

MINUTES

A public meeting of the Placentia Council was held October 28, 2025, in the Council Chambers with the following in attendance:

Council

Mayor: Jamie Neville
Deputy Mayor: Wayne Power
Councillors: William Neville
 Kay Smith
 Sheldon Slaney
 Ed Tobin
 Gerard Wilson

Staff

Gerry Hynes, CAO
 Lesley Murphy, Manager of Finance (R)
 Jennifer Bennett, Mgr. of T, M & C
 Rodney Cooney, PW Superintendent
 Matthew O'Reilly, Arena Manager
 Kathryn Smith, EA (Absent)
Spectators: Zero (0)

Mayor Neville called the meeting to order at 7:32 p.m.

ADOPTION OF AGENDA

The agenda was circulated prior to the meeting.

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| Motion #25-334 | Councillor Wilson/Councillor Smith
Be it resolved that the agenda for the Council meeting held October 28, 2025, is adopted. (CARRIED UNANIMOUS) |
| Motion #25-335 | Deputy Mayor Power/Councillor Tobin
Be it resolved that the minutes of September 15, 2025, are adopted as circulated. (CARRIED UNANIMOUS) |
| Motion #25-336 | Councillor Slaney/Councillor Wilson
Be is resolved that the minutes of October 14, 2025, are adopted as circulated. (CARRIED UNANIMOUS) |

EXECUTIVE COMMITTEE REPORT

(Mayor Jamie Neville, Chair; Deputy Mayor Wayne Power, Councillor Kay Smith; Resource Person – CAO)

The Executive Committee made the following recommendations:

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| Motion #25-337 | Councillor Wilson/Councillor Power
Be it resolved that the motion to approve the Terms of Reference for the Executive Committee as circulated is adopted. (CARRIED UNANIMOUS) |
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Motion #25-338

Councillor Slaney/Councillor Wilson

Be it resolved that the motion to authorize the CAO/Returning Officer to destroy ballots from the Municipal Election held October 2, 2025, consistent with the municipal records retention schedule, subject to no outstanding challenges or audits, and that the CAO/Returning Officer file a certified destruction report is adopted. (CARRIED UNANIMOUS)

Motion #25-339

Councillor Wilson/Councillor Tobin

Be it resolved that the motion to approve Leak Repair Placentia RFQ to low bidder SC Construction in the amount of \$67,400 plus HST is adopted. (CARRIED UNANIMOUS)

Motion #25-340

Councillor Wilson/Councillor Neville

Be it resolved that the motion to approve Leak Repair Jersey side RFQ to low bidder Woodmar Contracting in the amount of \$31,156 plus HST is adopted. (CARRIED UNANIMOUS)

Motion #25-341

Councillor Smith/Councillor Slaney

Be it resolved that the motion to approve Orcan Drive Wave Wall/Pipes Project RFQ to low bidder SC Construction in the amount of \$73,270 plus HST is adopted. (CARRIED UNANIMOUS)

Motion #25-342

Councillor Wilson/Councillor Slaney

Be it resolved that the motion to approve Port of Argentinia Wellness Centre Pressure Washing RFQ to low bidder CSW Pressure Wash in the amount of \$12,000 plus HST is adopted. (CARRIED UNANIMOUS)

Motion #25-343

Councillor Wilson/Deputy Mayor Power

Be it resolved that the motion to approve Change Order #7 for the Dunville Water, Sewer & Road Upgrades in the amount of \$23,853.30 including HST to complete repairs to unknown infrastructure during August 2025 and additional sanitary service added to Civic #173 requested by the Town of Placentia is adopted. (CARRIED UNANIMOUS)

Motion #25-344

Councillor Wilson/Councillor Tobin

Be it resolved that the motion to approve Change Order #5 for the Dunville Watermain Replacement project in the amount of \$36,598.75 including HST to supply and install new guiderail and post on Hunt's Lane due to safety concerns from steep embankment is adopted. Approximately 95m required at \$335/m. (CARRIED UNANIMOUS)

Councillor Wilson declared conflict for the next motion due to family relation.

Motion #25-345

Deputy Mayor Power/Councillor Slaney

Be it resolved that the motion to approve request to sell land at civic #39 Frecker Place, plus a 10-foot easement in the amount of \$10,000 including HST is adopted. The property owner is responsible for all surveying and legal fees. (CARRIED UNANIMOUS)

Councillor Wilson returned to the meeting.

The Chair provided an update to the Committee report.

FINANCE COMMITTEE REPORT

(Councillor Kay Smith, Chair; Councillor William Neville, Councillor Gerard Wilson; Resource Person – Manager of Finance)

The Finance Committee made the following recommendations:

Motion #25-346

Councillor Wilson/Councillor Tobin

Be it resolved that the motion to approve the payment of invoice from 2634024 Ontario Inc. (McAllister & Craig) in the amount of \$17,500 including HST for project inception payment for the Costal Community Resilience project is adopted. (CARRIED UNANIMOUS)

Motion #25-347

Councillor Slaney/Councillor Neville

Be it resolved that the motion to approve the payment of invoice from Battlefield Equip. – NFLD in the amount of \$5,375.59 including HST for rental of generator rental, sub pump and discharge hose for Jersey side is adopted. (CARRIED UNANIMOUS)

Motion #25-348

Councillor Wilson/Councillor Neville

Be it resolved that the motion to approve the payment of invoice from Cahill Technical in the amount of \$15,150.68 including HST for injection pump upgrades at Southeast and Blockhouse Road pumphouses is adopted. (CARRIED UNANIMOUS)

Motion #25-349

Councillor Wilson/Councillor Tobin

Be it resolved that the motion to approve the payment of invoice from Cox and Palmer in the amount of \$11,725.40 including HST for professional services rendered is adopted. (CARRIED UNANIMOUS)

Motion #25-350

Councillor Wilson/Councillor Slaney

Be it resolved that the motion to approve the payment of invoice from Devan Holdings Inc. in the amount of \$8,567.50 including HST

for supply and installation of flat bed on Public Works vehicle is adopted. (CARRIED UNANIMOUS)

Motion #25-351

Councillor Wilson/Councillor Neville

Be it resolved that the motion to approve the payment of invoice from the Municipal Assessment Agency in the amount of \$17,160 for fourth quarter assessment fees is adopted. (CARRIED UNANIMOUS)

Motion #25-352

Councillor Slaney/Councillor Neville

Be it resolved that the motion to approve payment of invoice from Saunders Equipment Ltd. in the amount of \$6,325 including HST for Zamboni training for four operators is adopted. (CARRIED UNANIMOUS)

Motion #25-353

Councillor Wilson/Councillor Tobin

Be it resolved that the motion to approve payment of invoice from YMCA Newfoundland and Labrador in the amount of \$26,659 for August 31, 2025, operating grant deficit is adopted. (CARRIED UNANIMOUS)

Motion #25-354

Councillor Wilson/Deputy Mayor Power

Be it resolved that the motion to approve payment of invoice from YMCA Newfoundland and Labrador in the amount of \$20,000 for October 2025 rent reimbursement is adopted. (CARRIED UNANIMOUS)

Motion #25-355

Councillor Wilson/Councillor Neville

Be it resolved that the motion to approve the remaining Accounts Payable Transaction Journal dated October 17, 2025, in the amount of \$66,532.62 is adopted. (CARRIED UNANIMOUS)

Motion #25-356

Councillor Wilson/Councillor Tobin

Be it resolved that the motion to approve the Cheque Register for the Operating Account in the amount of \$1,198,387.27 for cheques numbered 033443 to 033560 is adopted. (CARRIED UNANIMOUS)

Motion #25-357

Councillor Wilson/Councillor Slaney

Be it resolved that the motion to approve the Cheque Register for the Special Projects Accounts in the amount of \$561,372.76 is adopted. (CARRIED UNANIMOUS)

Motion #25-358

Councillor Wilson/Councillor Slaney

Be it resolved that the motion to approve payment of visa statements dated August 2025, to September 2025, in the amount of \$8,701.44 is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power declared conflict for the next motion due to family relation.

Motion #25-359

Councillor Wilson/Councillor Neville

Be it resolved that the motion to approve opening a new visa account in the name Wayne Power, Town of Placentia, with a credit limit of \$1,000 for Fire Department purchases is adopted. (CARRIED UNANIMOUS)

Deputy Mayor Power returned to the meeting.

Motion #25-360

Councillor Wilson/Councillor Tobin

Be it resolved that the motion to approve the Terms of Reference for the Finance Committee as circulated is adopted. (CARRIED UNANIMOUS)

PUBLIC WORKS & PLANNING COMMITTEE REPORT

(Councillor Gerard Wilson, Chair; Councillor Sheldon Slaney, Councillor Ed Tobin; Resource Person –Public Works Superintendent)

The Public Works & Public Safety Committee made the following recommendations:

Motion #25-361

Councillor Wilson/Deputy Mayor Power

Be it resolved that the motion to approve the following development permits is adopted: construction of a garden shed at #6 Gilwell Street pending approval from the Department of Water Resources; construction of a shed at #18 Churchill Avenue; construction of a gazebo/stage at #14-22 Jubilee Street. (CARRIED UNANIMOUS)

Councillor Tobin declared conflict for the next motion due to ownership of property.

Motion #25-362

Councillor Wilson/Councillor Smith

Be it resolved that the motion to approve development permit for the installation of siding, windows, doors and lawn at #142 Southeast Road is adopted. (CARRIED UNANIMOUS)

Councillor Tobin returned to the meeting.

Motion #25-363

Councillor Tobin/Councillor Slaney

Be it resolved that the motion to approve occupancy permit for #18 P4 Place is adopted. (CARRIED UNANIMOUS)

Motion #25-364

Councillor Smith/Councillor Slaney

Be it resolved that the motion to approve a chain link fence at #310 Ferndale Road is adopted. (CARRIED UNANIMOUS)

Motion #25-365**Councillor Wilson/Councillor Tobin**

Be it resolved that the motion to approve the following general repairs permits is adopted: installation of a new roof at #7 Ville Marie Drive; replacement of siding on a shed at #158 Harbour Drive; landscaping and installation of a french drain at #220 Bond's Path; siding and windows replacement at #14 Larkin Drive; general building upgrades at #35 New Settlement Hill; patio repairs at #5 Humphrey Street; windows and structure repairs at #25 Old Settlement Hill; and windows, siding and doors replacement at #37 New Settlement Hill. (CARRIED UNANIMOUS)

Motion #25-366**Councillor Wilson/Councillor Smith**

Be it resolved that the motion to approve marshall yard permit for #1 Hilltop Drive, Argentinia is adopted. (CARRIED UNANIMOUS)

Motion #25-367**Councillor Wilson/Councillor Smith**

Be it resolved that the motion to approve Concrete Patching RFQ to sole bidder M.J. Hickey Construction Ltd. In the amount of \$19,740 plus HST is adopted. (CARRIED UNANIMOUS)

The Chair provided an update to the Committee report.

RECREATION COMMITTEE REPORT

(Councillor Sheldon Slaney, Chair; Councillor William Neville, Councillor Ed Tobin; Resource Person – Arena Manager)

The Recreation Committee made no recommendations; however, the Chair provided an update to the Committee report.

TOURISM & COMMUNICATIONS COMMITTEE REPORT

(Deputy Mayor Wayne Power, Chair; Councillor Kay Smith; Councillor Ed Tobin; Resource Person – Manager of Tourism, Marketing & Communications)

The Tourism & Communications Committee made no recommendations; however, the Chair provided an update to the Committee report.

ADJOURNMENT

There being no further business, the Mayor called for a motion to adjourn the meeting.

Motion #25-368**Councillor Wilson/Councillor Slaney**

Be it resolved that the motion to adjourn the meeting at 8:41 p.m. is adopted. (CARRIED UNANIMOUS)



JAMIE NEVILLE, MAYOR

Nov 18/2025

DATE



GERRY HYNES, CAO