

The Town of Placentia reserves the right to select the bidder based on submissions; the lowest or any quote is not necessarily accepted.



APPENDIX A

BID FORM – 10-21-2025LD3

1. Instructions on How to Complete Bid Form

Rates quoted by the bidder must be all-inclusive (i.e. labour, equipment, mobilization and demobilization, insurance, and all other overhead) with HST being a separate line item.

Prices are to be submitted as follows:

2. Bid Form

QUOTE TO:

Complete Leak Detection Work as described in this Request for Quotes.

Note: Leak repair and asphalt patching/repair quotes should be provided separately on this bid form.

- Leak Repair - 4 at \$_____ each \$ _____
- Total of 100m² asphalt @ \$ _____each metre
(50 mm asphalt/100mm Class A) \$ _____

Subtotal \$ _____

HST \$ _____

Total \$ _____

Name of Company

Company Address

Representative Name & Phone No.

Signature _____